



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF EDUCATOR QUALITY – EDUCATOR PREPARATION

SCHOOL LEADER, GRADES K-12

EDUCATOR PREPARATION PROGRAM NAME Southwest Baptist University	EDUCATOR PREPARATION PROGRAM CODE 635440
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INSTRUCTIONS

Please complete Educator Preparation Program (EPP) Name & EPP Code above.

Certification Requirements

- Course Number – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- Course Title – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- Semester Hours – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to DESE.MoSPETransition@dese.mo.gov on or before the date established in the Transition Plan.

QUESTIONS: Contact Educator Preparation, 573-751-1668 or DESE.MoSPETransition@dese.mo.gov

A. Professional Requirements (Minimum of 26 semester hours)

Coursework must be at the graduate level and fall within the following five (5) domains

	Course Number	Course Title	Semester Hours
1. Visionary School Leadership			
a. Understands the importance of a vision and can demonstrate how it relates to the context and culture of the school community	EAD 6002	Foundations of Educational Administration (2 Hrs)	1
b. Understands and can communicate the importance of all stakeholders knowing the collective mission, vision, and core values	EAD 6113 or EAD 7013	Administrative Communication, Innovation and Management (3 Hrs) or Personnel Administration (3 Hrs)	0.75
c. Understands and can demonstrate how multiple sources of data are connected to a mission, vision, core values, and the legal and ethical handling of information	EAD 6143 or EAD 7123	Educational Organizations, Leadership and Change (3 Hrs) or The Superintendency (3 Hrs)	1
2. Instructional School Leadership			
a. Understands standards and can demonstrate how they apply to horizontal and vertical alignment of local curricula and content areas	EAD 6024	School Curriculum (4 Hrs)	1.33
b. Understands a variety of research-based instructional practices and can demonstrate how to appropriately match learning content	EDU 5083	Educational Research (3 Hrs)	3
c. Understands and engages in meaningful feedback related to teacher professional growth	EAD 6053	School Supervision (3 Hrs)	0.6
d. Understands and demonstrates how to assess student learning using a variety of formal and informal assessments	EAD 6024	School Curriculum (4 Hrs)	1.34
e. Engages in and demonstrates meaningful observation and feedback related to effective instructional practice	EAD 6053	School Supervision (3 Hrs)	0.6
f. Understands and can demonstrate multiple strategies for analyzing data to inform the instructional process	EAD 6024 or EAD 6053	School Curriculum (4 Hrs) or School Supervision (3 Hrs)	1.33 or 0.6
g. Understands the principles of adult learning and demonstrates how these help develop teacher capacity	EDU 5033 or EAD 8013	Learners and the Learning Process (3 Hrs) or Leadership in Learning (3 Hrs)	1.5

	Course Number	Course Title	Semester Hours
3. Managerial School Leadership			
a. Knows and can demonstrate how a safe and functional school facility and grounds support student learning	EAD 6083 or EAD 7033	Essentials in Law, Finance and Buildings (3 Hrs) or School Planning & Maintenance (3Hrs)	0.43
b. Understands and can demonstrate how to evaluate routines, procedures, and schedules to support the school environment	EAD 6014 EAD 6083 or EAD 7033	School Administration (4 Hrs) Essentials in Law, Finance and Buildings (3 Hrs) or School Planning & Maintenance (3Hrs)	0.8 0.43
c. Understands the tools and can demonstrate the skills required to determine key attributes of effective personnel and the legal and ethical decisions impacting evaluation	EAD 6083 or EAD 7053 or EAD 8003	Essentials in Law, Finance and Buildings (3 Hrs) or Advanced School Law (3Hrs) or Leadership and the Law (3 Hrs)	0.43
d. Understands and can demonstrate the necessity of establishing and communicating clear expectations, guidelines, and procedures, which respect the rights of all staff and students	EAD 6083 or EAD 7013	Essentials in Law, Finance and Buildings (3 Hrs) or Personnel Administration (3Hrs)	0.43
e. Understands and can demonstrate the role of observation, feedback, and intervention for improving or removing personnel	EAD 6053	School Supervision	0.6
f. Is knowledgeable of and can reflectively evaluate and communicate legal and ethical requirements regarding personnel records and reports	EAD 6083 or EAD 7013	Essentials in Law, Finance and Buildings (3 Hrs) or Personnel Administration (3Hrs)	0.43
g. Understands and can communicate the legalities of how a school budget works and the major sources of revenue available to support school goals and priorities	EAD 6083 or EAD 7023	Essentials in Law, Finance and Buildings (3 Hrs) or Advanced School Finance (3Hrs)	0.43
h. Understands and can communicate how non-fiscal resources support school goals and priorities	EAD 6113 or EAD 7003	Administrative Communication, Innovation and Management (3 Hrs) or School District Administration (3 Hrs)	0.75
4. Relational School Leadership			
a. Knows how and why analysis of student demographics is used to determine the overall diversity of a school and can explain its impact on the teaching and learning process	EAD 6113 or EAD 7003	Administrative Communication, Innovation and Management (3 Hrs) or School District Administration (3 Hrs)	0.75
b. Understands and can communicate the in-school and out-of-school strategies and resources available to support the welfare of each student	EAD 6093	Administration of Special Programs (3 Hrs)	1.5
c. Understands and can demonstrate how to build positive relationships in support of student learning and well-being	EAD 6093	Administration of Special Programs (3 Hrs)	1.5
d. Understands and can demonstrate the components of building effective relationships with staff and cultivating ethical behaviors in others	EAD 6002	Foundations of Educational Administration (2 Hrs)	1
e. Understands and can demonstrate how to develop a culture of support and respect among staff	EAD 6014	School Administration (4 Hrs)	0.8
f. Serves as a teacher leader and understands and demonstrates the importance of promoting teacher leadership	EAD 6014	School Administration (4 Hrs)	0.8
g. Understands and can communicate a variety of strategies and legal implications for building relationships with families	EAD 6083 or EAD 7053 or EAD 8003	Essentials in Law, Finance and Buildings (3 Hrs) or Advanced School Law (3 Hrs) or Leadership and the Law (3 Hrs)	0.42
h. Recognizes the importance of and can demonstrate how to build positive relationships with other community stakeholders	EAD 6113 or EAD 7003	Administrative Communication, Innovation and Management (3 Hrs) or School District Administration (3 Hrs)	0.75

	Course Number	Course Title	Semester Hours
5. Innovative School Leadership			
a. Recognizes and can apply the knowledge, skills, and best practices that support continuous professional growth	EAD 6014	School Administration (4 Hrs)	0.8
b. Understands and has the capacity to develop professional networks as a key element of professional growth	EAD 6001 or EAD 7002 or EAD 8013	Instructional Technology for Administrators (1 Hr) or Educational Technology (2 Hrs) or Leadership in Learning (3 Hrs)	1
c. Understands the importance of reflection and demonstrates a commitment to ongoing learning	EDU 5033 or EAD 8013	Learners and the Learning Process (3 Hrs) or Leadership in Learning (3 Hrs)	1.5
d. Understands and can demonstrate the importance of feedback for improving performance	EAD 6053	School Supervision	0.6
e. Understands and can demonstrate how time management is a key factor for maintaining a focus on school priorities	EAD 6014	School Administration (4 Hrs)	0.8
f. Recognizes and can demonstrate that beliefs based on new knowledge and understandings are used as a catalyst for change	EAD 6143 or EAD 7003	Educational Organizations, Leadership and Change (3 Hrs) or School District Administration (3 Hrs)	1
g. Demonstrates flexibility by being willing to vary an approach when circumstances change, and models ethical personal conduct	EAD 6143 or EAD 7003	Educational Organizations, Leadership and Change (3 Hrs) or School District Administration (3 Hrs)	1
Professional Requirements - Total Semester Hours			32
B. Field and Clinical Experiences (3 semester hours with a minimum of 300 clock hours)			
	Course Number	Course Title	Semester Hours
Clinical Experiences must contain the following:			
1. Major clinical experience in either an elementary or secondary school placement for a minimum of two hundred (200) clock hours divided into the required number of hours per leadership domain;	EAD 6062 EAD 6071	Internship 1 Internship 2	2 1
2. Minor clinical experience in either an elementary or secondary school placement for a minimum of fifty (50) clock hours divided into the required number of hours per leadership domain; and			
3. Fifty (50) clock hours completed at the discretion of the program and candidate divided among the leadership domains			
Field and Clinical Experiences - Total Semester Hours			3

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966 email civilrights@dese.mo.gov.