



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
OFFICE OF EDUCATOR QUALITY – EDUCATOR PREPARATION

**SCHOOL LEADER, GRADES K-12**

EDUCATOR PREPARATION PROGRAM NAME <b>Columbia College</b>	EDUCATOR PREPARATION PROGRAM CODE <b>515712</b>
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**INSTRUCTIONS**

Please complete Educator Preparation Program (EPP) Name & EPP Code above.

**Certification Requirements**

- Course Number – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- Course Title – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- Semester Hours – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov) on or before the date established in the Transition Plan.

QUESTIONS: Contact Educator Preparation, 573-751-1668 or [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov)

**A. Professional Requirements (Minimum of 26 semester hours)**

Coursework must be at the graduate level and fall within the following five (5) domains

	Course Number	Course Title	Semester Hours
<b>1. Visionary School Leadership</b>			
a. Understands the importance of a vision and can demonstrate how it relates to the context and culture of the school community	EDUC 502	Foundations and Psychology of Educational Leadership	3
b. Understands and can communicate the importance of all stakeholders knowing the collective mission, vision, and core values	EDUC 502	Foundations of Psychology of Educational Leadership	0
c. Understands and can demonstrate how multiple sources of data are connected to a mission, vision, core values, and the legal and ethical handling of information	EDUC 500	Research Design	3
	EDUC 569	Data-based Instructional decision Making	3
<b>2. Instructional School Leadership</b>			
a. Understands standards and can demonstrate how they apply to horizontal and vertical alignment of local curricula and content areas	EDUC 502	Foundations and Psychology of Educational Leadership	0
b. Understands a variety of research-based instructional practices and can demonstrate how to appropriately match learning content	EDUC 504	Curriculum Design and Evaluation	3
	EDUC 565	Advanced Applications of the Learning Sciences	3
	EDUC 587	Supervision	3
c. Understands and engages in meaningful feedback related to teacher professional growth	EDUC 587	Supervision	0
d. Understands and demonstrates how to assess student learning using a variety of formal and informal assessments	EDUC 565	Advanced Applications of the Learning Sciences	0
	EDUC 587	Supervision	0
e. Engages in and demonstrates meaningful observation and feedback related to effective instructional practice	EDUC 587	Supervision	0
f. Understands and can demonstrate multiple strategies for analyzing data to inform the instructional process	EDUC 569	Data-based Instructional Decision Making	0
g. Understands the principles of adult learning and demonstrates how these help develop teacher capacity	EDUC 565	Advanced Applications of the Learning Sciences	0
	EDUC 583	Elementary and Secondary School	3

	Course Number	Course Title	Semester Hours
<b>3. Managerial School Leadership</b>			
a. Knows and can demonstrate how a safe and functional school facility and grounds support student learning	EDUC 581	School Law for Educational Leaders	3
b. Understands and can demonstrate how to evaluate routines, procedures, and schedules to support the school environment	EDUC 583	Elementary and Secondary School	0
c. Understands the tools and can demonstrate the skills required to determine key attributes of effective personnel and the legal and ethical decisions impacting evaluation	EDUC 502 EDUC 581	Foundations and Psychology of Educational Leadership School Law for Educational Leaders	0 0
d. Understands and can demonstrate the necessity of establishing and communicating clear expectations, guidelines, and procedures, which respect the rights of all staff and students	EDUC 502 EDUC 583	Foundations and Psychology of Educational Leadership Elementary and Secondary School	0 0
e. Understands and can demonstrate the role of observation, feedback, and intervention for improving or removing personnel	EDUC 583 EDUC 587	Elementary and Secondary School Supervision	0 0
f. Is knowledgeable of and can reflectively evaluate and communicate legal and ethical requirements regarding personnel records and reports	EDUC 581	School Law for Educational Leaders	0
g. Understands and can communicate the legalities of how a school budget works and the major sources of revenue available to support school goals and priorities	EDUC 581	School Law for Educational Leaders	0
h. Understands and can communicate how non-fiscal resources support school goals and priorities	EDUC 546	Perspectives on Family, Community, & Political Involvement in Public Schools	3
<b>4. Relational School Leadership</b>			
a. Knows how and why analysis of student demographics is used to determine the overall diversity of a school and can explain its impact on the teaching and learning process	EDUC 546 EDUC 569	Perspectives on Family, Community, & Political Involvement in Public Schools Data-based Instructional Decision Making	0 0
b. Understands and can communicate the in-school and out-of-school strategies and resources available to support the welfare of each student	EDUC 546	Perspectives on Family, Community, & Political Involvement in Public Schools	0
c. Understands and can demonstrate how to build positive relationships in support of student learning and well-being	EDUC 546 EDUC 583	Perspectives on Family, Community, & Political Involvement in Public Schools Elementary and Secondary School	0 0
d. Understands and can demonstrate the components of building effective relationships with staff and cultivating ethical behaviors in others	EDUC 546 EDUC 583	Perspectives on Family, Community, & Political Involvement in Public Schools Elementary and Secondary School	0 0
e. Understands and can demonstrate how to develop a culture of support and respect among staff	EDUC 502 EDUC 583	Foundations and Psychology of Educational Leadership Elementary and Secondary School	0 0
f. Serves as a teacher leader and understands and demonstrates the importance of promoting teacher leadership	EDUC 502 EDUC 583	Foundations and Psychology of Educational Leadership Elementary and Secondary School	0 0
g. Understands and can communicate a variety of strategies and legal implications for building relationships with families	EDUC 546	Perspectives on Family, Community, & Political Involvement in Public Schools	0
h. Recognizes the importance of and can demonstrate how to build positive relationships with other community stakeholders	EDUC 546	Perspectives on Family, Community, & Political Involvement in Public Schools	0

	Course Number	Course Title	Semester Hours
<b>5. Innovative School Leadership</b>			
a. Recognizes and can apply the knowledge, skills, and best practices that support continuous professional growth	EDUC 502	Foundations and Psychology of Educational Leadership	0
	EDUC 565	Advanced Applications of the Learning Sciences	0
b. Understands and has the capacity to develop professional networks as a key element of professional growth	EDUC 546	Perspectives on Family, Community, & Political Involvement in Public Schools	0
c. Understands the importance of reflection and demonstrates a commitment to ongoing learning	EDUC 583	Elementary and Secondary School	0
d. Understands and can demonstrate the importance of feedback for improving performance	EDUC 583	Elementary and Secondary School	0
	EDUC 587	Supervision	0
e. Understands and can demonstrate how time management is a key factor for maintaining a focus on school priorities	EDUC 583	Elementary and Secondary School	0
f. Recognizes and can demonstrate that beliefs based on new knowledge and understandings are used as a catalyst for change	EDUC 583	Elementary and Secondary School	0
g. Demonstrates flexibility by being willing to vary an approach when circumstances change, and models ethical personal conduct	EDUC 502	Foundations and Psychology of the Educational Leadership	0
<b>Professional Requirements - Total Semester Hours</b>			<b>27</b>
<b>B. Field and Clinical Experiences (3 semester hours with a minimum of 300 clock hours)</b>			
	Course Number	Course Title	Semester Hours
<b>Clinical Experiences must contain the following:</b>			
1. Major clinical experience in either an elementary or secondary school placement for a minimum of two hundred (200) clock hours divided into the required number of hours per leadership domain;	EDUC 608	Educational Leadership Practicum	3
	EDUC 611	Administrative Problem-Solving in the Field	3
	EDUC 546	Perspectives on Family, Community, & Political Involvement in Public Schools	0
	EDUC 569	Data-based Instructional Decision Making	0
2. Minor clinical experience in either an elementary or secondary school placement for a minimum of fifty (50) clock hours divided into the required number of hours per leadership domain; and	EDUC 583	Elementary and Secondary School	0
	EDUC 587	Supervision	0
	EDUC 608	Educational Leadership Practicum	0
	EDUC 611	Administrative Problem-Solving in the Field	0
3. Fifty (50) clock hours completed at the discretion of the program and candidate divided among the leadership domains	EDUC 502	Foundations and Psychology of Educational Leadership	0
	EDUC 562	Behavior Management Techniques	3
<b>Field and Clinical Experiences - Total Semester Hours</b>			<b>9</b>

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6<sup>th</sup> Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966 email [civilrights@dese.mo.gov](mailto:civilrights@dese.mo.gov).