

GRAPHICS

Festival Layout Assignment

Activity Preparation and Assignment

Design a layout on one sheet of paper (8 ½ x 11) for an event so people will know the location for stages (for events), parking, restrooms, eating, misting areas (in case of heat), first aid, etc.

1. This is to be the first *City Spirit Fest* (or other event).
2. Choose any Friday, Saturday, and Sunday in the summer months.
3. Decide where the event will be held (local park, field, other).
4. Determine the schedule of activities.
5. Determine the number of bands playing and include descriptions and other events requiring a stage.
6. What food booths will be offered and where will they be located?
7. How many restroom facilities will be needed and where will they be located?
8. What other activities are planned that will *not* require a stage?
9. Try to use image editing with the letters (e.g., letter stretching, shaky letters, letter stacking, etc.)
10. You may scan photos, clip art, etc. to use to depict events, locations, and other layout features.
11. Graphics and images should be proportionally sized to fit page layout.
12. Submit a keyed one-page handout *outlining the details* of all events and times of operation. The handout should coincide with the activities, facilities, etc. on the layout for the festival or fair.
13. Proofread and correct errors in all documents.
14. Submit the printed Festival Layout.

Planning suggestion: Consider mapping the layout with paper and pencil before attempting the project on the computer.

Resources

Web sites (and/or keywords for search):

<http://www.sitesalive.com/bl/tg/private/bltgfestival.pdf>

http://www.showmensleague.org/festival_planning.html

Key words: *festival maps, fair layout*