



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF EDUCATOR QUALITY – EDUCATOR PREPARATION

SCHOOL LEADER, GRADES K-12

EDUCATOR PREPARATION PROGRAM NAME MISSOURI BAPTIST UNIVERSITY	EDUCATOR PREPARATION PROGRAM CODE 041538
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INSTRUCTIONS

Please complete Educator Preparation Program (EPP) Name & EPP Code above.

Certification Requirements

- **Course Number** – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Course Title** – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Semester Hours** – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to DESE.MoSPETransition@dese.mo.gov on or before the date established in the Transition Plan.

QUESTIONS: Contact Educator Preparation, 573-751-1668 or DESE.MoSPETransition@dese.mo.gov

A. Professional Requirements (Minimum of 26 semester hours)

Coursework must be at the graduate level and fall within the following five (5) domains

	Course Number	Course Title	Semester Hours	
1. Visionary School Leadership				
a. Understands the importance of a vision and can demonstrate how it relates to the context and culture of the school community	EDAD 503	Introduction to Educational Administration Communications	.3	
	EDAD 513 OR EDAD 563	Foundations of Educational Administration OR Administration of Special Programs, Grants, and Legislative Mandates	.4	
	ETOP 583	Perspectives on Diversity in Education	.3	
	EDAD 573 OR EDAD 573+	Educational Administration Capstone OR Capstone & Internship for Elementary Administration (for add-on certification)	.2	
	EDAD 503	Introduction to Educational Administration Communications	.2	
b. Understands and can communicate the importance of all stakeholders knowing the collective mission, vision, and core values	EDAD 513 OR EDAD 563	Foundations of Educational Administration OR Administration of Special Programs, Grants, and Legislative Mandates	.4	
	EDAD 523 OR EDAD 543	Data Analytics and Technology Foundations OR Educational Leadership Inquiry	.3	
	ETOP 563	Legal Issues in Regular and Special Education	.4	
	GRED 543	Methods of Inquiry I	.5	
	EDAD 573 OR EDAD 573+	Educational Administrator Capstone OR Capstone & Internship for Elementary Administration (for add-on certification)	.2	
	2. Instructional School Leadership			
	a. Understands standards and can demonstrate how they apply to horizontal and vertical alignment of local curricula and content areas	SLAD 523	Curriculum Construction and Design for Educational Administration, K-12	.8
OR ESAD 523 /		OR Curriculum Construction and Design for Educational Administration, Secondary /		
ELAD 523		Curriculum Construction and Design for Educational Administration, Elementary		

b. Understands a variety of research-based instructional practices and can demonstrate how to appropriately match learning content	EDAD 523 OR EDAD 543	Data Analytics and Technology Foundations OR Educational Leadership Inquiry	.2 .5
	GRED 543 ETOP 583	Methods of Inquiry I Perspectives on Diversity in Education	.3
	EDAD 573 OR EDAD 573+	Educational Administrator Capstone OR Capstone & Internship for Elementary Administration (for add-on certification)	.2
	SLAD 523 OR ESAD 523 / ELAD 523	Curriculum Construction and Design for Educational Administration, K-12 OR Curriculum Construction and Design for Educational Administration, Secondary / Curriculum Construction and Design for Educational Administration, Elementary	.7
	EDAD 523 OR EDAD 543	Data Analytics and Technology Foundations OR Educational Leadership Inquiry	.2
	ETOP 583	Perspectives on Diversity in Education	.3
c. Understands and engages in meaningful feedback related to teacher professional growth	SLAD 533	The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.3 .3
	EDAD 523 OR EDAD 543	Data Analytics and Technology Foundations OR Educational Leadership Inquiry	.3
	ETOP 583	Perspectives on Diversity in Education	.3
d. Understands and demonstrates how to assess student learning using a variety of formal and informal assessments	EDAD 573 OR EDAD 573+	Educational Administrator Capstone OR Capstone & Internship for Elementary Administration (for add-on certification)	.1
	SLAD 533 OR ELAD 533 / ESAD 533	The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.3
	EDAD 523 OR EDAD 543	Data Analytics and Technology Foundations OR Educational Leadership Inquiry	.3
	ETOP 583	Perspectives on Diversity in Education	.3
	SLAD 533	The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.3
	ELAD 533 / ESAD 533	The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.3
e. Engages in and demonstrates meaningful observation and feedback related to effective instructional practice	SLAD 533	The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.3
	OR ELAD 533 / ESAD 533	The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.3
f. Understands and can demonstrate multiple strategies for analyzing data to inform the instructional process	GRED 543	Methods of Inquiry I	.5
	EDAD 523 OR EDAD 543	Data Analytics and Technology Foundations OR Educational Leadership Inquiry	.3
g. Understands the principles of adult learning and demonstrates how these help develop teacher capacity	SLAD 533	The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.3
	OR ELAD 533 / ESAD 533	The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.3

	Course Number	Course Title	Semester Hours	
3. Managerial School Leadership				
a.	Knows and can demonstrate how a safe and functional school facility and grounds support student learning	EDAD 503 EDAD 533	Foundation of Educational Administration School Finance and Facilities	.2 .3
b.	Understands and can demonstrate how to evaluate routines, procedures, and schedules to support the school environment	EDAD 573 OR EDAD 573+ EDAD 523 OR EDAD 543 EDAD 533	Educational Administrator Capstone OR Capstone & Internship for Elem. Adm. (add on) Data Analytics and Technology Foundations OR Educational Leadership Inquiry School Finance and Facilities Management	.1 .2 .3
c.	Understands the tools and can demonstrate the skills required to determine key attributes of effective personnel and the legal and ethical decisions impacting evaluation	EDAD 523 OR EDAD 543 ETOP 563 SLAD 533 OR ELAD 533/ ESAD 533	Data Analytics and Technology Foundations OR Educational Leadership Inquiry Legal Issues in Regular and Special Education The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.2 .3 .1
d.	Understands and can demonstrate the necessity of establishing and communicating clear expectations, guidelines, and procedures, which respect the rights of all staff and students	EDAD 503 ETOP 563 EDAD 573 OR EDAD 573+	Introduction to Educational Administration Communications Legal Issues in Regular and Special Education Educational Administrator Capstone OR Capstone & Internship for Elem. Adm. (add on)	.2 .4 .1
e.	Understands and can demonstrate the role of observation, feedback, and intervention for improving or removing personnel	SLAD 533 OR ELAD 533/ ESAD 533 SLAD 523 OR ELAD 523/ ESAD 523	The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary Curriculum Construction and Design for Educational Administration, K-12 OR Curriculum Construction and Design for Educational Administration, Elementary/ Curriculum Construction and Design for Educational Administration, Secondary	.1 .7
f.	Is knowledgeable of and can reflectively evaluate and communicate legal and ethical requirements regarding personnel records and reports	ETOP 563 SLAD 533 OR ELAD 533/ ESAD 533	Legal Issues in Regular and Special Education The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.4 .1
g.	Understands and can communicate the legalities of how a school budget works and the major sources of revenue available to support school goals and priorities	EDAD 533 ETOP 563	School Finance and Facilities Management Legal Issues in Regular and Special Education	.3 .4
h.	Understands and can communicate how non-fiscal resources support school goals and priorities	EDAD 503 EDAD 533	Introduction to Educational Administration Communications School Finance and Facilities Management	.2 .4

	Course Number	Course Title	Semester Hours
5. Innovative School Leadership			
a. Recognizes and can apply the knowledge, skills, and best practices that support continuous professional growth	SLAD 533 OR ELAD 533 / ESAD 533	The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.1
b. Understands and has the capacity to develop professional networks as a key element of professional growth	EDAD 503 SLAD 533 OR ELAD 533 / ESAD 533	Introduction to Educational Administration The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.2 .1
	EDAD 513 OR EDAD 563 EDAD 573 OR EDAD 573+ SLAD 533 OR ELAD 533 / ESAD 533	Foundations of Educational Administration OR Administration of Special Programs, Grants, and Legislative Mandates Educational Administrator Capstone OR Capstone & Internship for Elementary Administration (for add-on certification) The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.4 .1 .1
d. Understands and can demonstrate the importance of feedback for improving performance	EDAD 523 OR EDAD 543	Methods of Inquiry I OR Educational Leadership Inquiry Data Analytics and Technology Foundations	.2 .5
	GRED 543 SLAD 533 OR ELAD 533 / ESAD 533	The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary / The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.1
	EDAD 513 OR EDAD 563	Foundations of Educational Administration OR Administration of Special Programs, Grants, and Legislative Mandates	.4
	EDAD 533 SLAD 533 OR ELAD 533 / ESAD 533	School Finance and Facilities Management The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary *The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.3 .1
e. Understands and can demonstrate how time management is a key factor for maintaining a focus on school priorities	EDAD 513 OR EDAD 563 EDAD 533 SLAD 533 OR ELAD 533 / ESAD 533	Foundations of Educational Administration OR Administration of Special Programs, Grants, and Legislative Mandates School Finance and Facilities Management The Role of Educational Administrator as Supervisor and Instructional Leader, K-12 OR The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary *The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	.4 .1

f. Recognizes and can demonstrate that beliefs based on new knowledge and understandings are used as a catalyst for change	EDAD 503	Introduction to Educational Administration Communications	.2
	EDAD 513 OR	Foundations of Educational Administration OR	
	EDAD 563	Administration of Special Programs, Grants, and Legislative Mandates	.4
	EDAD 523 OR	Data Analytics and Technology Foundations OR	.3
	EDAD 543	Educational Leadership Inquiry	
	EDAD 533	School Finance and Facilities Management	.4
	ETOP 583	Perspectives on Diversity in Education	.2
	GED 543	Methods of Inquiry I	.5
EDAD 573 OR	Educational Administrator Capstone OR		
EDAD 573+	Capstone & Internship for Elementary Administration (for add-on certification)	.1	
g. Demonstrates flexibility by being willing to vary an approach when circumstances change, and models ethical personal conduct	EDAD 503	Introduction to Educational Administration Communications	.2
	EDAD 513 OR	Foundations of Educational Administration OR	.4
	EDAD563	Administration of Special Programs, Grants, and Legislative Mandates	
	EDAD 523 OR	Data Analytics and Technology Foundations OR	.3
	EDA 543	Educational Leadership Inquiry	.4
	EDAD 533	School Finance and Facilities Management	.2
ETOP 583	Perspectives on Diversity in Education		
Professional Requirements - Total Semester Hours			27.0
B. Field and Clinical Experiences (3 semester hours with a minimum of 300 clock hours)			
	Course Number	Course Title	Semester Hour
Clinical Experiences must contain the following: 1. Major clinical experience in either an elementary or secondary school placement for a minimum of two hundred (200) clock hours divided into the required number of hours per leadership domain; 2. Minor clinical experience in either an elementary or secondary school placement for a minimum of fifty (50) clock hours divided into the required number of hours per leadership domain; and 3. Fifty (50) clock hours completed at the discretion of the program and candidate divided among the leadership domains	ETOP 563	Legal Issues in Regular and Special Education	0.15
	ETOP 583	Perspectives on Diversity in Education	0.15
	EDAD 503	Introduction to Educational Administration Communications	0.15
	EDAD 533	Basic Finance and Facilities Management	0.15
	EDAD 523	Data Analytics and Technology for Administrators	0.15
	EDAD 513 OR	Foundations of Educational Administration OR	0.15
	EDAD 563	Administration of Special Programs, Grants, and Legislative Mandates	
	SLAD 523	Curriculum Construction and Design for Educational Administration, K-12	0.15
	OR	OR	
	ESAD 523/ ELAD 523	Curriculum Construction and Design for Educational Administration - Secondary Curriculum Construction and Design for Educational Administration - Elementary	
	SLAD 533 OR	The Role of Educational Administrator as Supervisor K-12 OR	0.15
	ELAD 533 / ESAD 533	The Role of Educational Administrator as Supervisor and Instructional Leader, Elementary The Role of Educational Administrator as Supervisor and Instructional Leader, Secondary	
	EDAD 573 OR	Education Administration Capstone OR	1.8
	EDAD 573+ OR	Capstone for Elementary administration (for add-on certification up to SU20) OR	
	ELAD 571	Master of Education Administration-Elementary Internship (for add-on certification FA20 forward)	
ESAD 571	Master of Education Administration-Secondary Internship (for add-on certification FA20 forward)		
Field and Clinical Experiences - Total Semester Hours			3.0

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