



## PURPLE STAR DESIGNATION APPLICATION

### INSTRUCTIONS

The Missouri Purple Star designation is awarded to military-friendly school districts or schools that have demonstrated a major commitment to students and families connected to our nation's military including active duty, National Guard or reserve. Schools that earn the award will receive a special Purple Star recognition to display onsite and may place the recognition on their website.

A school district or individual school will be honored with the Purple Star award if it completes **all the required** activities and **one optional** activity. The Missouri Department of Elementary and Secondary Education Purple Star Review (DESEPSR), formed by the Department of Elementary and Secondary Education (DESE), will review all school district applications for the award.

#### Required Activities:

- **Required Districtwide Activities** — Purple Star schools must provide evidence that the division completed at least one of the following:
  - Districtwide professional development regarding special considerations for military students and families. Evidence of this training should include the following documentation: agenda, presentation materials and names of participants.
  - The school board passes a resolution publicizing the school's support for military students and families. Applicants must include a copy of the resolution.
  - The school district has an assigned central office staff member to be the contact for the school-based liaison and military families.
  - The district maintains a page dedicated to military student and family support. This webpage must include the following information:
    - Military Families: Planning your arrival to (Insert School Division) Information on enrollment and the registration process
    - Military Families: Preparing your move from (Insert School Division) Information on educational records requests and transfers
    - Academic Planning for Military Families: Information on advanced academic programs and application deadlines (Specialty Centers), graduation requirements, diploma options and home instruction
    - Interstate Compact on Educational Opportunities for Military Children: Information on the compact rules and their application
    - Special Needs Navigation and Parental Rights: Information on Special Education services and parental rights to include parental consent
    - Other matters of importance: This may include Impact Aid, Student-Parent Survey, Parent Teacher Association (PTA) and Parent Teacher Student Association (PTSA), extracurricular activities and local community support etc.
- **Required Schoolwide Activities** — The school must designate a point of contact (POC) to work with school administration and or military program partners to conduct a schoolwide professional development session that informs staff of the unique needs of military-connected students and onsite resources available to support these students. Evidence of this training would include copies of sign-in sheets and training materials presented.
  - The school maintains a student-led transition program, to include a coordinator for the student transition team. This program should provide peer support for newly enrolled and withdrawing students to include those who are military connected. Evidence could include the following: calendar of events, a narrative of activities conducted, flyers or photos of student welcoming or training materials
  - The school division hosts a military recognition event designed to demonstrate a military-friendly culture across the school division community. In addition to the event summary, please provide copies of marketing materials, news articles or photographs. Examples include A Memorial Day Program, Veteran's Day Program or Patriot Day Program (9/11).
  - The school maintains a link to the district military student and family support webpage.
  - To qualify, schools must submit the application by the deadline.

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, gender identity, sexual orientation, national origin, age, veteran status, mental or physical disability, or any other basis prohibited by statute in its programs and activities. Inquiries related to department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Director of Civil Rights Compliance and MOA Coordinator (Title VI/Title VII/Title IX/504/ADA/ADAAA/Age Act/GINA/USDA Title VI), 5th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; email [civilrights@dese.mo.gov](mailto:civilrights@dese.mo.gov).

## INSTRUCTIONS (cont.)

### Optional Activities:

- The school has a public military display. The display is any public demonstration of military support, such as a tribute wall for military-connected students and families, a memorial, a bulletin board, a special purple star room or other recognition of the military.
- The school hosts a military appreciation night at a sporting event.
- The school has special celebration activities for the month of the military child in April.
- The school formed a military family committee or support groups for military connected students.
- The school held fundraisers to support military veterans and active duty members.
- The school has a U.S. Army Junior Reserve Officer Training Corps (JROTC) program in place.

When the application is completed, please send the application as a Microsoft Word document, with examples of your military support activities, to [PurpleStar@dese.mo.gov](mailto:PurpleStar@dese.mo.gov). **Please do not send the information in a PDF or in a link to your Google Drive or to another file hosting service.**

The deadline is **March 31**. Late or incomplete submissions will not be accepted.

You will receive an email confirmation within one to three business days acknowledging receipt of your application. If you do not receive a confirmation email, please resubmit.

If you have any questions, please contact Program Manager at [PurpleStar@dese.mo.gov](mailto:PurpleStar@dese.mo.gov) or 573-526-4987.

## SCHOOL INFORMATION

SCHOOL DISTRICT NAME	COUNTY-DISTRICT CODE	BUILDING CODE
PRINCIPAL	PRINCIPAL'S EMAIL ADDRESS	
SUPERINTENDENT	SUPERINTENDENT'S EMAIL ADDRESS	

## MILITARY FAMILY POINT OF CONTACT INFORMATION FOR YOUR SCHOOL BUILDING

NAME	EMAIL ADDRESS
POSITION IN THE BUILDING	
PLEASE PROVIDE THE WEB ADDRESS FOR YOUR MILITARY FAMILY'S RESOURCE PAGE. MAKE SURE THE LINK IS CLICKABLE AND LEADS DIRECTLY TO THE WEBPAGE ON THE BUILDING OR DISTRICT WEBSITE.	

## DESCRIBE THE PROFESSIONAL DEVELOPMENT TRAINING THAT THE POINT OF CONTACT PARTICIPATED IN AND ANSWER THE FOLLOWING QUESTIONS:

TRAINING TITLE
TRAINING PROVIDER
HOW DID YOU GAIN THE INFORMATION FROM THE PROFESSIONAL DEVELOPMENT TRAINING?
HOW DID YOU COMMUNICATE THE INFORMATION TO YOUR SCHOOLS FACULTY AND STAFF, PARENTS AND COMMUNITY?
WHAT TWO USEFUL IDEAS DID YOU GET FROM THE PROFESSIONAL DEVELOPMENT TRAINING? (40 WORD MINIMUM)

HOW COULD YOU IMPLEMENT THESE IDEAS IMMEDIATELY IN YOUR SCHOOL? (40 WORDS MINIMUM)

WHAT IDEAS DID YOU GET THAT COULD BE USEFUL BUT WILL REQUIRE FURTHER INVESTIGATION OR LONG-TERM PLANNING? (35 WORDS MINIMUM)

LIST THREE COLLEAGUES FROM YOUR SCHOOL AND THEIR POSITIONS WHO WILL HELP IMPLEMENT THE IDEAS GAINED FROM YOUR PROFESSIONAL DEVELOPMENT IN YOUR SCHOOL.

NAME	POSITION
NAME	POSITION
NAME	POSITION

**MILITARY OPTIONAL SUPPORT ACTIVITIES**

Purple Star schools must complete at least one of the following but are strongly encouraged to do more to show their support of military families. Please place an "x" in each of the adjoining yes boxes if your school has completed the military support activities described and, for each item, attach examples such as pictures, videos, flyers or web links with your application submission.

The school has a public military display. The display is any public demonstration of military support, such as a tribute wall for military-connected students and families, a memorial, a bulletin board, a special purple star room or other recognition of the military.	
The school hosted a military appreciation night at a sporting event.	
The school had special celebration activities for the month of the military child in April.	
The school formed a military family committee or support groups for military connected students.	
The school held fundraisers to support military veterans and active duty members.	
The school has a U.S. Army Junior Reserve Officer Training Corps (JROTC) program in place.	

**AGE-APPROPRIATE SUPPORTS:** EXPLAIN HOW THE ACTIVITIES YOU CONDUCT IN SUPPORT OF MILITARY FAMILIES ARE AGE APPROPRIATE FOR THE STUDENTS IN YOUR BUILDING. (40 WORDS MINIMUM)

**ASSURANCES**

I hereby certify the above statements are unique to my school and true to the best of my knowledge. I understand that a false or inauthentic statement may disqualify my application. *Please note that an electronic signature is acceptable for this application.*

PRINT NAME	POSITION
SIGNATURE	DATE

## **ACCESSING THE MILITARY CHILDREN IN MISSOURI'S SCHOOLS PROFESSIONAL DEVELOPMENT COURSE:**

Each POC is required to participate in a professional development training focused on military families, which will include active duty, National Guard and reserve. Applicants may use the "Military Children in Missouri's Schools" training provided by DESE or another professional development opportunity of their choice. You can access the "Military Children in Missouri's Schools" training through the POC's Missouri Student Information System (MOSIS) account.

1. Log onto the MOSIS portal [here](#).
2. Click on the course catalogue link near the top right side of the screen.
3. The course titles and descriptions will appear in the tiles.
4. Click on the course titled "Military Children in Missouri's Schools" to enroll in the course.