



SPECIAL EDUCATION DIRECTOR, GRADES K-12

EDUCATOR PREPARATION PROGRAM NAME MISSOURI BAPTIST UNIVERSITY	EDUCATOR PREPARATION PROGRAM CODE 041538
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INSTRUCTIONS

Please complete Educator Preparation Program (EPP) Name & EPP Code above. The EPP Code may be located at <https://dese.mo.gov/sites/default/files/EPP-Code-Name.pdf>

Certification Requirements:

- **Course Number** – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Course Title** – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Semester Hours** – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to DESE.MoSPETransition@dese.mo.gov on or before the date established in the Transition Plan.

QUESTIONS: Contact Educator Preparation, 573-751-1668 or DESE.MoSPETransition@dese.mo.gov

A. Professional Requirements (Minimum of 24 semester hours)

1. Specific Courses: All must be separate graduate courses of at least two semester hours.

	Course Number	Course Title	Semester Hours
a. Foundations of Educational Administration (Including components of Career and Special Education)	EDAD 513 OR EDAD 563	Foundations of Educational Administration OR Administration of Special Programs, Grants, and Legislative Mandates	2.85
b. Special Education Administration	EDSP 583	Special Education Administration and Field Experience	2
c. Differentiating Instruction in the General Education Curriculum	EDSP 533/534	Introduction and Methods of Teaching and Inclusion for Students with Cross-Categorical Disabilities and Field Experience	2-3
d. School Supervision	ELAD 533 OR ESAD 533	The Role of Educational Administrator as Supervisor – Elementary OR The Role of Educational Administrator as Supervisor – Secondary	2
e. School Law, to include Special Education Law	ETOP 563	Legal Issues in Regular and Special Education	2.85

2. Knowledge and/or competency in each of the following areas:

	Course Number	Course Title	Semester Hours
a. Vision, Mission, and Goals			
i. Developing and Articulating a Vision	EDAD 503	Introduction to Educational Administration Communications	1.43
ii. Implementing and Stewarding a Vision	ELAD 533 or ESAD 533	The Role of Educational Administrator as Supervisor – Elementary OR The Role of Educational Administrator as Supervisor – Secondary	.425
b. Teaching and Learning			
i. Promoting a Positive School Culture	ETOP 583	Perspectives on Diversity in Education	1.42
ii. Providing an Effective Instructional Program	EDAD 523 OR EDAD 543	Data Analytics and Technology for Administrators OR Educational Leadership Inquiry	2.85

iii. Designing Comprehensive Professional Growth Plans	EDSP 583	Special Education Administration and Field Experience	.425
iv. Data and Assessment	GREED 543	Methods of Inquiry I	3
c. Management of Organizational Systems			
i. Managing the Organizational Structure	EDAD 573	Education Administration Capstone	.45
	OR	OR	OR
	EDAD 573SP	Special Education Administrator Internship (for add-on certification)	.45
ii. Leading Personnel	ELAD 533 or ESAD 533	The Role of Educational Administrator as Supervisor – Elementary OR The Role of Educational Administrator as Supervisor – Secondary	.425
iii. Managing Resources	EDAD 533	Basic Finance and Facilities Management: Seminar and Field Experience	1.43
iv. Processes of Effective Evaluation of Educators	EDAD 573	Education Administration Capstone	.45
	OR	OR	OR
	EDAD 573SP	Special Education Administrator Internship (for add-on certification)	.45
d. Collaboration with Families and Stakeholders			
i. Collaborating with Families and Other Community Members	EDAD 503	Introduction to Educational Administration Communications	1.42
ii. Responding to Community Interests and Needs	ETOP 583	Perspectives on Diversity in Education	1.43
iii. Mobilizing Community Resources	EDAD 533	Basic Finance and Facilities Management: Seminar and Field Experience	1.42
e. Ethics and Integrity			
i. Personal and Professional Responsibilities	EDAD 573	Education Administration Capstone	.45
	OR	OR	OR
	EDAD 573SP	Special Education Administrator Internship (for add-on certification)	.45
f. Professional Development			
i. Increase Knowledge and Skills Based on Best Practices	EDSP 583	Special Education Administration and Field Experience	.425
	EDSP 533/534	Introduction and Methods of Teaching and Inclusion for Students with Cross-Categorical Disabilities and Field Experience	.85
Professional Requirements - Total Semester Hours			30-31
B. Field and Clinical Experiences (Three semester hours with a minimum of 300 clock hours)			
	Course Number	Course Title	Semester Hours
1. Early Field Experience – Initial Internship in Special Education Administration	EDAD 503	Introduction to Educational Administration Communications	.15
	EDAD 513 OR EDAD 563	Foundations of Educational Administration OR Administration of Special Programs, Grants, and Legislative Mandates	.15
	EDAD 533	Basic Finance and Facilities Management: Seminar and Field Experience	.15
	EDAD 523 OR EDAD 543	Data Analytics and Technology OR Educational Leadership Inquiry	.15
	ELAD or ESAD 533	The Role of Educational Administrator as Supervisor – Elementary OR Secondary	.15
	EDSP 533/534	Introduction and Methods of Teaching and Inclusion for Students with Cross-Categorical Disabilities and Field Experience	.15
	EDSP 583	Special Education Administration and Field Experience	.15
	ETOP 563	Legal Issues in Regular and Special Education	.15
	ETOP 583	Perspectives on Diversity in Education	.15

2. Culminating Clinical Experience – Final Internship in Special Education Administration	EDAD 573 OR EDAD 573SP	Education Administration Capstone OR Special Education Administrator Internship (for add-on certification)	1.65
Field and Clinical Experiences - Total Semester Hours			3

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