



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
OFFICE OF EDUCATOR QUALITY – EDUCATOR PREPARATION

**SECONDARY PRINCIPAL, GRADES 7-12**

EDUCATOR PREPARATION PROGRAM NAME <b>UNIVERSITY OF CENTRAL MISSOURI</b>	EDUCATOR PREPARATION PROGRAM CODE <b>121121</b>
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**INSTRUCTIONS**

Please complete Educator Preparation Program (EPP) Name & EPP Code above. The EPP Code may be located at <https://dese.mo.gov/sites/default/files/EPP-Code-Name.pdf>

**Certification Requirements:**

- **Course Number** – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Course Title** – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Semester Hours** – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov) on or before the date established in the Transition Plan.

QUESTIONS: Contact Educator Preparation, 573-751-1668 or [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov)

**A. Professional Requirements (Minimum of 24 semester hours)**

1. Specific Courses: All must be separate graduate courses of at least two semester hours.

	Course Number	Course Title	Semester Hours
a. Foundations of Educational Administration (Including components of Career and Special Education)	EDAD 5110	Foundations of Ed Admin	3
b. Secondary Administration	EDAD 5520	Secondary School Admin	3
c. Secondary Curriculum	EDAD 5310 or EDAD 6730 or EDFL 5410 or CTE 6020	Curriculum for School Leaders <b>or</b> Administration of K-12 Curriculum <b>or</b> Adv Curriculum Dev. & Assessment <b>or</b> Curriculum Development Theory in CTE	3
d. School Supervision	EDAD 5130	School Supervision	3
e. School Law	EDAD5120 or EDAD 6120 or CTE 6060	School Law or Advanced School Law or Legal Issues in Career Tech Ed	3

2. Knowledge and/or competency in each of the following areas:

	Course Number	Course Title	Semester Hours
a. Vision, Mission, and Goals			
i. Developing and Articulating a Vision	EDAD 5110 EDAD 5520	Foundations of Ed Admin Sec School Admin	.5 .5
ii. Implementing and Stewarding a Vision	EDAD 5130 EDAD 5770	School Supervision Instructional Leadership & Sch Improvement	.5 .5
b. Teaching and Learning			
i. Promoting a Positive School Culture	EDAD 5110 EDAD 5130	Foundations of Ed Admin School Supervision	.5 .5
ii. Providing an Effective Instructional Program	EDAD 5310 <b>or</b> EDAD 6730 <b>or</b> EDFL 5410 <b>or</b> CTE 6020 EDAD 5770	Curriculum for School Leaders <b>or</b> Administration of K-12 Curriculum <b>or</b> Adv Curriculum Dev. & Assessment <b>or</b> Curriculum Development Theory in CTE Instructional Leadership & Sch Improvement	3.0 .5
iii. Designing Comprehensive Professional Growth Plans	EDAD 5130 EDAD 5770	School Supervision Instructional Leadership & Sch Improvement	.5 .5
iv. Data and Assessment	EDAD 5770 EDAD 5960	Instructional Leadership & Sch Improvement Data Analysis for Sch Leaders	.5 2.5
c. Management of Organizational Systems			
i. Managing the Organizational Structure	EDAD 5110 EDAD 5520 EDAD 5710	Foundations of Ed Admin Sec School Admin Public Sch Finance	.5 .5 .5

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6<sup>th</sup> Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966 email [civilrights@dese.mo.gov](mailto:civilrights@dese.mo.gov).

ii. Leading Personnel	EDAD 5130 EDAD 5520 EDAD 5770	School Supervision Sec School Admin Instructional Leadership & Sch Improvement	5 .5 .5
iii. Managing Resources	EDAD 5520 EDAD 5710	Sec School Administration Public Sch Finance	.5 2.0
iv. Processes of Effective Evaluation of Educators	EDAD 5130	School Supervision	.5
	<b>Course Number</b>	<b>Course Title</b>	<b>Semester Hours</b>
d. Collaboration with Families and Stakeholders			
i. Collaborating with Families and Other Community Members	EDAD 5110 EDAD 5420 EDAD 5760 (6160) or EDAD 5720	Foundations of Ed Admin Elem School Admin School & Community Relations or Admin of the Middle Grades	.5 .5 1.0
ii. Responding to Community Interests and Needs	EDAD 5420 EDAD 5710 EDAD 5760 (6160) or EDAD 5720	Elem School Admin Public Sch Finance School & Community Relations or Admin of the Middle Grades	.5 .5 1.0
iii. Mobilizing Community Resources	EDAD 5110 EDAD 5760 (6160) or EDAD 5720	Foundations of Education Administration School & Community Relations or Admin of the Middle Grades	.5 1.0
e. Ethics and Integrity			
i. Personal and Professional Responsibilities	EDAD 5110 EDAD 5120 or EDAD 6120 or CTE 6060	Foundations of Ed Admin School Law or Adv School Law or Legal Issues in Career Tech. Ed	.5 3.0
f. Professional Development			
i. Increase Knowledge and Skills Based on Best Practices	EDAD 5130 EDAD 5770 EDAD 5960	School Supervision Inst Leadership & School Improvement Data Analysis for School Leaders	.5 .5 .5
<b>Professional Requirements - Total Semester Hours</b>			<b>27</b>
<b>B. Field and Clinical Experiences (Three semester hours with a minimum of 300 clock hours)</b>			
	<b>Course Number</b>	<b>Course Title</b>	<b>Semester Hours</b>
1. Early Field Experience – Initial Internship in Secondary School Administration	EDAD 6969	Internship I <i>Students will acquire practicum hours during coursework, as well as the internship course. Students will acquire a min. of 75 hours during Internship I.</i>	2.0
2. Culminating Clinical Experience – Final Internship in Secondary School Administration	EDAD 6971	Internship II <i>Students will acquire a min. of 75 hours during each internship (total 150 hours), accumulating a minimum of 300 hours during the program of study.</i>	2.0
<b>Field and Clinical Experiences - Total Semester Hours</b>			<b>4</b>