


**ELEMENTARY PRINCIPAL, GRADES K-8**

EDUCATOR PREPARATION PROGRAM NAME <b>SOUTHWEST BAPTIST UNIVERSITY</b>	EDUCATOR PREPARATION PROGRAM CODE <b>635440</b>
--	--

**INSTRUCTIONS**

Please complete Educator Preparation Program (EPP) Name & EPP Code above. The EPP Code may be located at <https://dese.mo.gov/sites/default/files/EPP-Code-Name.pdf>

**Certification Requirements:**

- Course Number – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- Course Title – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- Semester Hours – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov) on or before the date established in the Transition Plan.

QUESTIONS: Contact Educator Preparation, 573-751-1668 or [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov)

**A. Professional Requirements (Minimum of 24 semester hours)**

1. Specific Courses: All must be separate graduate courses of at least two semester hours.

	Course Number	Course Title	Semester Hours
a. Foundations of Educational Administration (Including components of Career and Special Education)	EAD 6002	Foundations of Educational Administration (K-12)	2
b. School Administration	EAD 6014	School Administration (K-12)	4
c. Secondary Curriculum	EAD 6024	School Curriculum for Administrators (K-12)	4
d. School Supervision	EAD 6053	School Supervision (K-12)	3
e. School Law	EAD 6083 or EAD 7053 or EAD 8003	Essentials in Law, Finance and Buildings or Advanced School Law, or Leadership and the Law	2

2. Knowledge and/or competency in each of the following areas:

	Course Number	Course Title	Semester Hours
a. Vision, Mission, and Goals			
i. Developing and Articulating a Vision	EAD 6143 or EAD 7003 EAD 6002	Edu. Organizations, Leadership, and Change or School District Administration Found Educational Administration	0.43 1
ii. Implementing and Stewarding a Vision	EAD 6113 or EAD 7013	Adm. Communications, Innovations & Mgt. or Personnel Administration	1
b. Teaching and Learning			
i. Promoting a Positive School Culture	EAD 6143 or EAD 7003 EDU 5033 EAD 6053	Edu. Organizations, Leadership, and Change or School District Administration Learners and the Learning Process School Supervision	0.43 1 0.5
ii. Providing an Effective Instructional Program	EDU 5033 EAD 6053 EAD 6024	Learners and the Learning Process School Supervision Curriculum for School Admin (K-12)	1 0.5 1.33
iii. Designing Comprehensive Professional Growth Plans	EAD 6143 or EAD 7003 EDU 5033 EAD 6053	Edu. Organizations, Leadership, and Change or School District Administration Learners and the Learning Process School Supervision	0.43 1 0.5
iv. Data and Assessment	EDU 5083 or EAD 7043 EAD 6024	Educational Research Curriculum for School Admin (K-12)	3 1.33
c. Management of Organizational Systems			
i. Managing the Organizational Structure	EAD 6143 or EAD 7003	Edu. Organizations, Leadership, and Change or EAD 7003 School District Administration	0.43

ii. Leading Personnel	EAD 6143 or EAD 7003 EAD 6014 EAD 6053	Edu. Organizations, Leadership, and Change or EAD 7003 School District Administration School Administration School Supervision	0.43  2 0.5
iii. Managing Resources	EAD 6083 or EAD 7023 or EAD 7033 EAD 6093 EAD 6014	Essentials in Law, Buildings, and Finance, or Advanced School Finance, or School Planning and Maintenance Administration of Special Programs School Administration (K-12)	3  1 2
iv. Processes of Effective Evaluation of Educators	EAD 6143 or EAD 7003 EAD 6113 or EAD 7013 EAD 6053	Edu. Organizations, Leadership, and Change or EAD 7003 School District Administration Adm. Communications, Innovations & Mgt. or Personnel Administration School Supervision	0.43  1 0.5

	Course Number	Course Title	Semester Hours
d. Collaboration with Families and Stakeholders			
i. Collaborating with Families and Other Community Members	EAD 6001 or EAD 7002 EAD 6093	Technology for School Administrators or Educational Technology Administration of Special Programs	1  1
ii. Responding to Community Interests and Needs	EAD 6113 or EAD 7013	Adm. Communications, Innovations & Mgt. or Personnel Administration	1
iii. Mobilizing Community Resources	EAD 6093	Administration of Special Programs	1
e. Ethics and Integrity			
i. Personal and Professional Responsibilities	EAD 6143 or EAD 7132 or EAD 8073 EAD 6002	Organizations, Leadership and Change or Capstone (Specialist Level) or Directed Research Foundations of Administration	0.43  1
f. Professional Development			
i. Increase Knowledge and Skills Based on Best Practices	EAD 6024 or EAD 7132 or EAD 8073 EAD 6053	School Curriculum for Administrators or Capstone (Specialist Level) or Directed Research School Supervision	1.33  0.5
<b>Professional Requirements - Total Semester Hours</b>			<b>32</b>

<b>B. Field and Clinical Experiences (Three semester hours with a minimum of 300 clock hours)</b>			
	Course Number	Course Title	Semester Hours
1. Early Field Experience – Initial Internship in Secondary & Elementary School Administration	EAD 6062 or EAD 6063	Internship 1	2
2. Culminating Clinical Experience – Final Internship in Secondary & Elementary School Administration	EAD 6072 or EAD 6073 or EDU 5991 or EDU 5992	Internship 2	1
<b>Field and Clinical Experiences - Total Semester Hours</b>			<b>3</b>

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6<sup>th</sup> Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966 email [civilrights@dese.mo.gov](mailto:civilrights@dese.mo.gov).