



**ELEMENTARY PRINCIPAL, GRADES K-8**

EDUCATOR PREPARATION PROGRAM NAME <b>LINCOLN UNIVERSITY</b>	EDUCATOR PREPARATION PROGRAM CODE <b>117117</b>
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**INSTRUCTIONS**

Please complete Educator Preparation Program (EPP) Name & EPP Code above.

**Certification Requirements:**

- **Course Number** – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Course Title** – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- **Semester Hours** – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov) on or before the date established in the Transition Plan.

QUESTIONS: Contact Educator Preparation, 573-751-1668 or [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov)

**A. Professional Requirements (Minimum of 24 semester hours)**

1. Specific Courses: All must be separate graduate courses of at least two semester hours.

	Course Number	Course Title	Semester Hours
a. Foundations of Educational Administration (Including components of Career and Special Education)	EDU 595	Foundations of School Administration	3
b. Elementary Administration	EDU 513 or	Elementary School Administration for Principals	3
	EDU 558	School Administration for Principals	4
c. Elementary Curriculum	EDU 508 or	Curriculum in Elementary Education Problems of the K-12 School Curriculum	3
	EDU 559		4
d. School Supervision	EDU 511	School Supervision	3
e. School Law	EDU 536	School Law	3

2. Knowledge and/or competency in each of the following areas:

	Course Number	Course Title	Semester Hours
a. Vision, Mission, and Goals			
i. Developing and Articulating a Vision	EDU 595	Foundations of School Administration	3
	EDU 501	School/Community Relations	3
	EDU 590E or	Internship in Elementary Administration or Internship in K-12 Administration	3 or
	EDU 589		4
ii. Implementing and Stewarding a Vision	EDU 595	Foundations of School Administration	3
	EDU 501	School/Community Relations	3
	EDU 590E or	Internship in Elementary Administration or Internship in K-12 Administration	3 or
	EDU 589		4
b. Teaching and Learning			
i. Promoting a Positive School Culture	EDU 513 or	Elementary School Administration for Principals	3 or
	EDU 558	School Administration for Principals	4

ii. Providing an Effective Instructional Program	EDU 508 or EDU 559	Curriculum in Elementary Education Problems of the K-12 School Curriculum	3 or 4
iii. Designing Comprehensive Professional Growth Plans	EDU 511	School Supervision	3
iv. Data and Assessment	EDU 512 EDU 513 or EDU 558	Educational Assessment and Management  Elementary School Administration for Principals School Administration for Principals	3  3 or 4
c. Management of Organizational Systems			
i. Managing the Organizational Structure	EDU 513 or EDU 558  EDU 590E or EDU 589	Elementary School Administration for Principals School Administration for Principals  Internship in Elementary Administration or Internship in K-12 Administration	3 4  3 or 4
ii. Leading Personnel	EDU 511  EDU 590E or EDU 589	School Supervision  Internship in Elementary Administration or Internship in K-12 Administration	3  3 or 4

	Course Number	Course Title	Semester Hours
iii. Managing Resources	EDU 502	School Finance	3
	EDU 513 or EDU 558	Elementary School Administration for Principals School Administration for Principals	3 or 4
	EDU 590E or EDU 589	Internship in Elementary Administration or Internship in K-12 Administration	3 or 4
iv. Processes of Effective Evaluation of Educators	EDU 511	School Supervision	3
d. Collaboration with Families and Stakeholders			
i. Collaborating with Families and Other Community Members	EDU 501	School/Community Relations	3
	EDU 513 or EDU 558	Elementary School Administration for Principals or School Administration for Principals	3 or 4
	EDU 590E or EDU 589	Internship in Elementary Administration or Internship in K-12 Administration	3 or 4
	EDU 595	Foundations of School Administration	3
ii. Responding to Community Interests and Needs	EDU 501	School/Community Relations	3
	EDU 513 or EDU 558	Elementary School Administration for Principals or School Administration for Principals	3 or 4
	EDU 590E or EDU 589	Internship in Elementary Administration or Internship in K-12 Administration	3 or 4
	EDU 595	Foundations of School Administration	3

iii. Mobilizing Community Resources	EDU 501	School/Community Relations	3
	EDU 513 or	Elementary School Administration for Principals or School Administration for Principals	3 or
	EDU 558		4
	EDU 590E or EDU 589	Internship in Elementary Administration or Internship in K-12 Administration	3 or 4
	EDU 595	Foundations of School Administration	3
e. Ethics and Integrity			
i. Personal and Professional Responsibilities	EDU 511	School Supervision	3
	EDU 536	School Law	3
f. Professional Development			
i. Increase Knowledge and Skills Based on Best Practices	EDU 511	School Supervision	3
<b>Professional Requirements - Total Semester Hours</b>			<b>36 / 39</b>
<b>B. Field and Clinical Experiences (Three semester hours with a minimum of 300 clock hours)</b>			
	<b>Course Number</b>	<b>Course Title</b>	<b>Semester Hours</b>
1. Early Field Experience – Initial Internship in Elementary School Administration	EDU 595	Foundations of School Administration	3 (30 hours)
2. Culminating Clinical Experience – Final Internship in Elementary School Administration	EDU 590E or EDU 589	Internship in Elementary Administration or Internship in K-12 Administration	3 (300 hours) or 4 (400 hours)
<b>Field and Clinical Experiences - Total Semester Hours</b>			<b>6 / 7</b>

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6<sup>th</sup> Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966 email [civilrights@dese.mo.gov](mailto:civilrights@dese.mo.gov).