

September 15, 2015

Dear MPP Authorized Representative:

Attached you will find a copy of your approved contract with your award amount for FY16.

The Missouri Preschool Program (MPP) Administrative Manual is available on the DESE Early Learning website at <http://dese.mo.gov/quality-schools/early-learning/missouri-preschool-program>. If you do not have a copy of the administrative manual, please download it immediately to help guide you with the implementation of your program.

Professional development for lead teachers and assistant teachers includes training and implementation of one of the curriculums noted within the Administrative Manual. Teachers who have received initial training must continue to participate in available ongoing professional development associated with the selected curriculum. Programs are required to participate in the MPP Learning Communities which includes on-site consultation and a minimum of two regional professional development opportunities.

Please review the MPP Timeline on the DESE website for additional reminders that all programs must be aware of to ensure continued compliance with MPP requirements.

All MPP programs must utilize the ePeGS System for budgets and payment requests. DESE program supervisors will enter your approved budget information into the ePeGS system. Instructions for accessing the ePeGS system are available on the DESE website at <http://dese.mo.gov/early-extended-learning/early-learning/missouri-preschool-program>. Payment requests must be submitted by the 1st day of the month in order to receive a payment that month. Grantees may make budget amendments with justification prior to March 30, 2016.

We look forward to working with you and your Missouri Preschool Program. If we can assist you in any way, please consult the MPP Supervisor map located on the DESE website for contact information.

Sincerely,



Lana Brooks, Director
Early Childhood Education

c: MPP Contact