



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF EDUCATOR QUALITY – EDUCATOR PREPARATION

ELEMENTARY PRINCIPAL, GRADES K-8

EDUCATOR PREPARATION PROGRAM NAME William Woods University	EDUCATOR PREPARATION PROGRAM CODE 511106
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INSTRUCTIONS

Please complete Educator Preparation Program (EPP) Name & EPP Code above.

Certification Requirements

- **Course Number** – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Course Title** – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Semester Hours** – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to DESE.MoSPETransition@dese.mo.gov on or before the date established in the Transition Plan.

QUESTIONS: Contact Educator Preparation, 573-751-1668 or DESE.MoSPETransition@dese.mo.gov

A. Professional Requirements (Minimum of 24 semester hours)

1. Specific Courses: All must be separate graduate courses of at least 2 semester hours.

	Course Number	Course Title	Semester Hours
a. Foundations of Educational Administration (Including components of Career and Special Education)	EDU 525 or EDU 569 or EDU 600	Foundations of Educational or Visionary Leadership or Administration/Issues in District Administration	3/3
b. Elementary Administration	EDU 535 or EDU 572 or EDU 551	Elementary Administration/Managerial Leadership/Elementary Administration (Online)	3/3
c. Elementary Curriculum	EDU 545 or EDU 553 or EDU 573	Elementary Curriculum/Elementary Curriculum (Online)/ Instructional Leadership	3/3
d. School Supervision	EDU 570 or EDU 640	School Supervision/Human Resources Administration	3/3
e. School Law	EDU 585 or EDU 680	School Law/Advanced School Law	3/3

2. Knowledge and/or competency in each of the following areas:

	Course Number	Course Title	Semester Hours
a. Vision, Mission, and Goals			
i. Developing and Articulating a Vision	EDU 500 & EDU 525 or EDU 600 or EDU 569	Current Issues & Foundations of Education Administration/ Issues in District Administration Visionary Leadership	.5, .5/1
ii. Implementing and Stewarding a Vision	EDU 500 & EDU 525 or EDU 600 or EDU 569	Current Issues & Foundations of Education Administration/ Issues in District Administration/ Visionary Leadership	.5, .5/1
b. Teaching and Learning			
i. Promoting a Positive School Culture	EDU 570 or EDU 640 & EDU 545/553/573	School Supervision or Human Resources Administration/Elementary Curriculum/Elementary Curriculum (Online)/Instructional Leadership	.25/.25 .5/.5
ii. Providing an Effective Instructional Program	EDU 570 or EDU 640 & EDU 545/553/573	School Supervision or Human Resources Administration/Elementary Curriculum/Elementary Curriculum (Online)/Instructional Leadership	.25/.25 .5/.5

iii. Designing Comprehensive Professional Growth Plans	EDU 570 or EDU 640	School Supervision or Human Resources Administration	.5/.5
iv. Data and Assessment	EDU 590 or EDU 610 & EDU 545/553/573	Appraisal of Student Learning/Utilizing Statistical Procedures & Elementary Curriculum/Elementary Curriculum (online)/ Instructional Leadership	.25/.25 .25/.25
c. Management of Organizational Systems			
i. Managing the Organizational Structure	EDU 535/551/572	Elementary Administration/Elementary Administration (online)/ Managerial Leadership	1/1
ii. Leading Personnel	EDU 570 or EDU 640	School Supervision/Human Resources Administration	1/1
iii. Managing Resources	EDU 535/551/572	Elementary Administration/Elementary Administration (online)/ Managerial Leadership	.5/.5
iv. Processes of Effective Evaluation of Educators	EDU 570 or EDU 640	School Supervision/Human Resources Administration	1/1
d. Collaboration with Families and Stakeholders			
i. Collaborating with Families and Other Community Members	EDU 535/551/572	Elementary Administration/Elementary Administration (online)/ Managerial Leadership	.5/.5
ii. Responding to Community Interests and Needs	EDU 535/551/572	Elementary Administration/Elementary Administration (online)/ Managerial Leadership	.5/.5
iii. Mobilizing Community Resources	EDU 535/551/572	Elementary Administration/Elementary Administration (online)/ Managerial Leadership	.5/.5
e. Ethics and Integrity			
i. Personal and Professional Responsibilities	EDU 500, EDU 525 or EDU 569 or EDU 600 & EDU 535/551/572	Current Issues, Foundations of Educational Administration or Visionary Leadership or Issues in District Administration & Elementary Administration/Elementary Administration (online) / Managerial Leadership	.5, .5/1, .5/.5
f. Professional Development			
i. Increase Knowledge and Skills Based on Best Practices	EDU 510 or EDU 520 or EDU 568 or EDU 673 & EDU 535/551/572	Advanced Learning Theories or Research Design or Action Research/ Educational Reform and Urban Issues & Elementary Administration/Elementary Administration (online) / Managerial Leadership	.5/.5, .5/.5
Professional Requirements - Total Semester Hours			27
B. Field and Clinical Experiences (3 semester hours with a minimum of 300 clock hours)			
	Course Number	Course Title	Semester Hours
1. Early Field Experience – Initial Internship in Elementary School Administration	EDU 557 or EDU 598 or EDU 597	Field Experience I/Field Experience I (independent Study) or Field Experience	3/3
2. Culminating Clinical Experience – Final Internship in Elementary School Administration	EDU 557 or EDU 598 or EDU 597	Field Experience I/Field Experience I (independent Study) or Field Experience	3/3
Field and Clinical Experiences - Total Semester Hours			3

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966 email civilrights@dese.mo.gov.