



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF EDUCATOR QUALITY – EDUCATOR PREPARATION

SCHOOL LEADER, GRADES K-12

EDUCATOR PREPARATION PROGRAM NAME Hannibal-LaGrange University	EDUCATOR PREPARATION PROGRAM CODE 041544
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INSTRUCTIONS

Please complete Educator Preparation Program (EPP) Name & EPP Code above.

Certification Requirements

- **Course Number** – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Course Title** – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Semester Hours** – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to DESE.MoSPETransition@dese.mo.gov on or before the date established in the Transition Plan.

QUESTIONS: Contact Educator Preparation, 573-751-1668 or DESE.MoSPETransition@dese.mo.gov

A. Professional Requirements (Minimum of 26 semester hours)

Coursework must be at the graduate level and fall within the following five (5) domains

	Course Number	Course Title	Semester Hours
1. Visionary School Leadership			
a. Understands the importance of a vision and can demonstrate how it relates to the context and culture of the school community	EAD-5013	Foundations of Educational Administration and Special Services in a Biblical Worldview	3.0
b. Understands and can communicate the importance of all stakeholders knowing the collective mission, vision, and core values	EAD-5013 <u>and</u> EAD-5313	Foundations of Educational Administration and Special Services in a Biblical Worldview <u>and</u> School Business Management and School Facilities	
c. Understands and can demonstrate how multiple sources of data are connected to a mission, vision, core values, and the legal and ethical handling of information	EAD-5013 <u>and</u> EAD-5313	Foundations of Educational Administration and Special Services in a Biblical Worldview <u>and</u> School Business Management and School Facilities	
2. Instructional School Leadership			
a. Understands standards and can demonstrate how they apply to horizontal and vertical alignment of local curricula and content areas	EAD 5111 <u>or</u>	K-12 Curriculum, Instruction, & Implementation <u>or</u>	3.0 or
	EAD 5113 <u>and</u> EDU 5391	Elementary Curriculum & Instruction <u>and</u> Special Topics: Topical Studies in Education Secondary Curriculum & Instruction	4.0 or
	EAD 5123 <u>and</u> EDU 5391	Secondary Curriculum & Instruction <u>and</u> Special Topics: Topical Studies in Education Elementary Curriculum & Instruction	4.0
b. Understands a variety of research-based instructional practices and can demonstrate how to appropriately match learning content	EAD 5111 <u>or</u>	K-12 Curriculum, Instruction, & Implementation <u>or</u>	
	EAD 5113 <u>and</u> EDU 5391	Elementary Curriculum & Instruction <u>and</u> Special Topics: Topical Studies in Education Secondary Curriculum & Instruction	
	EAD 5123 <u>and</u> EDU 5391	Secondary Curriculum & Instruction <u>and</u> Special Topics: Topical Studies in Education Elementary Curriculum & Instruction	
c. Understands and engages in meaningful feedback related to teacher professional growth	EAD 5211 <u>or</u>	K-12 School Administration for Principals <u>or</u>	
	EAD 5223 <u>and</u> EDU 5391 <u>or</u>	Secondary Administration <u>and</u> Special Topics: Topical Studies in Elementary Education Administration <u>or</u>	
	EAD 5213 <u>and</u> EDU 5391	Elementary Administration <u>and</u> Special Topics: Topical Studies in Education Secondary Administration <u>and</u>	

	EAD 5233	School Supervision	
d. Understands and demonstrates how to assess student learning using a variety of formal and informal assessments	EDU 5053	Assessment and Evaluation in Education	3.0
e. Engages in and demonstrates meaningful observation and feedback related to effective instructional practice	EAD 5211 <u>or</u> EAD 5223 <u>and</u> EDU 5391 <u>or</u> EAD 5213 <u>and</u> EDU 5391 EAD 5233	K-12 School Administration for Principals <u>or</u> Secondary Administration <u>and</u> Special Topics: Topical Studies in Elementary Education Administration <u>or</u> Elementary Administration <u>and</u> Special Topics: Topical Studies in Education Secondary Administration <u>and</u> School Supervision	3.0 or 4.0 or 4.0 <u>and</u> 3.0
f. Understands and can demonstrate multiple strategies for analyzing data to inform the instructional process	EAD 5111 <u>or</u> EAD 5113 <u>and</u> EDU 5391 EAD 5123 <u>and</u> EDU 5391	K-12 Curriculum, Instruction, & Implementation <u>or</u> Elementary Curriculum & Instruction <u>and</u> Special Topics: Topical Studies in Education Secondary Curriculum & Instruction Secondary Curriculum & Instruction <u>and</u> Special Topics: Topical Studies in Education Elementary Curriculum & Instruction	
g. Understands the principles of adult learning and demonstrates how these help develop teacher capacity	EAD 5233	School Supervision	

	Course Number	Course Title	Semester Hours
3. Managerial School Leadership			
a. Knows and can demonstrate how a safe and functional school facility and grounds support student learning	EAD 5313	School Business Management and School Facilities	3.0
b. Understands and can demonstrate how to evaluate routines, procedures, and schedules to support the school environment	EAD 5211 <u>or</u> EAD 5223 <u>and</u> EDU 5391 <u>or</u> EAD 5213 <u>and</u> EDU 5391	K-12 School Administration for Principals <u>or</u> Secondary Administration <u>and</u> Special Topics: Topical Studies in Elementary Education Administration <u>or</u> Elementary Administration <u>and</u> Special Topics: Topical Studies in Education Secondary Administration	
c. Understands the tools and can demonstrate the skills required to determine key attributes of effective personnel and the legal and ethical decisions impacting evaluation	EDU 5133	School Law	3.0
d. Understands and can demonstrate the necessity of establishing and communicating clear expectations, guidelines, and procedures, which respect the rights of all staff and students	EAD 5211 <u>or</u> EAD 5223 <u>and</u> EDU 5391 <u>or</u> EAD 5213 <u>and</u> EDU 5391	K-12 School Administration for Principals <u>or</u> Secondary Administration <u>and</u> Special Topics: Topical Studies in Elementary Education Administration <u>or</u> Elementary Administration <u>and</u> Special Topics: Topical Studies in Education Secondary Administration	
e. Understands and can demonstrate the role of observation, feedback, and intervention for improving or removing personnel	EAD 5211 <u>or</u> EAD 5213 <u>or</u> EAD 5223 <u>and</u> EDU 5391 <u>or</u> EAD 5213 <u>and</u> EDU 5391	K-12 School Administration for Principals <u>or</u> Secondary Administration <u>and</u> Special Topics: Topical Studies in Education Elementary Administration <u>or</u> Elementary Administration <u>and</u> Special Topics: Topical Studies in Education Secondary Administration	
f. Is knowledgeable of and can reflectively evaluate and communicate legal and ethical requirements regarding personnel records and reports	EDU 5133	School Law	
g. Understands and can communicate the legalities	EDU 5133 <u>and</u>	School Law <u>and</u>	

	of how a school budget works and the major sources of revenue available to support school goals and priorities	EAD 5313	School Business Management and School Facilities	
	h. Understands and can communicate how non-fiscal resources support school goals and priorities	EAD 5013 and EAD 5233	Foundations of Educational Administration and Special Services in a Biblical Worldview and School Supervision	
4. Relational School Leadership				
	a. Knows how and why analysis of student demographics is used to determine the overall diversity of a school and can explain its impact on the teaching and learning process	EAD 5333	Educational Administration Research School Improvement Plan	3.0
	b. Understands and can communicate the in-school and out-of-school strategies and resources available to support the welfare of each student	EAD 5013 and EAD 5211 or EAD 5213 or EAD 5223 and EDU 5391 or EAD 5213 and EDU 5391	Foundations of Educational Administration and Special Services in a Biblical Worldview and K-12 School Administration for Principals or Secondary Administration and Special Topics: Topical Studies in Education Elementary Administration or Elementary Administration and Special Topics: Topical Studies in Education Secondary Administration	
	c. Understands and can demonstrate how to build positive relationships in support of student learning and well-being	EAD 5013	Foundations of Educational Administration and Special Services in a Biblical Worldview	
	d. Understands and can demonstrate the components of building effective relationships with staff and cultivating ethical behaviors in others	EAD 5013 and EAD 5233	Foundations of Educational Administration and Special Services in a Biblical Worldview and School Supervision	
	e. Understands and can demonstrate how to develop a culture of support and respect among staff	EAD 5013 and EAD 5233	Foundations of Educational Administration and Special Services in a Biblical Worldview and School Supervision	
	f. Serves as a teacher leader and understands and demonstrates the importance of promoting teacher leadership	EAD 5013 and EAD 5211 or EAD 5223 and EDU 5391 or EAD 5213 and EDU 5391	Foundations of Educational Administration and Special Services in a Biblical Worldview and K-12 School Administration for Principals or Secondary Administration and Special Topics: Topical Studies in Education Elementary Administration or Elementary Administration and Special Topics: Topical Studies in Education Secondary Administration	
	g. Understands and can communicate a variety of strategies and legal implications for building relationships with families	EAD 5013 and EDU 5133	Foundations of Educational Administration and Special Services in a Biblical Worldview and School Law	
	h. Recognizes the importance of and can demonstrate how to build positive relationships with other community stakeholders	EAD 5313	School Business Management and School Facilities	

	Course Number	Course Title	Semester Hours
5. Innovative School Leadership			
a. Recognizes and can apply the knowledge, skills, and best practices that support continuous professional growth	EAD 5333	Educational Administration Research School Improvement Plan	
b. Understands and has the capacity to develop professional networks as a key element of professional growth	EAD 5211 <u>or</u> EAD 5223 <u>and</u> EDU 5391 <u>or</u> EAD 5213 <u>and</u> EDU 5391	K-12 School Administration for Principals <u>or</u> Secondary Administration <u>and</u> Special Topics: Topical Studies in Elementary Education Administration <u>or</u> Elementary Administration <u>and</u> Special Topics: Topical Studies in Education Secondary Administration	
c. Understands the importance of reflection and demonstrates a commitment to ongoing learning	EAD 5211 <u>or</u> EAD 5223 <u>and</u> EDU 5391 <u>or</u> EAD 5213 <u>and</u> EDU 5391	K-12 School Administration for Principals <u>or</u> Secondary Administration <u>and</u> Special Topics: Topical Studies in Elementary Education Administration <u>or</u> Elementary Administration <u>and</u> Special Topics: Topical Studies in Education Secondary Administration	
d. Understands and can demonstrate the importance of feedback for improving performance	EAD 5111 <u>or</u> EAD 5113 <u>and</u> EDU 5391 <u>or</u> EAD 5123 <u>and</u> EDU 5391	K-12 Curriculum, Instruction, & Implementation <u>or</u> Elementary Curriculum & Instruction <u>and</u> Special Topics: Topical Studies in Education Secondary Curriculum & Instruction <u>or</u> Secondary Curriculum & Instruction <u>and</u> Special Topics: Topical Studies in Education Elementary Curriculum & Instruction	
e. Understands and can demonstrate how time management is a key factor for maintaining a focus on school priorities	EAD 5233	School Supervision	
f. Recognizes and can demonstrate that beliefs based on new knowledge and understandings are used as a catalyst for change	EAD 5211 <u>or</u> EAD 5223 <u>and</u> EDU 5391 <u>or</u> EAD 5213 <u>and</u> EDU 5391	K-12 School Administration for Principals <u>or</u> Secondary Administration <u>and</u> Special Topics: Topical Studies in Elementary Education Administration <u>or</u> Elementary Administration <u>and</u> Special Topics: Topical Studies in Education Secondary Administration	
g. Demonstrates flexibility by being willing to vary an approach when circumstances change, and models ethical personal conduct	EAD 5013 <u>and</u> EDU 5133	Foundations of Educational Administration and Special Services in a Biblical Worldview <u>and</u> School Law	
Professional Requirements - Total Semester Hours			24-26
B. Field and Clinical Experiences (3 semester hours with a minimum of 300 clock hours)			
	Course Number	Course Title	Semester Hours
Clinical Experiences must contain the following:			
1. Major clinical experience in either an elementary or secondary school placement for a minimum of two hundred (200) clock hours divided into the required number of hours per leadership domain;	EAD-5211 <u>or</u> EAD 5223 <u>and</u> EDU 5391 <u>or</u> EAD 5213 <u>and</u> EDU 5391	K-12 School Administration for Principals (17 hours in major; 8 hours in minor) <u>or</u> Secondary Administration (17 hours in major) <u>and</u> Special Topics: Topical Studies in Elementary Education Administration (8 hours in minor) <u>or</u> Elementary Administration (17 hours in major) <u>and</u> Special Topics: Topical Studies in Education Secondary Administration (8 hours in minor)	
2. Minor clinical experience in either an elementary or secondary school placement for a minimum of fifty (50) clock hours divided into the required number of hours per leadership domain; and	EAD-5111 <u>or</u> EAD 5113 <u>and</u> EDU 5391 <u>or</u> EAD 5123 <u>and</u> EDU 5391	K-12 Curriculum, Instruction, & Implementation (17 hours in major; 8 hours in minor) Elementary Curriculum & Instruction (17 hours in major) <u>and</u> Special Topics: Topical Studies in Education Secondary Curriculum & Instruction (8 hours in minor) <u>or</u> Secondary Curriculum & Instruction (17 hours in major) <u>and</u> Special Topics: Topical Studies in Education Elementary Curriculum & Instruction (8 hours in minor)	
3. Fifty (50) clock hours completed at the discretion of the program and candidate divided among the leadership domains			

	EAD-5233	School Supervision (25 hours in major)	
	EAD-5313	School Business Management and School Facilities (25 hours in major)	
	EDU-5053	Assessment and Evaluation (20 hours in major)	
	EDU-5133	School Law (20 hours in major)	
	EAD-5323	Educational Administration Practicum (76 hours in major, 34 hours in minor, 50 hours at candidate's discretion)	3.0
Field and Clinical Experiences - Total Semester Hours			3.0

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966 email civilrights@dese.mo.gov.