

August 12, 2015

Dear MPP Authorized Representative:

Congratulations. Your program's Renewal Application for Missouri Preschool Program (MPP) has been awarded funding for 2015-2016. Attached you will find a copy of your DESE supervisor approval with the award amount for FY16. Review any comments made by the Early Learning staff at the bottom of Section II.

We would like to draw attention to several requirements within the MPP Administrative Manual. For additional clarification access the MPP Administrative Manual at the following link:

<http://dese.mo.gov/sites/default/files/eel-el-2016-MPP-New-Renewal-Admin-Manual.pdf>

- 2.1.13 Professional development activities required by DESE include the initial curriculum training from the approved source outlined in the MPP Administrative Manual. Teachers who have already received the initial training must continue to participate in available ongoing professional development associated with the selected curriculum.
- 2.1.15 In addition to the on-site consultation, both lead teachers and assistant teachers must participate in two of the three regional professional development opportunities sponsored by the MPP Learning Communities Project (LCP).

Grantees must maintain their license through the Missouri Department of Health and Senior Services, Section for Child Care Regulation and serve the number of MPP children contracted for as indicated on the renewal application. Programs serving fewer children than specified in their renewal application will receive a reduction to their award amount. Public school programs will be assigning MOSIS numbers to all MPP students and reporting them as an MPP student in the Student Core File. The Early Learning section will pull this data in October and February and make the appropriate adjustments to your funding based on these numbers. Private providers' enrollment in the MPP classroom will be reviewed through individual program reporting.

All Missouri Preschool Programs must use ePeGS for making revisions to the budget and requesting payment. **All grantees must submit their itemized list no later than August 21st for approval by your supervisor.** Once the itemized list is approved it will be entered into ePeGS and the program will have access to the Payment Requests. Payment Requests must be submitted by the 1st day of the month in order to receive a payment in that month.

This year the Early Learning section will be piloting a project specific to the professional development and support of MPP classrooms and teachers. Many of you may be familiar with the Early Childhood Environmental Rating Scales, Third Edition (ECERS-3). Please be aware that this is the latest edition and your MPP Consultant will be providing a copy of the ECERS-3 book for your staff. The MPP LCP will be responsible for contacting programs to schedule time for a three hour observation in your classroom. The observation will be conducted by one of three individuals who have been trained by the authors to score the instrument.

Once the observation is complete a report will be generated that will then be used by your program staff and the MPP consultant to plan program goals and future on-site consultations. We will be using the following timeframe to contact MPP programs to schedule the observations:

FY14 MPP awarded classrooms – September

FY15 MPP awarded classrooms – October through February

FY16 MPP awarded classrooms – March and April

DESE appreciates your efforts in this journey and would be happy to assist you and your program as needed. We look forward to working with you and your Missouri Preschool Program. If you need additional information or have questions please contact your Early Learning Supervisor.

Sincerely,

A handwritten signature in black ink that reads "Lana Brooks". The signature is written in a cursive, flowing style.

Lana Brooks, Director
Early Learning

c: MPP Contact