



**SECONDARY PRINCIPAL, GRADES 7-12**

EDUCATOR PREPARATION PROGRAM NAME COLUMBIA COLLEGE	EDUCATOR PREPARATION PROGRAM CODE 515712
-------------------------------------------------------	---------------------------------------------

**INSTRUCTIONS**

Please complete Educator Preparation Program (EPP) Name & EPP Code above. The EPP Code may be located at <https://dese.mo.gov/sites/default/files/EPP-Code-Name.pdf>

**Certification Requirements:**

- Course Number – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- Course Title – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- Semester Hours – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov) on or before the date established in the Transition Plan.

QUESTIONS: Contact Educator Preparation, 573/751-1668 or [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov)

**A. Professional Requirements (Minimum of 24 semester hours)**

1. Specific Courses: All must be separate graduate courses of at least two semester hours.

	Course Number	Course Title	Semester Hours
a. Foundations of Educational Administration (Including components of Career and Special Education)	EDUC 502	Foundations and Psychology of Educational Leadership	3
b. Secondary Administration	EDUC 583	Elementary and Secondary School Principalship	3
c. Secondary Curriculum	EDUC 504	Curriculum Design and Evaluation	3
d. School Supervision	EDUC 587	Supervision	3
e. School Law	EDUC 581	School Law for Educational Leaders	3

2. Knowledge and/or competency in each of the following areas:

	Course Number	Course Title	Semester Hours
a. Vision, Mission, and Goals			
i. Developing and Articulating a Vision	EDUC 502	Foundations and Psychology of Educational Leadership (content covered but semester hours not counted here)	0
ii. Implementing and Stewarding a Vision	EDUC 583	Elementary and Secondary School Principalship (content covered but semester hours not counted here)	0
b. Teaching and Learning			
i. Promoting a Positive School Culture	EDUC 502	Foundations and Psychology of Educational Leadership (content covered but semester hours not counted here)	0
	EDUC 583	Elementary and Secondary School Principalship (content covered but semester hours not counted here)	0
ii. Providing an Effective Instructional Program	EDUC 504	Curriculum Design and Evaluation (content covered but semester hours not counted here)	0
	EDUC 565 or EDUC 560	Advanced Application Learning Science or Theories of Learning	3
iii. Designing Comprehensive Professional Growth Plans	EDUC 583	Elementary and Secondary School Principalship (content covered but semester hours not counted here)	0
	EDUC 587	Supervision (content covered but semester hours not counted here)	0
iv. Data and Assessment	EDUC 569	Data-Based Instructional Decision Making	3

<b>c. Management of Organizational Systems</b>			
i. Managing the Organizational Structure	EDUC 583	Elementary and Secondary School Principalship (content covered but semester hours not counted here)	0
ii. Leading Personnel	EDUC 583	Elementary and Secondary School Principalship (content covered but semester hours not counted here)	0
	EDUC 587	Supervision (content covered but semester hours not counted here)	0
iii. Managing Resources	EDUC 583	Elementary and Secondary School Principalship (content covered but semester hours not counted here)	0
iv. Processes of Effective Evaluation of Educators	EDUC 587	Supervision (content covered but semester hours not counted here)	0
	<b>Course Number</b>	<b>Course Title</b>	<b>Semester Hours</b>
<b>d. Collaboration with Families and Stakeholders</b>			
i. Collaborating with Families and Other Community Members	EDUC 546	Perspectives on Family, Community, and Political Involvement in Public Schools	1
ii. Responding to Community Interests and Needs	EDUC 546	Perspectives on Family, Community, and Political Involvement in Public Schools	1
iii. Mobilizing Community Resources	EDUC 546	Perspectives on Family, Community, and Political Involvement in Public Schools	1
<b>e. Ethics and Integrity</b>			
i. Personal and Professional Responsibilities	EDUC 502	Foundations and Psychology of Educational Leadership (content covered but semester hours not listed here)	0
	EDUC 581	School Law for Educational Leaders (content covered but semester hours not listed here)	0
	EDUC 587	Supervision (content covered but semester hours not listed here)	0
<b>f. Professional Development</b>			
i. Increase Knowledge and Skills Based on Best Practices	EDUC 583	Elementary and Secondary School Principalship (content covered but semester hours not listed here)	0
	EDUC 587	Supervision (content covered but semester hours not listed here)	0
<b>Professional Requirements - Total Semester Hours</b>			<b>24</b>
<b>B. Field and Clinical Experiences (Three semester hours with a minimum of 300 clock hours)</b>			
	<b>Course Number</b>	<b>Course Title</b>	<b>Semester Hours</b>
1. Early Field Experience – Initial Internship in Secondary School Administration	EDUC 502	Foundations and Psychology of Educational Leadership (semester hours not counted; listed here for field hours = 20)	0
	EDUC 546	Perspectives on Family, Community, and Political Involvement in Public Schools (semester hours not counted; listed here for field hours = 20)	0
	EDUC 583	Elementary and Secondary School Principalship (semester hours not counted; listed here for field hours = 20)	0
2. Culminating Clinical Experience – Final Internship in Secondary School Administration	EDUC 608 EDUC 611	Educational Leadership Practicum Administrative Problem-Solving in the Field	3 3
	Or EDUC 608 only for students completing program online (Note: Online EDUC 608 prior to Fall 2018 included the content of 608 and 611 and the clock hour requirements.)	Or Educational Leadership Practicum only	3
<b>Field and Clinical Experiences - Total Semester Hours</b>			<b>3 - 6</b>

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6<sup>th</sup> Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966 email [civilrights@dese.mo.gov](mailto:civilrights@dese.mo.gov).