



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
OFFICE OF EDUCATOR QUALITY – EDUCATOR PREPARATION

**SCHOOL LEADER, GRADES K-12**

EDUCATOR PREPARATION PROGRAM NAME <b>Southeast Missouri State University</b>	EDUCATOR PREPARATION PROGRAM CODE <b>120120</b>
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**INSTRUCTIONS**

Please complete Educator Preparation Program (EPP) Name & EPP Code above.

**Certification Requirements**

- Course Number – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- Course Title – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- Semester Hours – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov) on or before the date established in the Transition Plan.

QUESTIONS: Contact Educator Preparation, 573-751-1668 or [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov)

**A. Professional Requirements (Minimum of 26 semester hours)**

Coursework must be at the graduate level and fall within the following five (5) domains

	Course Number	Course Title	Semester Hours
<b>1. Visionary School Leadership</b>			
a. Understands the importance of a vision and can demonstrate how it relates to the context and culture of the school community	EA654 EA660 EA663	The Principalship Leadership in Special Education Internship I: Leadership for Research in Action	.5 .6 .25
b. Understands and can communicate the importance of all stakeholders knowing the collective mission, vision, and core values	EA654 EA660	The Principalship Leadership in Special Education	.5 .6
c. Understands and can demonstrate how multiple sources of data are connected to a mission, vision, core values, and the legal and ethical handling of information	EA610 EA634 EA654 EA663	Diversity and Equity in Schools School Supervision The Principalship Internship I: Leadership for Research in Action	.6 .25 .5 .25
<b>2. Instructional School Leadership</b>			
a. Understands standards and can demonstrate how they apply to horizontal and vertical alignment of local curricula and content areas	EA653	Curriculum for Leaders in Education	.6
b. Understands a variety of research-based instructional practices and can demonstrate how to appropriately match learning content	EA653	Curriculum for Leaders in Education	.6
c. Understands and engages in meaningful feedback related to teacher professional growth	EA653	Curriculum for Leaders in Education	.6
d. Understands and demonstrates how to assess student learning using a variety of formal and informal assessments	EA653	Curriculum for Leaders in Education	.6
e. Engages in and demonstrates meaningful observation and feedback related to effective instructional practice	EA634	School Supervision	.25
f. Understands and can demonstrate multiple strategies for analyzing data to inform the instructional process	EA610 EA653 EA654	Diversity and Equity in Schools Curriculum for Leaders in Education The Principalship	.6 .6 .5
g. Understands the principles of adult learning and demonstrates how these help develop teacher capacity	EA634	School Supervision	.25

	Course Number	Course Title	Semester Hours
<b>3. Managerial School Leadership</b>			
a. Knows and can demonstrate how a safe and functional school facility and grounds support student learning	EA651 EA655	School Law Leadership for Effective School Operations	.5 1
b. Understands and can demonstrate how to evaluate routines, procedures, and schedules to support the school environment	EA655 EA663	Leadership for Effective School Operations Internship I: Leadership for Research in Action	1 .25
c. Understands the tools and can demonstrate the skills required to determine key attributes of effective personnel and the legal and ethical decisions impacting evaluation	EA651	School Law	.5
d. Understands and can demonstrate the necessity of establishing and communicating clear expectations, guidelines, and procedures, which respect the rights of all staff and students	EA634 EA651 EA663	School Supervision School Law Internship I: Leadership for Research in Action	.25 .5 .25
e. Understands and can demonstrate the role of observation, feedback, and intervention for improving or removing personnel	EA634	School Supervision	.25
f. Is knowledgeable of and can reflectively evaluate and communicate legal and ethical requirements regarding personnel records and reports	EA651	School Law	.5
g. Understands and can communicate the legalities of how a school budget works and the major sources of revenue available to support school goals and priorities	EA654	The Principalship	.5
h. Understands and can communicate how non-fiscal resources support school goals and priorities	EA610	Diversity and Equity in Schools	.6
<b>4. Relational School Leadership</b>			
a. Knows how and why analysis of student demographics is used to determine the overall diversity of a school and can explain its impact on the teaching and learning process	EA610 EA634	Diversity and Equity in Schools School Supervision	.6 .5
b. Understands and can communicate the in-school and out-of-school strategies and resources available to support the welfare of each student	EA655	Leadership for Effective School Operations	1
c. Understands and can demonstrate how to build positive relationships in support of student learning and well-being	EA651 EA660 EA663	School Law Leadership in Special Education Internship I: Leadership for Research in Action	.5 .6 .25
d. Understands and can demonstrate the components of building effective relationships with staff and cultivating ethical behaviors in others	EA634	School Supervision	.25
e. Understands and can demonstrate how to develop a culture of support and respect among staff	EA634	School Supervision	.25
f. Serves as a teacher leader and understands and demonstrates the importance of promoting teacher leadership	EA654	The Principalship	.5
g. Understands and can communicate a variety of strategies and legal implications for building relationships with families	EA660	Leadership in Special Education	.6
h. Recognizes the importance of and can demonstrate how to build positive relationships with other community stakeholders	EA660	Leadership in Special Education	.6

	Course Number	Course Title	Semester Hours
<b>5. Innovative School Leadership</b>			
a. Recognizes and can apply the knowledge, skills, and best practices that support continuous professional growth	EA625 EA634 EA663	Foundations of Educational Leadership School Supervision Internship I: Leadership for Research in Action	.5 .25 .25
b. Understands and has the capacity to develop professional networks as a key element of professional growth	EA625	Foundations of Educational Leadership	.5
c. Understands the importance of reflection and demonstrates a commitment to ongoing learning	EA625 EA634 EA663	Foundations of Educational Leadership School Supervision Internship I: Leadership for Research in Action	.5 .25 .25
d. Understands and can demonstrate the importance of feedback for improving performance	EA625 EA634	Foundations of Educational Leadership School Supervision	.5 .25
e. Understands and can demonstrate how time management is a key factor for maintaining a focus on school priorities	EA625	Foundations of Educational Leadership	.5
f. Recognizes and can demonstrate that beliefs based on new knowledge and understandings are used as a catalyst for change	EA610 EA625 EA663	Diversity and Equity in Schools Foundations of Educational Leadership Internship I: Leadership for Research in Action	.6 .5 .25
g. Demonstrates flexibility by being willing to vary an approach when circumstances change, and models ethical personal conduct	EA651	School Law	.5
<b>Professional Requirements - Total Semester Hours</b>			<b>26</b>
<b>B. Field and Clinical Experiences (3 semester hours with a minimum of 300 clock hours)</b>			
	Course Number	Course Title	Semester Hours
<b>Clinical Experiences must contain the following:</b>			
1. Major clinical experience in either an elementary or secondary school placement for a minimum of two hundred (200) clock hours divided into the required number of hours per leadership domain;	EA663	Internship I: Leadership for Research in Action	1
	EA664	Internship II: Leadership for Experiential Learning	1
2. Minor clinical experience in either an elementary or secondary school placement for a minimum of fifty (50) clock hours divided into the required number of hours per leadership domain; and	EA664	Internship II: Leadership for Experiential Learning	1
	EA664	Internship II: Leadership for Experiential Learning	1
3. Fifty (50) clock hours completed at the discretion of the program and candidate divided among the leadership domains			
<b>Field and Clinical Experiences - Total Semester Hours</b>			<b>4</b>

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6<sup>th</sup> Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966 email [civilrights@dese.mo.gov](mailto:civilrights@dese.mo.gov).