



**SECONDARY PRINCIPAL, GRADES 7-12**

EDUCATOR PREPARATION PROGRAM NAME <b>MISSOURI SOUTHERN STATE UNIVERSITY</b>	EDUCATOR PREPARATION PROGRAM CODE <b>143143</b>
--	--

**INSTRUCTIONS**

Please complete Educator Preparation Program (EPP) Name & EPP Code above. The EPP Code may be located at <https://dese.mo.gov/sites/default/files/EPP-Code-Name.pdf>

**Certification Requirements:**

- **Course Number** – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Course Title** – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Semester Hours** – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov) on or before the date established in the Transition Plan.

QUESTIONS: Contact Educator Preparation, 573/751-1668 or [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov)

**A. Professional Requirements (Minimum of 24 semester hours)**

1. Specific Courses: All must be separate graduate courses of at least two semester hours.

	Course Number	Course Title	Semester Hours
a. Foundations of Educational Administration (Including components of Career and Special Education)	EDUC 603	Foundations of School Administration	2
b. Secondary Administration	EDUC 667 or EDUC 672	Secondary School Administration or K-12 School Administration	2
c. Secondary Curriculum	EDUC 640	Curriculum Construction	2
d. School Supervision	EDUC 627	School Supervision	2
e. School Law	EDUC 635	School Law	2

2. Knowledge and/or competency in each of the following areas:

	Course Number	Course Title	Semester Hours
a. Vision, Mission, and Goals			
i. Developing and Articulating a Vision	EDUC 603 EDUC 633	Foundations of School Administration Administration Leadership	1 3
ii. Implementing and Stewarding a Vision	EDUC 603 EDUC 633	Foundations of School Administration Administration Leadership	
b. Teaching and Learning			
i. Promoting a Positive School Culture	EDUC 603 EDUC 607 EDUC 623 EDUC 627 EDUC 630 EDUC 633 EDUC 640 EDUC 650	Foundation of School Administration Leadership Capstone Ethics & Policy in School Leadership School Supervision Assessment of Student Learning Administration Leadership Curriculum Construction Research Design	1 3 1 3 1 3
ii. Providing an Effective Instructional Program	EDUC 603 EDUC 607 EDUC 627 EDUC 630 EDUC 633 EDUC 640 EDUC 667 or EDUC 672	Foundation of School Administration Leadership Capstone School Supervision Assessment of Student Learning Administration Leadership Curriculum Construction Secondary School Administration or K-12 School Administration	
iii. Designing Comprehensive Professional Growth Plans	EDUC 603 EDUC 607 EDUC 627 EDUC 630 EDUC 633 EDUC 640	Foundation of School Administration Leadership Capstone School Supervision Assessment of Student Learning Administration Leadership Curriculum Construction	

iv. Data and Assessment	EDUC 607 EDUC 630 EDUC 633	Leadership Capstone Assessment of Student Learning Administration Leadership	
c. Management of Organizational Systems			
i. Managing the Organizational Structure	EDUC 603 EDUC 607 EDUC 623 EDUC 630 EDUC 633 EDUC 635 EDUC 667 or EDUC 672	Foundation of School Administration Leadership Capstone Ethics & Policy in School Leadership Assessment of Student Learning Administration Leadership School Law Secondary School Administration or K-12 School Administration	1
ii. Leading Personnel	EDUC 603 EDUC 607 EDUC 623 EDUC 630 EDUC 633 EDUC 635 EDUC 640	Foundation of School Administration Leadership Capstone Ethics & Policy in School Leadership Assessment of Student Learning Administration Leadership School Law Curriculum Construction	
iii. Managing Resources	EDUC 603 EDUC 633 EDUC 635	Foundation of School Administration Administration Leadership School Law	
iv. Processes of Effective Evaluation of Educators	EDUC 627 EDUC 633	School Supervision Administration Leadership	

	Course Number	Course Title	Semester Hours
d. Collaboration with Families and Stakeholders			
i. Collaborating with Families and Other Community Members	EDUC 603 EDUC 635 EDUC 667 or EDUC 672	Foundation of School Administration School Law Secondary School Administration or K-12 School Administration	
ii. Responding to Community Interests and Needs	EDUC 603 EDUC 607 EDUC 623 EDUC 635 EDUC 667 or EDUC 672	Foundation of School Administration Leadership Capstone Ethics & Policy in School Leadership School Law Secondary School Administration or K-12 School Administration	
iii. Mobilizing Community Resources	EDUC 603 EDUC 635	Foundation of School Administration School Law	
e. Ethics and Integrity			
i. Personal and Professional Responsibilities	EDUC 603 EDUC 607 EDUC 623 EDUC 635 EDUC 667 or EDUC 672	Foundation of School Administration Leadership Capstone Ethics & Policy in School Leadership School Law Secondary School Administration or K-12 School Administration	
f. Professional Development			
i. Increase Knowledge and Skills Based on Best Practices	EDUC 603 EDUC 607 EDUC 627 EDUC 633 EDUC 635 EDUC 650	Foundation of School Administration Leadership Capstone School Supervision Administration Leadership School Law Research Design	
<b>Professional Requirements - Total Semester Hours</b>			<b>27</b>
<b>B. Field and Clinical Experiences (Three semester hours with a minimum of 300 clock hours)</b>			
	Course Number	Course Title	Semester Hours
1. Early Field Experience – Initial Internship in Secondary School Administration	EDUC 669 EDUC 607	Internship I in Sec. School Administration Leadership Capstone	1 1
2. Culminating Clinical Experience – Final Internship in Secondary School Administration	EDUC 671	Internship II in Sec. School Administration	1
<b>Field and Clinical Experiences - Total Semester Hours</b>			<b>3</b>