



**SECONDARY PRINCIPAL, GRADES 7-12 (ONLINE)**

EDUCATOR PREPARATION PROGRAM NAME  
WEBSTER UNIVERSITY

EDUCATOR PREPARATION PROGRAM CODE  
300335

**INSTRUCTIONS**

Please complete Educator Preparation Program (EPP) Name & EPP Code above.

**Certification Requirements:**

- Course Number – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- Course Title – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- Semester Hours – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov) on or before the date established in the Transition Plan.

QUESTIONS: Contact Educator Preparation, 573-751-1668 or [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov)

**A. Professional Requirements (Minimum of 24 semester hours)**

1. Specific Courses: All must be separate graduate courses of at least two semester hours.

	Course Number	Course Title	Semester Hours
a. Foundations of Educational Administration (Including components of Career and Special Education)	LEAD 6119	Educational Foundations of Administration	2
b. Elementary Administration	LEAD 6125	Building Level Administration	2
c. Elementary Curriculum	LEAD 6129	Curriculum	2
d. School Supervision	LEAD 6130	Supervision	2
e. School Law	LEAD 6122	Special Education & Law	3
	LEAD 6124	Schools & Leadership Law	2

2. Knowledge and/or competency in each of the following areas:

	Course Number	Course Title	Semester Hours
a. Vision, Mission, and Goals			
i. Developing and Articulating a Vision	LEAD 6119	Educational Foundations of Administration	.5
	LEAD 6125	Building Level Administration	.5
ii. Implementing and Stewarding a Vision	LEAD 6119	Educational Foundations of Administration	.5
	LEAD 6125	Building Level Administration	.5
b. Teaching and Learning			
i. Promoting a Positive School Culture	LEAD 6131	School & Community Relations	.5
ii. Providing an Effective Instructional Program	LEAD 6129	Curriculum	0
iii. Designing Comprehensive Professional Growth Plans	LEAD 6134	Optional Topics for Internship I: Dispositions	.25
iv. Data and Assessment	LEAD 6120	Research I	2
	LEAD 6121	Portfolio Based Analysis	1
	LEAD 6123	Action Research Internship Step One	.25
	LEAD 6133	Action Research Internship Step Two	.25
	LEAD 6134	Optional Topics for Internship I: Dispositions	.25
	LEAD 6135	Optional Topics for Internship II: Diversity	.25
c. Management of Organizational Systems			
i. Managing the Organizational Structure	LEAD 6126	School Building Finance	.5
	LEAD 6127	Personnel	.5
	LEAD 6128	Facilities & Building Level Management	.5
ii. Leading Personnel	LEAD 6127	Personnel	1
	LEAD 6130	Supervision	0

	Course Number	Course Title	Semester Hours
iii. Managing Resources	LEAD 6126 LEAD 6128	School Building Finance Facilities & Building Level Management	1 .5
iv. Processes of Effective Evaluation of Educators	LEAD 6127 LEAD 6130	Personnel Supervision	.5 0
d. Collaboration with Families and Stakeholders			
i. Collaborating with Families and Other Community Members	LEAD 6131 LEAD 6132	School & Community Relations Seminar in Principalship: Issues and Politics	.5 .75
ii. Responding to Community Interests and Needs	LEAD 6131 LEAD 6132	School & Community Relations Seminar in Principalship: Issues and Politics	.5 .75
iii. Mobilizing Community Resources	LEAD 6131 LEAD 6132	School & Community Relations Seminar in Principalship: Issues and Politics	.5 .5
e. Ethics and Integrity			
i. Personal and Professional Responsibilities	LEAD 6123 LEAD 6133 LEAD 6126 LEAD 6134 LEAD 6135 LEAD 6136	Action Research Internship Step One Action Research Internship Step Two School Building Finance Optional Topics for Internship I: Dispositions Optional Topics for Internship II: Diversity Special Education Internship	.25 .25 .5 .25 .25 .5
f. Professional Development			
i. Increase Knowledge and Skills Based on Best Practices	LEAD 6121 LEAD 6129 LEAD 6134 LEAD 6135 LEAD 6136	Portfolio Bases Analysis Curriculum Optional Topics for Internship I: Dispositions Optional Topics for Internship II: Diversity Special Education Internship	1 0 .25 .25 .5
<b>Professional Requirements - Total Semester Hours</b>			<b>31.75</b>
<b>B. Field and Clinical Experiences (Three semester hours with a minimum of 300 clock hours)</b>			
	Course Number	Course Title	Semester Hours
1. Early Field Experience – Initial Internship in Elementary School Administration	LEAD 6123 LEAD 6133	Action Research Internship Step One Action Research Internship Step Two	1.5 1.5
2. Culminating Clinical Experience – Final Internship in Elementary School Administration	LEAD 6134 LEAD 6135 LEAD 6136	Optional Topics for Internship I: Dispositions Optional Topics for Internship II: Diversity Special Education Internship	1 1.25 1
<b>Field and Clinical Experiences - Total Semester Hours</b>			<b>6.25 credits 320 clock hours</b>

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