



**SUPERINTENDENT, GRADES K-12**

EDUCATOR PREPARATION PROGRAM NAME <b>MISSOURI BAPTIST UNIVERSITY</b>	EDUCATOR PREPARATION PROGRAM CODE <b>041538</b>
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**INSTRUCTIONS**

Please complete Educator Preparation Program (EPP) Name & EPP Code above. The EPP Code may be located at <https://dese.mo.gov/sites/default/files/EPP-Code-Name.pdf>

**Certification Requirements:**

- **Course Number** – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Course Title** – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Semester Hours** – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov) on or before the date established in the Transition Plan.

QUESTIONS: Contact Educator Preparation, 573-751-1668 or [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov)

**A. Professional Requirements (Minimum of 24 semester hours)**

1. Specific Courses: All must be separate graduate courses of at least two semester hours.

	Course Number	Course Title	Semester Hours
a. Foundations of Educational Administration (Including components of Career and Special Education)	EDUC 613S	Learning Innovations for Continuous School Improvement and Field Experience	2
b. School Supervision	ETOP 623S	Organizational Leadership, Governance, and Field Experience	2
c. School Law	ETOP 663S	Advanced School Law	2.85

2. Knowledge and/or competency in each of the following areas:

	Course Number	Course Title	Semester Hours
a. Vision, Mission, and Goals			
i. Developing and Articulating a Vision	EDUC 613S	Learning Innovations for Continuous School Improvement and Field Experience	.85
ii. Implementing and Stewarding a Vision	ETOP 623S	Organizational Leadership, Governance, and Field Experience	.28
b. Teaching and Learning			
i. Promoting a Positive School Culture	EDAD 613S	School-Community Relations	.7125
ii. Providing an Effective Instructional Program	GRED 673S	Capstone for Superintendent Certification	.3375
iii. Ensuring Comprehensive Professional Growth Plans	EDAD 653S	Personnel Management/Field Experience	.95
iv. Data and Assessment	GRED 653S	Data Analysis for Decision-Making	2.85
c. Management of Organizational Systems			
i. Managing the Organizational Structure	ETOP 623S	Organizational Leadership, Governance, and Field Experience	.29
ii. Leading Personnel	EDAD 653S	Personnel Management and Field Experience	.95
iii. Managing Resources	EDAD 633S	District Financial Management and Field Experience	2.85
	EDAD 643S	Facilities Planning and Management	2.85
iv. Processes of Effective Evaluation of Educators	EDAD 653S	Personnel Management and Field Experience	.95
d. Collaboration with Families and Stakeholders			
i. Collaborating with Families and Other Community Members	EDAD 613S	School-Community Relations	.7125
ii. Responding to Community Interests and Needs	EDAD 613S	School-Community Relations	.7125
iii. Mobilizing Community Resources	EDAD 613S	School-Community Relations	.7125

e. Ethics and Integrity			
i. Personal and Professional Responsibilities	EDUC 683S	Ethical Issues for School Leaders	2.85
f. The Education System			
i. Understanding the Larger Context	GRED 673S	Capstone for Superintendent Certification	.3375
ii. Responding to the Larger Context	GRED 673S	Capstone for Superintendent Certification	.3375
iii. Influencing the Larger Context	GRED 673S	Capstone for Superintendent Certification	.3375
g. Professional Development			
i. Increase Knowledge and Skills Based on Best Practices	ETOP 623S	Organizational Leadership, Governance, and Field Experience	.28
<b>3. Directed Field Experiences in Superintendency (Three semester hours with a minimum of 300 clock hours)</b>			
a. Field Experiences in Superintendency	EDAD 613S	School-Community Relations	.15
	EDAD 633S	Personnel Management/Field Experience	.15
	EDAD 643S	Facilities Planning and Management	.15
	EDAD 653S	District Financial Management and Field Experience	.15
	EDUC 613S	Learning Innovations for Continuous School Improvement and Field Experience	.15
	EDUC 683S	Ethical Issues for School Leaders	.15
	ETOP 623S	Organizational Leadership, Governance, and Field Experience	.15
	ETOP 663S	Advanced School Law	.15
	GRED 653S	Data Analysis for Decision-Making	.15
	GRED 673S	Capstone for Superintendent Certification	1.65

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