

December 6, 2016

Dear MPP Contact,

As programs prepare for the upcoming holidays it is important to review the requirements for receiving Missouri Preschool Program (MPP) funding. It is recommended that programs refer to the [MPP Administrative Manual](#) for additional clarification or communicate with your [Early Learning Supervisor](#). Please review the following:

- All MPP budgets must be submitted in ePeGs and approved by DESE. If you do not have a budget approved in ePeGs, contact your Early Learning Supervisor and make a plan for completing the process before the end of December.
- Full enrollment for MPP classrooms should already be in place. It is recommended that a waiting list be established to ensure full enrollment for the remainder of the program year.
- Accreditation is required of all programs prior to the beginning of year four (4) of operation. This is particularly important to all FY15 grantees. Renewal of funding will be contingent on meeting this requirement.

I encourage each program to communicate regularly with our staff so that we can ensure a successful experience for all of Missouri's young children and families.

Sincerely,



Lana Brooks, Director
Early Learning, DESE

cc: MPP Authorized Representative