

2016 Conference on the Young Years
March 10-12, 2016
Tan-Tar-A Resort, Osage Beach, MO

September 21, 2015

The 2016 Conference on the Young Years will be held March 10-12, 2016 at Tan-Tar-A Resort, Osage Beach, Missouri. The conference attracts more than 1,500 participants from public and private school districts, preschools, kindergartens, childcare centers, Head Start programs, Parents as Teachers, parent education programs, early childhood special education programs, early childhood administration, and early childhood higher education institutions.

Exhibits will open on Thursday at 12:00 p.m. during lunch in Windgate Hall. The Grand Opening of Exhibits will be held from 2:45 p.m. – 5:30 p.m. on Thursday evening. We are pleased to invite you to submit an application to exhibit. There are approximately sixty booths available which will be assigned on a first-come, first-served basis. These spaces will fill quickly. Please be aware that no on-site reservations will be accepted. You will be notified via e-mail by Jamie Schieber, Custom Meeting Planners if your request to exhibit has been approved.

APPLICATION / CANCELLATION

Applications must be completed and mailed with a check for the full amount in order to be accepted. Applications received after all booth spaces have been reserved will be returned and names will be added to a waiting list to contact should anyone cancel. Cancellations must be confirmed in writing. Cancellations postmarked by February 5, 2016, will be accepted and refunded after the conference. Requests postmarked after February 5 will not be refunded.

BOOTH INFORMATION

Booth Prices:

Early Bird Booth (by 12/31/15)	\$350
Additional Early Bird Booths	\$300
Booth (after 12/31/15)	\$400
Additional Booths (after 12/31/15)	\$350

- Booth prices include one 8' x 10' pipe and draped space with one 6' skirted table and two chairs; a preprinted sign listing exhibitor name and booth number; and listings of company information in the conference program and on the CY Y web site.
- Lunch on Thursday and Friday will be provided.
- Please request electricity and additional tables directly from Tan-Tar-A at 573-348-3131.
- The conference program will only list company contact information if received by the Early Bird Deadline of 12/31/2015.

INSTALLATION AND DISMANTLING OF EXHIBITS

Booths will be ready for setup from 8:00 a.m. until 12:00 p.m. on Thursday, March 10. Exhibits must fit within the assigned space. You may not expand into aisles, unsold booth spaces, etc. Any disputes should be brought to the attention of Jamie Schieber at the Conference Registration Area. Exhibits must remain in place until 5:00 p.m. on Friday, March 11. Exhibitors staying until 5:00 p.m. on March 11 will be included in a drawing, and there will be five drawing winners. Two will receive \$100 off the 2017 CYY Exhibitor fee, and three will be able to select their exhibit space for the next year's conference (Winners for the 2016 CYY Conference are: ViVi Jewelry - \$100 off; United for Children – \$100 off; TEACH Missouri – Booth Selection; Missouri Accreditation – Booth Selection; and Jamberry Nails – Booth Selection. Please be sure to note this on your Exhibitor Form). This will guarantee a spot at the next year's conference provided payment and registration is received by the Early Bird Registration deadline of 12/31/2015. The space will be forfeited if the registration and payment are not received by the Early Bird deadline. Dismantling early could result in your request to exhibit at future conferences not being accepted.

EXHIBIT HOURS

Exhibits will open on:

- Thursday, March 10, 12:00 p.m. – 5:30 p.m.
(Grand Opening Reception scheduled from 2:45 p.m. until 5:30 p.m.)
- Friday, March 11, 8:00 a.m. – 5:00 p.m.

If you have any questions or need additional information, please contact Jamie Schieber, Custom Meeting Planners at 573-445-2965 or by email at Jamie@custommeetingplanners.com. Thank you for your support of the 43rd Annual Conference on the Young Years!

Sincerely,

Jamie Schieber, CMP

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Exhibitor Application

Company Name: _____
 Contact Name: _____
 Mailing Address: _____
 City: _____ State: _____ Zip: _____
 Telephone: _____ Fax: _____
 E-Mail Address: _____

Representatives: (List up to three names as they will appear on the name badge)
 1) _____ 2) _____ 3) _____

BOOTH INFORMATION

(Checks payable to: Custom Meeting Planners)

Early Bird (by 12/31/15)	\$350.00	Total: _____
Additional Early Bird Booths	\$300.00	Total: _____
Registration (after 12/31/15)	\$400.00	Total: _____
Additional Booths (after 12/31/15)	\$350.00	Total: _____
Total Amount Due:		_____

Please provide a brief description of your exhibit:

Web Site Address (A link will be added to our website): _____

Mail form and payment to:
 Custom Meeting Planners – CYY 2015
 PO Box 30785
 Columbia, MO 65205
 Telephone: 573-445-2965
 Fax: 573-445-1831