

October 19, 2020

# New Superintendents

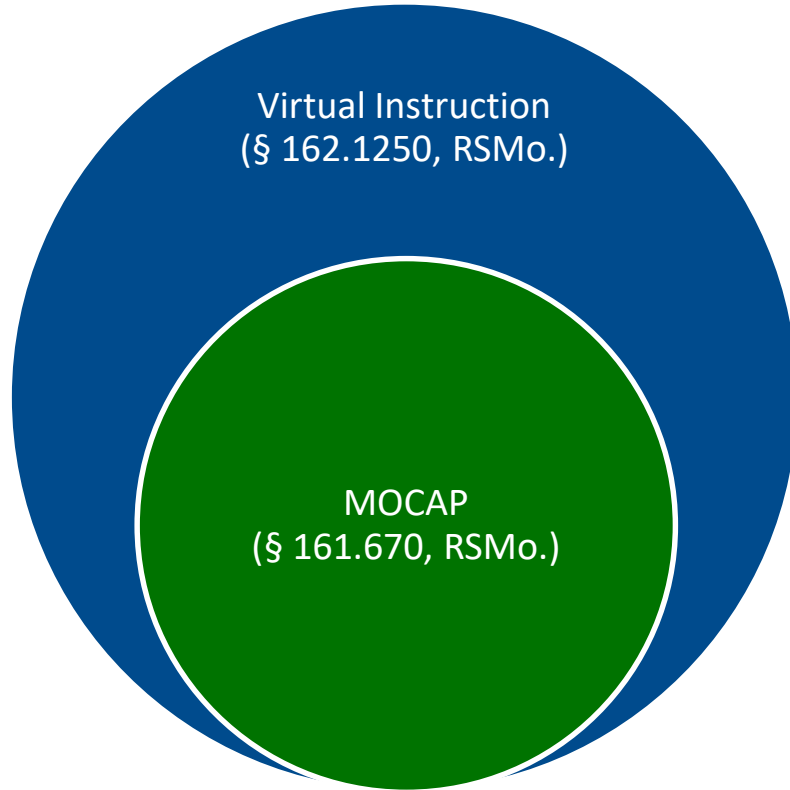


# Today's Agenda



- MOCAP
- CARES Grants
- On Your Radar
- AMI/AMI-X
- Finance & Governance Topics
- State Payment Update
- Q&A and Break-out Groups by Region

# Virtual Instruction





LEAs must inform parents & students  
of MOCAP availability

Registration  
documents

Parent  
handbooks

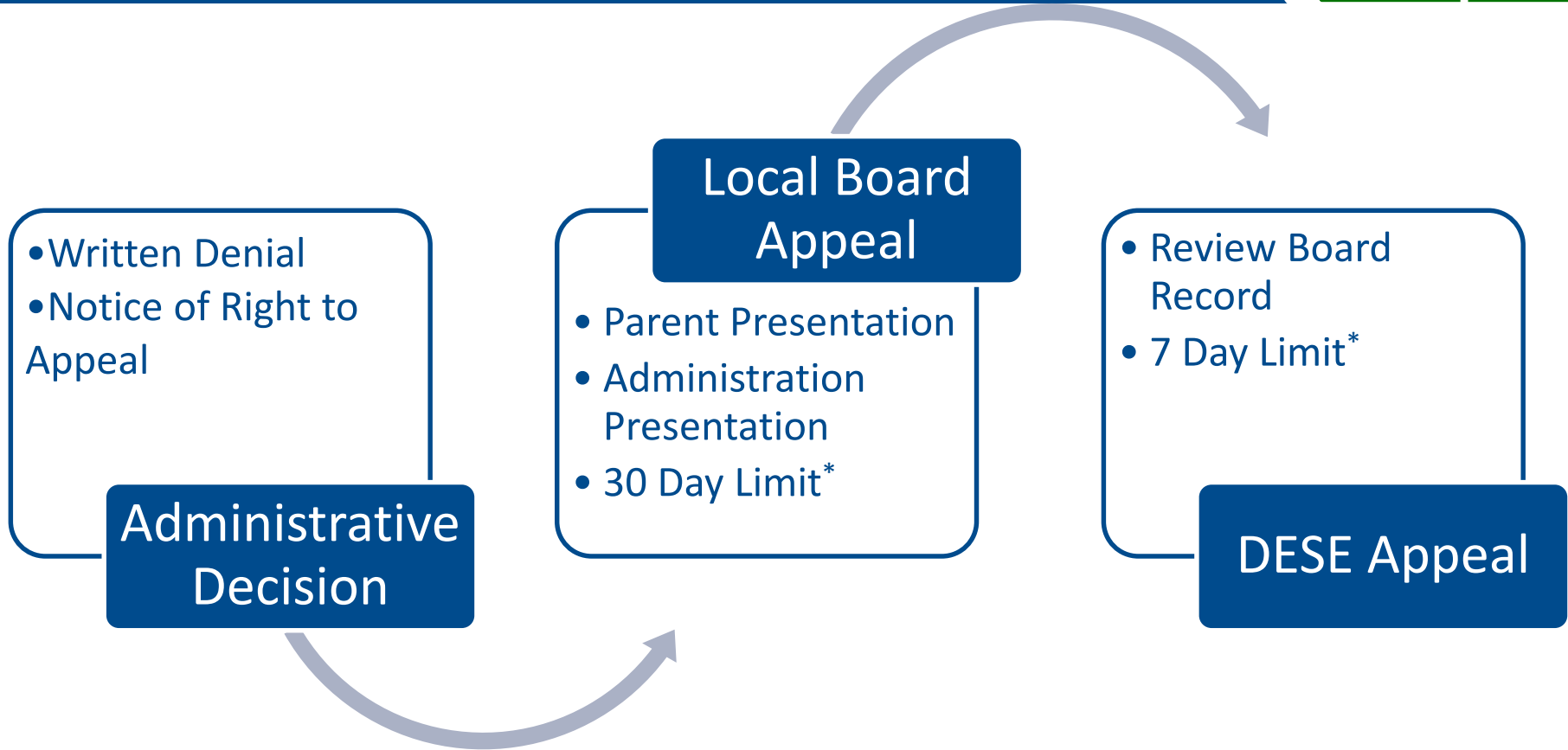
Homepage

# Student Eligibility



Exception: Documented condition that prevented attendance the semester prior.

# Appeals Process



\*Section 161.670.3(2), RSMo.



# CARES Act Grants

# CARES Act Grants



Grant Program	Funds Available	Submission Deadline	Current Status
Elementary & Secondary School Emergency Relief (ESSER)	\$191,878,243	September 30, 2021	\$107,358,165 distributed to date
Missouri Student Connectivity (ESSER, GEER, CRF)	\$10,000,000 \$20,000,000	Access: November 4, 2020 Connections: September 30, 2021	Access: \$470,990.08 in process Connections: \$631,649.12 distributed to date
Transportation Supplement (GEER)	\$15,000,000	September 30, 2021	\$394,625 distributed to date
Transportation for Meal Delivery (CRF)	\$9,097,992	September 15, 2020	\$9,097,992 in process
COVID-19 Response Supply Reimbursement (CRF)	\$7,500,000	November 4, 2020	41 applications requesting \$662,554 to date
Emergency Worker Childcare (CCDF)	\$795,543	September 15, 2020	\$749,398 paid (grant closed)
K-12 Support (CRF)	\$61,500,000	N/A	Payments to be distributed in October based on FY20 enrollment





On Your Radar



- Invoices due:
  - October 1<sup>st</sup>
  - December 1<sup>st</sup>
  - March 1<sup>st</sup>
- How to submit invoices:
  - Web Applications System >>> ePeGS



- Core Data Screen 3 (August)
  - PAT Supervisor
  - PAT Contact Person
- Core Data Screens 18 and 20 (October)
  - Parent educator(s),
  - PAT supervisor,
  - Course codes – Exhibit 17B
- Certification Requirements – Exhibit 33



## Important Dates

- October 1: Nonpublic school registration opened
- November 30: Nonpublic schools registration closes
- December 1: Public School Verification opens
- February 28: Public School Verification closes



## Due October 15th

- ESEA Program Self-Monitoring Checklist October
- McKinney-Vento Homeless Education Program – October

## Due October 30th

- Foster Care – October
- ESEA Program Self-Monitoring Checklist October (Migrant and ELL)



- EOC Participation Download – will include students who are pre-coded or were enrolled in a course that would be assessed on the EOC assessments
- EOC History Report release - TBA
- Standards 3, 4 and 5 – Data for these standards are available in the portal for review and correction if necessary



- October 21: CCR Data Correction Window closes
- October 23: Attendance and Graduation Rate Correction Window closes
- October 26: Data Freeze October



- Schools previously identified as comprehensive or targeted will remain in Year 2 for the 2020-21 school year.
- Schools need two years of assessment data (not consecutive) to meet the exit criteria.





**AMI/AMI-X**



- Alternative Methods of Instruction
  - § 171.033, RSMo.
  - ❑ Inclement weather, utility outage, contagious disease
  - ❑ LEAs must have an approved plan
  - ❑ Important to communicate with stakeholders
  - ❑ Limited to 36 hours per year
  - ❑ Counts as hours attended – does not relieve the requirement to schedule 36 make-up hours



- Published rule 5 CSR 30-660.085 on July 7, 2020 and amended on October 6, 2020
  - ❑ Provides basis for payment under blended learning
  - ❑ Requires an approved Alternative Methods of Instruction – Extended (AMI-X) plan
  - ❑ Allows LEAs to submit alternate proposals



- **Distanced Instruction:** Students are offsite and receive instruction through online means or through the use of physical materials. Instruction includes teacher interaction as approved by the department in the LEA's AMI-X plan.
- **Onsite Instruction:** Students are physically present at the school under the guidance and direction of teachers in the teaching process.
- **Fixed Blended Instruction:** Students receive instruction under a planned pattern of onsite and distanced instruction that includes a minimum equivalent of two (2) full days of onsite instruction per week. For the purpose of this rule, fixed-blended calendars are designed to support social distancing.
- **Virtual Instruction:** Students receive all instruction through technology-based delivery that meets the requirements of Sections 161.670 and/or 162.1250, RSMo.
- **Intermittent Blended Instruction:** Students in an entire school building or LEA receive distanced instruction during a period of interruption to the planned pattern. The planned pattern of onsite or fixed blended instruction is interrupted by local conditions that prevent any onsite instruction.
- **Instruction During Quarantine:** An individual student or a group of students, such as a classroom or bus roster, receive distanced instruction for an identified period of time to protect public health.



- Q17: What happens when a parent wants to change from an onsite to a virtual instruction program (or the reverse)?

Some LEAs have offered individual parents/students a choice for distanced instruction that would otherwise meet the requirements of virtual instruction. Such coursework can be claimed for attendance based on course completion (47% or 94%). If the LEA allows a student to switch from virtual to onsite instruction in substantially similar coursework prior to course completion, the onsite attendance rate can be applied to the entire course. If a student switches from onsite to virtual instruction, attendance will be determined by course completion at the applicable rate (47% or 94%).



- Q18: If an individual student is quarantined, but able to engage in the instructional program, are they counted absent?

Yes, unless the student either qualifies and is provided services through homebound instruction, or is provided distanced instruction consistent with the LEA's AMI-X plan.

# Attendance Calculation Scenario



- District with 1,100 calendar hours
- A/B schedule (550 hours possible onsite)
- District closed for 300 hours (reduce onsite possible by 150 hours)
- Classroom or individual student quarantined for two weeks (reduce onsite by another 30 hours)
  - ❑ 370 possible onsite hours per student in class
  - ❑ Student attends 346.88 hours
  - ❑ Student attendance rate for onsite hours = 93.75%
  - ❑ Applying to entire calendar = 1,031.25 hours
  - ❑ Results in 0.9375 ADA



## Basic Attendance Rule

Students must be in attendance in an instructional capacity under the direct supervision of a certificated employee of the district to be counted for attendance purposes. A district may have policies allowing an excused absence for various purposes such as illness, religious beliefs, testing, etc.; however, there is no authority to give attendance credit for state aid purposes for students neither in attendance nor under the direct supervision of a certificated teacher.



# Regular Attendance Reporting



## Hours That Can be Claimed for Attendance

Regular Attendance Hours	Correspondence Course Hours	Virtual Course Hours
Homebound Instruction Hours	School Flex Program Hours	COE Hours
Sheltered Workshop Hours	Eligible Remediation Hours	Summer School & ESY Hours

## Hours That Cannot be Claimed for Attendance

Attendance Recovery	College Visit	Credit Recovery
Early Dismissal of Seniors	Released from MAP Testing	Out-of-School Suspension
Poor Attendance Days	Zero ("0") Hours	Non-Allowable Summer School Courses

See <https://dese.mo.gov/sites/default/files/sf-AAttendanceReporting.pdf> for more information.



**Finance & Governance Topics**

# Calendar Requirements 171.031, RSMo.



Minimum requirement of 1,044 hours

Plan minimum of 36 weather make-up hours

No longer a minimum and maximum day length

No longer requires a minimum number of days

# Weather Make-Up Requirements



- Per 171.033.4, RSMo, “In school year 2019-20 and subsequent years, a school district may be exempt from the requirement to make up school lost or cancelled due to inclement weather in the school district when the school district has made up the thirty-six hours required under subsection 2 of this section and half the number of additional lost or cancelled hours up to forty-eight, resulting in no more than sixty total make-up hours required by this section.”
- 1,044 hours in session required unless forgiven by weather make-up provision (522 for half day PK/K)



- Inclement weather shall be defined as:
  - ❑ Ice
  - ❑ Snow
  - ❑ Extreme cold
  - ❑ Flooding
  - ❑ Tornado
  - ❑ Excessive Heat



- Transfers to and from the Incidental Fund – Section 165.011, RSMo
- Use of School Buses – Section 163.161.1, RSMo
- Hold Harmless Districts Exempt from Withholdings –Section 163.031.7, RSMo



Template of what must be included (per RSMo 160.066) is as follows:

Income
Report generated from the financial accounting software detailing actual year-to-date income.
Expenditures
Report generated from the financial accounting software detailing actual year-to-date expenditures.
Disbursements
Report generated from the financial accounting software detailing the year-to-date check register.

Avoid posting confidential employee information



- Attendance hours for any educators without a valid certificate will be disallowed for state aid payment purposes.
- A substitute certificate meets the requirement of a certificate when the employee is functioning as a substitute teacher in the absence of the teacher of record or is employed as the teacher of record.
- A report is available which will identify educators within the district that do not have a valid certificate on file with DESE.
  - ❑ To access this report in the Data Collection system, go to the left hand navigational tree and select Reports, then Special Reports, then Staff Certification





- At the end of the each fiscal year, DESE will prepare a list of educators meeting the following criteria:
  - ❑ did not hold a valid Missouri educator certificate for the Regular School year teaching assignment; or
  - ❑ has a certificate pending but did not initiate the required background check
- School districts receiving notification they have an educator(s) that met the above criteria must provide School Finance with the attendance hours by building and by grade for all students who were under the supervision of those educators since the educator did not have a valid certificate. These hours of attendance will be excluded from the total hours of attendance for the school year.

# October Ridership



- On the second Wednesday in October, the compilation of the LEA's first ridership list for the year should be completed. This list should only include the names of students who regularly rode the bus (at least once per week) living both one mile or more from school (eligible students for state aid) and less than one mile (ineligible students for state aid).
- *For LEAs who are not providing onsite instruction and transportation through October 14, an alternative ridership list should be created upon returning to onsite instruction tracking ridership until the end of the first semester. This will then take the place of the October 14 ridership count.*



- Complete and submit to DESE by December 31, 2020
- Include management letter, corrective action plans, and board minutes (after approved)
- Summary report prepared within 30 days of board acceptance to be published in local paper

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# State Payment Update

# FY 2021 Basic Formula



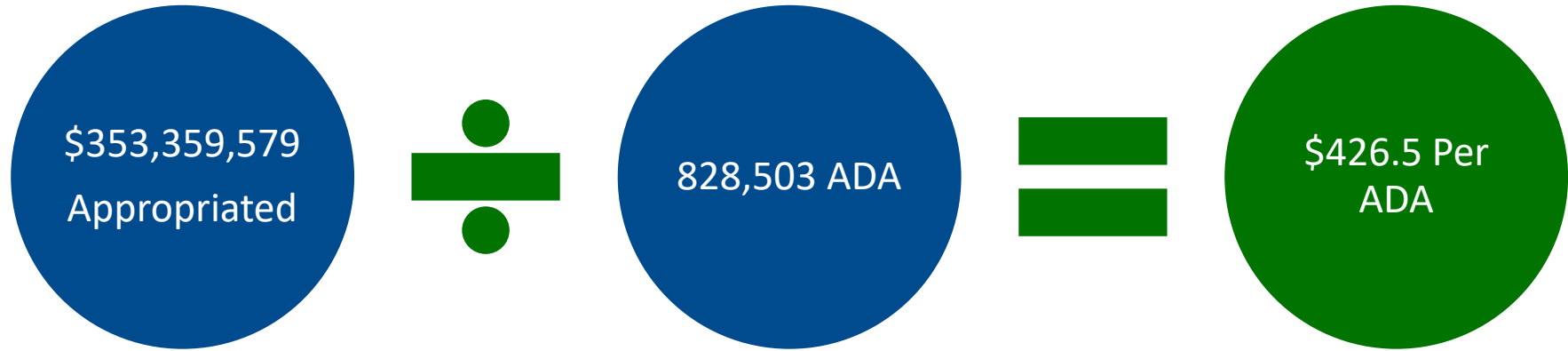
General Revenue Shortfall	Proration Percentage
Full Funding	100.00%
\$25,000,000	99.14%
\$50,000,000	98.57%
\$75,000,000	97.86%
\$100,000,000	97.14%
\$125,000,000	96.43%
<b>Average Drop per \$25M</b>	<b>-.7100%</b>

# Classroom Trust Fund



- Classroom Trust Fund is one funding source of Basic Formula
- Be careful not to double budget





For every \$10 million shortfall in receipts, compared to the appropriation, the amount per ADA adjusts by **-\$12** per ADA

# FY 2021 Classroom Trust Fund



Appropriation	ADA	Amount Per ADA	Difference
\$ 353,359,579.00	828,503.00	\$ 426.50	
\$ 343,359,579.00	828,503.00	\$ 414.43	\$ (12.07)
\$ 333,359,579.00	828,503.00	\$ 402.36	\$ (12.07)
\$ 323,359,579.00	828,503.00	\$ 390.29	\$ (12.07)

For every \$10 million shortfall in receipts, compared to the appropriation, the amount per ADA adjusts by **-\$12** per ADA





For every \$10 million short of the appropriation, the amount per ADA adjusts by **-\$11** per WADA.

# FY 2021 Prop C



Appropriation	WADA	Amount Per ADA	Difference
\$ 958,200,000.00	913,100.00	\$ 1,049.39	
\$ 948,200,000.00	913,100.00	\$ 1,038.44	\$ (10.95)
\$ 938,200,000.00	913,100.00	\$ 1,027.49	\$ (10.95)
\$ 928,200,000.00	913,100.00	\$ 1,016.54	\$ (10.95)
\$ 918,200,000.00	913,100.00	\$ 1,005.59	\$ (10.95)

For every \$10 million short of the appropriation, the amount per ADA adjusts by **-\$11** per WADA.



- The 2019-20 Basic Formula, Classroom Trust Fund, Prop C, and Transportation Apportionments will be recalculated at least twice during the 2020-21 school year
- November or December will be the first time the recalculation is completed and will reflect the largest correction
- A second prior year correction will likely be done in May



- Why is a Basic Formula prior year correction done?
  - ❑ Required by Section 163.031, RSMo.
  - ❑ If a district was paid on an estimate of the current year ADA.
    - A calculation is now completed based upon actual data.
      - ❖ June MOSIS Enrollment and Attendance Information
      - ❖ Screen 10 Actual Calendar Information



- To calculate the prior year correction, start with the June Basic Formula Calculation page
  - ❑ Change the WADA to the 2019-20 actual WADA
  - ❑ Multiply by the recalculated payment amount per WADA
- Calculation sheets are not currently available for the prior year corrections



- 2020-21 Basic Formula, Line 17
  - ❑ June 2020 Calculation      \$1,036,437
  - ❑ 2020 Recalculation      \$1,068,273
  - ❑ Difference/Correction      \$ 31,836
- Note: A school may receive a negative correction even though the district's data did not change

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## Other Reminders



- MOLEAP Blocks
- Priority Standards
- Show-Me SEL REACH





## Contact/Questions

Missouri Student Connectivity Grants – Chris Neale

Other CARES Grants – Kari Monsees

MOCAP – Caysie Turner

Parents as Teachers – Jo Anne Ralston

Nonpublic & Tiered Monitoring – Julie Cowell

School Finance & Governance Topics – Tammy Lehmen, David  
Tramel, Debra Clink

[FirstName.LastName@dese.mo.gov](mailto:FirstName.LastName@dese.mo.gov)

## Break-Out Groups

Please login to your small group meeting invite to discuss any of today's topics (or others) in greater detail.

Area Supervisors will request follow-up on any open items.

Next meeting: Tuesday, December 1<sup>st</sup>

10:00 am to 12:00 noon

