



# FOOD AND NUTRITION SERVICES

*Karen Wooton, Coordinator*

Missouri Department  
of Elementary and Secondary Education

# Agenda

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- Community Eligibility Provision (CEP)
- Smart Snacks
- Professional Standards



# Community Eligibility Provision (CEP)

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- Available nationwide July 1, 2014
- Offer free lunches and breakfasts to all enrolled students for a cycle of 4 years
- No collection of free and reduced price application
- Meal costs in excess of the total Federal reimbursement must be covered by non-Federal sources



# CEP in Missouri

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## 2014-2015

- 75 LEAs\* – 298 sites
  - 50 public school districts
  - 21 charter schools
  - 4 non-public schools
  
- \*(64 district-wide)

## 2015-2016

- 84 LEAs\* – 339 sites
  - 59 public school districts
  - 22 charter schools
  - 3 non-public schools
  
- \*(68 district-wide)



# CEP – eligibility criteria

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- Must have an Identified Student Percentage (ISP) of at least 40% as of April 1<sup>st</sup> of the school year prior to implementation



# Definition: Identified Students

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- Students certified for free meals without an application
- Includes students directly certified through SNAP, TANF, FDPIR, and homeless on the liaison list, income-eligible Head Start, pre-K Even Start, migrant, runaways, non-applicants approved by local officials, and foster children certified through means other than an application



# Identified Student Percentage (ISP)

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$$\frac{\text{Identified Students}}{\text{Enrollment}} \times 100 = \text{Identified Student Percentage (ISP)}$$



# CEP Claiming Percentages

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- 50 identified students and 100 enrolled students  
= 50% ISP
- $50\% \times 1.6 = 80\%$  (free claiming percentage)
- $100\% - 80\% = 20\%$  (paid claiming percentage)

If served 1500 meals in one month

$1500 \times 80\% = 1200$  free meals

$1500 \times 20\% = 300$  paid meals



# The Multiplier (1.6)

- Intended to provide an estimate of the total number of students eligible for free and reduced meals in an eligible school
- USDA is permitted to change the multiplier to a number between 1.3 and 1.6
- Schools may keep the same multiplier for the entire 4 year cycle



# 100% Free claiming

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What is the indentified student percentage that results in claiming all meals at the free rate?

62.5%

$$(62.5 \times 1.6 = 100\%)$$



# Identified Student Determinations

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- By individual schools
- A group of schools
- Entire LEA



# Preliminary Identified Student Data

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- Verification Report
  - Students directly certified through SNAP
    - Also include extended categorical eligibility students
  - Students directly certified through other programs
    - TANF, FDPIR (also extended categorical eligible students), those documented as homeless, migrant, runaway, foster, Head Start, Pre-K Evan Start, or non-applicant approved by LEA

(As of the last operating day in October)



# Notification Timeline

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- April 15<sup>th</sup> - Obtain school level information
  - Eligible – 40% ISP and above
  - Potentially eligible - greater than 30% ISP but less than 40% ISP
  
- May 1<sup>st</sup> – Publish list of LEAs and schools on DESE, Food and Nutrition Services(FNS) website and USDA, Food and Nutrition Service (FNS) website



# Deadline

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- Must decide by June 30<sup>th</sup>
- Complete the required information on Web Application
- Intent to participate form provided for signature



# Updating the Claiming Percentage

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- A new ISP may be established each year (do not need to use unless higher than previously established %)
- Proceed with the direct certification process to provide an updated ISP as of April 1, 2016



# Benefits of Implementing CEP

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- Serve free lunches and breakfasts to all students
- Reduced paper work for households and school food service because no household applications are collected and processed
- No Verification of applications
- Reduced chance of overt identification and stigma



# CEP Resources on Website

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- CEP participation list
- Process for completing the web application
- USDA memos
- Sample media release
- Sample letter to households
- Traditional vs CEP comparison tool
- CEP Federal reimbursement estimator tool
- CEP – daily meal count form



# Smart Snacks

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- USDA established nutrition standards for all foods and beverages sold to students on the school campus during the school day
- From the midnight before, to 30 minutes after the end of the official school day
- Effective July 1, 2014



# School Campus

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- All areas of the property under the jurisdiction of the school that are accessible to students during the school day:
  - Includes school stores, snack bars, vending machines, a la carte in cafeteria
  - Does not include areas exclusively used by faculty and staff, such as teacher's lounges



# Sale of Food

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- All food sold to students on the campus during the school day is subject to the Smart Snack standards
- Standards do not apply to food given to students



# Foods Brought From Home

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- USDA **does not regulate foods brought from home**
  - Does not apply to lunches brought from home
  - Does not apply to treats for birthdays brought from home

(The rule only applies to food sold on the school campus to students during the school day)



# Special Events

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- For special events, such as celebrations, holiday parties, etc., the standards do not apply if such food is provided to the students free of charge or “contribution,” or there is no exchange of tokens or tickets of any kind

(The rule only applies to food sold to students on the school campus during the school day)



# Fundraisers

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- All foods that meet the regulatory standards may be sold as fundraisers on the school campus during the school day
- The standards do not apply to items sold during non-school hours, weekends, or off-campus



# Fundraiser Exemptions for Missouri

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- A maximum of 5 fundraisers that do not meet the regulatory standards, per school building, per school year, with a duration of one day are allowed
- Exempt fundraisers may not be sold in competition with school meals in the food service area during the meal service



# Recordkeeping

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- Food Service must maintain records for all Smart Snack products sold under the nonprofit school food service account
- School Districts must maintain records for all other Smart Snack products sold



# Monitoring and Compliance

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- Monitoring for compliance is part of the on-site Administrative Review
- If violations have occurred, technical assistance and corrective action plans will be required



# Smart Snack Resources on Website

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- Smart Snacks Tracking Sheet
- Exempt Fundraiser Tracking Sheet
- Smart Snacks Product Calculator
- Smart Snacks Product Navigator
- USDA guidance memos and Q&A's
- Smart Snacks Webinar



# Professional Standards

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- USDA has established minimum professional standards for school nutrition professionals who manage and operate the National School Lunch and School Breakfast Programs
- Implementation begins July 1, 2015



# Requirements

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- Establishes minimum requirements:
  - Hiring standards for NEW local school nutrition program directors
  - Annual training standards for ALL school nutrition employees



# School Nutrition Program Directors

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- Hiring standards are based on 3 LEA size categories:
  - 2,499 or less student enrollment
  - 2,500-9,999 student enrollment
  - 10,000 or more student enrollment
  
- Hiring standards are for new hires only



# Training Standards

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- School nutrition program directors
  - **8 hours - SY 2015-2016**
  - 12 hours - beginning SY 2016-2017
- School nutrition program managers
  - **6 hours - SY 2015-2016**
  - 10 hours - beginning SY 2016-2017
- School nutrition program staff
  - **4 hours - SY 2015-2016**
  - 6 hours - beginning SY 2016-2017
- Part-time staff working an average of less than 20 hrs/week
  - **4 hours - SY 2015-2016 and beyond**



# Missouri Training Opportunities

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- Annual Summer Workshops
- Conferences
- Webinars
- Culinary Skills Institute
- E-Learning Modules (coming soon!)



# Monitoring and Compliance

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- Document compliance with the hiring and training standards
  
- Documentation of compliance must be available during Administrative Review
  - Technical assistance and corrective action used to address noncompliance





## Contact Us

**Missouri Department of Elementary and Secondary Education**  
Food and Nutrition Services  
P. O. Box 480  
Jefferson City, MO 65102-0480

**Telephone:** (573) 751-3526

**Web:** <http://dese.mo.gov/financial-admin-services/food-nutrition-services>

**Email:** [foodandnutritionservices@dese.mo.gov](mailto:foodandnutritionservices@dese.mo.gov)