

*Division of Financial and Administrative  
Services*  
**FINANCIAL MANAGEMENT TRAINING**

# MissouriBUYS



**SPRING 2019**



## What is MissouriBUYS?

- State of Missouri eProcurement System
- Web Link
  - ❑ <https://missouribuys.mo.gov/>

## Who Should Register?

- **MissouriBUYS Registration pertains to:**
  - ❑ **All entities who receive a payment from the State**
  - ❑ **Including:**
    - **Local Education Agency (LEAs) including Charter Schools**
    - **Community Based Organizations (CBOs)**
    - **Missouri Preschool Grant Private Provider Recipients**

## Why Should You Register?

- **State of Missouri will no longer accept the Vendor/ACH Application Form**
  - ❑ **You control:**
    - **Contact Information**
    - **Banking Information**

## What is Needed to Register?

- Completed and Signed W-9 Form
  - Do not upload a blank W-9 form
  - Electronic signature is not accepted
- Federal Tax ID Number (FEIN)
- ACH-EFT Deposit Information
  - Note: All payments from the State of Missouri have to be deposited to the same bank account.

## MissouriBUYS Contact Info

- Email – [WebProcureSupport@perfect.com](mailto:WebProcureSupport@perfect.com)
- Phone – (866) 889-8533