

Email message sent on April 14, 2016 to CCDF Authorized Representatives and Contacts  
Subject: Child Care Development Fund (CCDF) FY16 Final Program Reporting

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*This message is being sent on behalf of Lana Brooks, Director, DESE-Early Learning Section.*

### **FY16 Final Reporting Information**

The Child Care Development Fund (CCDF) FY16 Final Program Report must be completed, signed and faxed to us at 573-522-5085 or emailed to your DESE Early Learning supervisor no later than May 15, 2016. The CCDF Final Program Report is available on the following website.

<http://dese.mo.gov/early-extended-learning/early-learning/child-care-dev-fund-grant>

In addition to the Final Report, all CCDF programs must also complete the 2015-2016 Final Expenditure Report through the ePeGS system. This must be submitted by the Authorized Representative assigned to the Child Care program in ePeGS no later than May 15, 2016.

**The Final Expenditure Report will determine your program's final payment for FY16 and must include all expenditures made during the contract period of July 1, 2015 through June 30, 2016.** You may log into the Web Application System from the following link.

<https://apps.dese.mo.gov/webLogin/login.aspx>

If you have any questions regarding the Final Program Report or Final Expenditure Report process, please do not hesitate to call the Early Learning Section at 573-751-2095.