



**ELEMENTARY PRINCIPAL, GRADES K-8**

EDUCATOR PREPARATION PROGRAM NAME <b>SOUTHEAST MISSOURI STATE UNIVERSITY</b>	EDUCATOR PREPARATION PROGRAM CODE <b>120120</b>
---	--

**INSTRUCTIONS**

Please complete Educator Preparation Program (EPP) Name & EPP Code above.

**Certification Requirements:**

- **Course Number** – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Course Title** – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Semester Hours** – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov) on or before the date established in the Transition Plan.

QUESTIONS: Contact Educator Preparation, 573-751-1668 or [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov)

**A. Professional Requirements (Minimum of 24 semester hours)**

1. **Specific Courses:** All must be separate graduate courses of at least two semester hours.

	<b>Course Number</b>	<b>Course Title</b>	<b>Semester Hours</b>
a. Foundations of Educational Administration (Including components of Career and Special Education)	EA625	Foundations of Educational Administration	2
b. Elementary Administration	EA630] EA660	Elementary School Administration Administration and Supervision of Special	2 2
c. Elementary Curriculum	EA653	Curriculum for Leaders	2
d. School Supervision	EA634	School Supervision	2
e. School Law	EA651	School Law	2

2. **Knowledge and/or competency in each of the following areas:**

	<b>Course Number</b>	<b>Course Title</b>	<b>Semester Hours</b>
a. Vision, Mission, and Goals			
i. Developing and Articulating a Vision	EA625	Foundations of Educational Administration	.25
ii. Implementing and Stewarding a Vision	EA625 EA630	Foundations of Educational Administration Elementary School Administration	.25 .25
b. Teaching and Learning			
i. Promoting a Positive School Culture	EA634EA6 53	School Supervision Curriculum for Leaders	.25 .5
ii. Providing an Effective Instructional Program	EA625 EA653	Foundations of Educational Administration Curriculum for Leaders	.25 .5
iii. Designing Comprehensive Professional Growth Plans	EA634	School Supervision	.25
iv. Data and Assessment	EA630 GR691	Elementary School Administration Methods of Research	.25 3
c. Management of Organizational Systems			
i. Managing the Organizational Structure	EA655	Leadership for Effective School Operations	1
ii. Leading Personnel	EA634	School Supervision	.25
iii. Managing Resources	EA655	Leadership for Effective School Operations	1
iv. Processes of Effective Evaluation of Educators	EA634	School Supervision	.25
d. Collaboration with Families and Stakeholders			
i. Collaborating with Families and Other Community Members	EA625	Foundations of Educational Administration	.25
ii. Responding to Community Interests and Needs	EA630	Elementary School Administration	.25
iii. Mobilizing Community Resources	EA655	Leadership for Effective School Operations	1
e. Ethics and Integrity			
i. Personal and Professional Responsibilities	EA651 EA660	School Law Administration & Supervision of Special Education	1 .5

f. Professional Development			
i. Increase Knowledge and Skills Based on Best Practices	EA630EA660	Elementary School Administration Administration & Supervision of Special Education	.25 .5
<b>Professional Requirements - Total Semester Hours</b>			<b>24</b>
<b>B. Field and Clinical Experiences (Three semester hours with a minimum of 300 clock hours)</b>			
	<b>Course Number</b>	<b>Course Title</b>	<b>Semester Hours</b>
1. Early Field Experience – Initial Internship in Elementary School Administration	EA646	Elementary Internship I	3
2. Culminating Clinical Experience – Final Internship in Elementary School Administration	EA656	Elementary Internship II	3
<b>Field and Clinical Experiences - Total Semester Hours</b>			<b>6</b>

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6<sup>th</sup> Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966 email [civilrights@dese.mo.gov](mailto:civilrights@dese.mo.gov).