



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
OFFICE OF EDUCATOR QUALITY – EDUCATOR PREPARATION

**SPECIAL EDUCATION DIRECTOR, GRADES K-12**

EDUCATOR PREPARATION PROGRAM NAME NORTHWEST MISSOURI STATE UNIVERSITY	EDUCATOR PREPARATION PROGRAM CODE 118118
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**INSTRUCTIONS**

Please complete Educator Preparation Program (EPP) Name & EPP Code above. The EPP Code may be located at <https://dese.mo.gov/sites/default/files/EPP-Code-Name.pdf>

**Certification Requirements:**

- Course Number – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- Course Title – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- Semester Hours – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov) on or before the date established in the Transition Plan.

QUESTIONS: Contact Educator Preparation, 573-751-1668 or [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov)

**A. Professional Requirements (Minimum of 24 semester hours)**

1. Specific Courses: All must be separate graduate courses of at least two semester hours.

	Course Number	Course Title	Semester Hours
a. Foundations of Educational Administration (Including components of Career and Special Education)	61-622 or 61-630/730 62-621	Visionary School Leadership or Foundations of Administration Special Education Administration or Leadership in Special Education (name change)	3
b. Special Education Administration	62-621	Special Education Administration or Leadership in Special Education (name change)	3
c. Differentiating Instruction in the General Education Curriculum	61-633 or 61-667  62-643	Curriculum Design or Practicum for a Guaranteed & Viable Curriculum Teaching Students with Mild/Moderate Disabilities	3  3
d. School Supervision	61-624 or 61-631	Instructional School Leadership or School Supervision	3
e. School Law, to include Special Education Law	61-665 62-621	School Law Special Education Administration or Leadership in Special Education (name change)	3

2. Knowledge and/or competency in each of the following areas:

	Course Number	Course Title	Semester Hours
a. Vision, Mission, and Goals			
i. Developing and Articulating a Vision	61-622 or 61-630/730 or 61-686/786 or 61-695 or 61-633	Visionary School Leadership or Foundations of Administration or The Principalship or Philosophy of Education or Curriculum Design	
ii. Implementing and Stewarding a Vision	61-622 or 61-630/730 or 61-695 or 61-633	Visionary School Leadership or Foundations of Administration or Philosophy of Education or Curriculum Design	
b. Teaching and Learning			
i. Promoting a Positive School Culture	61-623 or 61-630/730 or 61-569 61-665	Relational School Leadership or Foundations of Administration or Multiculturalism in Education School Law	

ii. Providing an Effective Instructional Program	61-624 or 61-633 or 61-667  62-643	Instructional School Leadership or Curriculum Design or Practicum for a Guaranteed and Viable Curriculum Teaching Students with Mid/Moderate Disabilities	
iii. Designing Comprehensive Professional Growth Plans	61-627 or 61-610 or 61-665	Innovative School Leadership or Orientation to Program and Assessment or School Law	
iv. Data and Assessment	61-641 or 61-682/3 or 61-723 62-652	Data Literacy and Assessment for Schools or Improvement Through Action Research or Writing and Interpreting Statistics Psych Ed Measurement or Student Evaluation and Assessment (name change)	3  3
<b>c. Management of Organizational Systems</b>			
i. Managing the Organizational Structure	61-626 or 61-686/786 62-621	Managerial School Leadership or The Principalship Special Education Administration or Leadership in Special Education (name change)	
ii. Leading Personnel	61-627 or 61-686/786	Innovative School Leadership or The Principalship	
iii. Managing Resources	61-626 or 61-686/786 or 61-610 61-665	Managerial School Leadership or The Principalship or School Finance for Principals School Law	
iv. Processes of Effective Evaluation of Educators	61-624 or 61-631 61-665	Instructional School Leadership or School Supervision School Law	
<b>d. Collaboration with Families and Stakeholders</b>			
i. Collaborating with Families and Other Community Members	61-623 or 61-681 or 61-649 or 61-570	Relational School Leadership or School and Community Relations or Issues in Education or The Middle School	
ii. Responding to Community Interests and Needs	61-623 or 61-681 or 61-649 or 61-570	Relational School Leadership or School and Community Relations or Issues in Education or The Middle School	
iii. Mobilizing Community Resources	61-623 or 61-681 or 61-649 or 61-570 or 61-686/786	Relational School Leadership or School and Community Relations or Issues in Education or The Middle School or The Principalship	
<b>e. Ethics and Integrity</b>			
i. Personal and Professional Responsibilities	61-642 or  61-569 or 61-649 or 61-631 or 61-627 61-665	Multicultural Education For Diversity Equity and Inclusion or Multiculturalism in Education or Issues in Education or School Supervision or Innovative School Leadership School Law	
<b>f. Professional Development</b>			
i. Increase Knowledge and Skills Based on Best Practices	61-627 or 61-631	Innovative School Leadership or School Supervision	
<b>Professional Requirements - Total Semester Hours</b>			<b>24</b>
<b>B. Field and Clinical Experiences (Three semester hours with a minimum of 300 clock hours)</b>			
	<b>Course Number</b>	<b>Course Title</b>	<b>Semester Hours</b>
1. Early Field Experience – Initial Internship in Special Education Administration	62-621	Special Education Administration or Leadership in Special Education (name change)	1
2. Culminating Clinical Experience – Final Internship in Special Education Administration	62-622	Intern Special Education Administration	3
<b>Field and Clinical Experiences - Total Semester Hours</b>			<b>4</b>

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6<sup>th</sup> Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966 email [civilrights@dese.mo.gov](mailto:civilrights@dese.mo.gov).