

Email message sent on December 8, 2016

Subject: PAT Timeline Revision Update

*This message is being sent on behalf of Lana Brooks, Director, DESE-Early Learning.*

The Early Learning Section with the Missouri Department of Elementary & Secondary Education (DESE) would like to notify programs that an updated [PAT Timeline](#) is available on the DESE PAT webpage for programs to review. Below are a few key reminders we would like to bring to your attention.

- Every district must have a submitted and approved Compliance Plan available in the Web Applications System.
- Core Data information must be submitted and up to date for screens 3, 18 and 20.
- All parent educators must renew their subscription with the Parents as Teachers National Center for Foundational and Foundational 2 Curriculums.
- All PAT programs are strongly encouraged to provide, at a minimum, a December Invoice and Payment Request.

For additional assistance contact the [Early Learning Supervisor](#) assigned to your district.