



SECONDARY PRINCIPAL, GRADES 7-12

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| EDUCATOR PREPARATION PROGRAM NAME MISSOURI BAPTIST UNIVERSITY | EDUCATOR PREPARATION PROGRAM CODE 041538 |
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INSTRUCTIONS

Please complete Educator Preparation Program (EPP) Name & EPP Code above. The EPP Code may be located at <https://dese.mo.gov/sites/default/files/EPP-Code-Name.pdf>

Certification Requirements:

- **Course Number** – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Course Title** – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Semester Hours** – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to DESE.MoSPETransition@dese.mo.gov on or before the date established in the Transition Plan.

QUESTIONS: Contact Educator Preparation, 573-751-1668 or DESE.MoSPETransition@dese.mo.gov

A. Professional Requirements (Minimum of 24 semester hours)

1. Specific Courses: All must be separate graduate courses of at least two semester hours.

| | Course Number | Course Title | Semester Hours |
|---|----------------------------|---|----------------|
| a. Foundations of Educational Administration (Including components of Career and Special Education) | EDAD 513 OR EDAD 563 | Foundations of Educational Administration OR Administration of Special Programs, Grants, and Legislative Mandates | 2.85 |
| b. Secondary Administration | EDAD 503 | Introduction to Educational Administration Communications | 2 |
| c. Secondary Curriculum | ESAD 523 | Curriculum Construction and Design for Educational Administration – Secondary | 2 |
| d. School Supervision | ELAD 533 | The Role of Educational Administrator as Supervisor – Elementary | 2 |
| e. School Law | ETOP 563 | Legal Issues in Regular and Special Education | 2.85 |

2. Knowledge and/or competency in each of the following areas:

| | Course Number | Course Title | Semester Hours |
|--|-----------------------------|--|----------------|
| a. Vision, Mission, and Goals | | | |
| i. Developing and Articulating a Vision | EDAD 503 | Introduction to Educational Administration Communications | .425 |
| ii. Implementing and Stewarding a Vision | ESAD 533 | The Role of Educational Administrator as Supervisor – Secondary | .425 |
| b. Teaching and Learning | | | |
| i. Promoting a Positive School Culture | ETOP 583 | Perspectives on Diversity in Education | 1.42 |
| ii. Providing an Effective Instructional Program | EDAD 523 OR EDAD 543 | Data Analytics & Technology OR Educational Leadership Inquiry | 2.85 |
| iii. Designing Comprehensive Professional Growth Plans | ESAD 523 | Curriculum Construction and Design for Educational Administration – Secondary | .425 |
| iv. Data and Assessment | GREED 543 | Methods of Inquiry I | 3 |
| c. Management of Organizational Systems | | | |
| i. Managing the Organizational Structure | EDAD 573 OR ESAD 573+ | Education Administration Capstone OR Capstone & Internship for Secondary Administration (for add-on certification) | .4 |
| ii. Leading Personnel | ESAD 533 | The Role of Educational Administrator as Supervisor – Secondary | .425 |

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| iii. Managing Resources | EDAD 533 | Basic Finance and Facilities Management: Seminar and Field Experience | 1.43 |
| iv. Processes of Effective Evaluation of Educators | EDAD 573 OR ESAD 573+ | Education Administration Capstone OR Capstone & Internship for Secondary Administration (for add-on certification) | .4 |
| d. Collaboration with Families and Stakeholders | | | |
| i. Collaborating with Families and Other Community Members | EDAD 503 | Introduction to Educational Administration Communications | .425 |
| ii. Responding to Community Interests and Needs | ETOP 583 | Perspectives on Diversity in Education | 1.43 |
| iii. Mobilizing Community Resources | EDAD 533 | Basic Finance and Facilities Management: Seminar and Field Experience | 1.42 |
| e. Ethics and Integrity | | | |
| i. Personal and Professional Responsibilities | EDAD 573 OR ESAD 573+ | Education Administration Capstone OR Capstone & Internship for Secondary Administration (for add-on certification) | .4 |
| f. Professional Development | | | |
| i. Increase Knowledge and Skills Based on Best Practices | ESAD 523 | Curriculum Construction and Design for Educational Administration – Secondary | .425 |
| Professional Requirements - Total Semester Hours | | | 27 |
| B. Field and Clinical Experiences (Three semester hours with a minimum of 300 clock hours) | | | |
| | Course Number | Course Title | Semester Hours |
| 1. Early Field Experience – Initial Internship in Secondary School Administration | EDAD 503 | Introduction to Educational Administration Communications | .15 |
| | EDAD 513 OR EDAD 563 | Foundations of Educational Administration OR Administration of Special Programs, Grants, and Legislative Mandates | .15 |
| | EDAD 533 | Basic Finance and Facilities Management: Seminar and Field Experience | .15 |
| | EDAD 523 OR EDAD 543 | Data Analysis & Technology OR Educational Leadership Inquiry | .15 |
| | ESAD 523 | Curriculum Construction and Design for Educational Administration – Secondary | .15 |
| | ESAD 533 | The Role of Educational Administrator as Supervisor – Secondary | .15 |
| | ETOP 563 | Legal Issues in Regular and Special Education | .15 |
| | ETOP 583 | Perspectives on Diversity in Education | .15 |
| | 2. Culminating Clinical Experience – Final Internship in Secondary School Administration | EDAD 573 OR ESAD 573+ | Education Administration Capstone OR Capstone & Internship for Secondary Administration (for add-on certification) |
| Field and Clinical Experiences - Total Semester Hours | | | 3 |

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