

June 12, 2018

Dear Authorized Representative:

The Early Learning Section has completed the process of reviewing and approving the FY18 final reporting information for Missouri Preschool Programs (MPP) and final payments will be made in June. It is important that programs reconcile their FY18 expenditures after June 30, 2018 and report any necessary revisions.

The Early Learning Section is in the process of reviewing the FY19 Renewal Applications for eligible MPP grantees. As we move forward it is important to understand the change to the Available Funding listed in ePeGS. The Truly Agreed and Finally Passed budget bill for the department shows a reduction in MPP funding. The MPP allocation for each award has been adjusted accordingly.

Programs can now begin submitting their FY19 Budget Applications. The process has changed requiring programs to upload an Itemized Budget of proposed expenditures that aligns with the information reported in the budget grid. In an effort to assist programs an [Itemized Budget](#) sample is available on the Early Learning webpage.

Once the Renewal Application and Budget Application are approved programs will have access to the Payment Request. The Payment Request must be submitted by the 1st calendar day of the month in order to receive a payment in that month. We would encourage each program to consider monthly payment requests to ensure that funding is being expended as approved in the Budget Application. **All grantees must submit their budget in ePeGS no later than August 15th for approval.**

Programs are encouraged to review the requirements listed in the [FY19 MPP Administrative Manual-Renewal Grants](#) and the information listed in the [FY19 MPP Timeline](#). This will assist programs with implementing services as needed for continued funding throughout the year.

DESE appreciates your efforts to provide quality services and would be happy to assist you as needed. We look forward to working with you and your program. If you need additional information or have questions please contact your [Early Learning Supervisor](#).

Sincerely,



Lana Brooks, Director
Early Learning

c: MPP Contact