



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
DIVISION OF LEARNING SERVICES – OFFICE OF COLLEGE AND CAREER READINESS

**COMPREHENSIVE LITERACY STATE DEVELOPMENT (CLSD)
SUB-GRANT APPLICATION**

INSTRUCTIONS

Application must be submitted as a single PDF or Word document. Do NOT submit application as a Google Doc or in any other format. If sufficient space is not available on this form to include all details, please attach an addendum when submitting this application.

Application must be submitted electronically.

Email the completed application to Literacy@dese.mo.gov.

Deadline: Friday, November 20, 2020. Late or incomplete applications will not be accepted.

Contact Literacy@dese.mo.gov with questions.

SCHOOL INFORMATION

LOCAL EDUCATION AGENCY (LEA) NAME		COUNTY-DISTRICT CODE
PARTICIPATING SCHOOL NAME		SCHOOL CODE
CLSD CONTACT PERSON	TITLE	
SCHOOL ADDRESS		
SCHOOL PHONE NUMBER (INCLUDING EXTENSION)	OTHER PHONE NUMBER	
EMAIL ADDRESS		
The district-authorized representative assures full compliance with the CLSD grant and sub-grant provisions as described in the CLSD FY2021 application packet.		
ASSURANCES		
SIGNATURE OF SUPERINTENDENT OR AUTHORIZED REPRESENTATIVE		DATE

DEPARTMENT USE ONLY

	Approved		Disapproved
SECTION APPROVAL SIGNATURE		DATE	

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The following (Needs Assessment; Ongoing, High-Quality Professional Development; Identification of Children in Need of Support; Integration of Comprehensive Literacy Instruction; and Coordination of Comprehensive Literacy Instruction) are federally required components of the sub-grant. In the sections to follow, please read each of the components carefully and provide additional details to support the LEA's commitment in the boxes provided after each section.

NEEDS ASSESSMENT

Describe how your school will employ a needs assessment to identify how sub-grant funds will be used to inform and improve comprehensive literacy instruction at your school.

SEA's Commitment: DESE, in partnership with Show Me Literacies Collaborative, will conduct an initial Literacy Assets and Needs Assessment at schools awarded a sub-grant of services prior to beginning professional development. The results of this assessment will guide Show Me Literacies Collaborative, Missouri Reading Initiative and the sub-grant school in designing professional development to meet the needs of each sub-grant school.

LEA's Commitment: We (LEA) acknowledge and agree that we will participate in the SEA activities described above. We will extend what we learn through this process with other schools in our district by: *(LEA to provide details below.)*

ONGOING, HIGH-QUALITY PROFESSIONAL DEVELOPMENT

Describe how ongoing, high-quality professional development will be provided to all teachers, principals, other school leaders, specialized instructional support personnel (as appropriate) and other instructional leaders served by the school.

SEA's Commitment: DESE, in partnership with Show Me Literacies Collaborative, Missouri Reading Initiative and the University of Missouri system, will provide professional development for selected school staff as described in the CLSD Sub-Grant Application Packet.

LEA's Commitment: We (LEA) acknowledge and agree that we will participate in the SEA activities described above. We will extend what we learn through this process with all appropriate staff in our school by: *(LEA to provide details below.)*

[Empty space for LEA commitment details]

We will extend what we learn through this process with other schools in our district by: *(LEA to provide details below.)*

[Empty space for district extension details]

IDENTIFICATION OF CHILDREN IN NEED OF SUPPORT

Describe how your school will identify children in need of literacy interventions or other support services.

SEA's Commitment: DESE, in partnership with Show Me Literacies Collaborative and Missouri Reading Initiative, will assist sub-grantee schools in using high-quality, validated normed literacy assessments and formative assessments to determine gaps in literacy achievement in individual students.

LEA's Commitment: We (LEA) acknowledge and agree that we will participate in the SEA activities described above. In addition, we will include a component in our school-/district-level comprehensive literacy plan regarding identification of children in need of literacy interventions and support.

We will extend what we learn through this process with all appropriate staff in our school by: *(LEA to provide details below.)*

We will extend what we learn through this process with other schools in our district by: *(LEA to provide details below.)*

INTEGRATION OF COMPREHENSIVE LITERACY INSTRUCTION

Explain how your school will integrate comprehensive literacy instruction into a well-rounded education.

SEA's Commitment: DESE, in partnership with Show Me Literacies Collaborative, Missouri Reading Initiative and the University of Missouri system, will provide professional development in the areas of developing a school-/district-level comprehensive literacy plan and provide professional development that integrates comprehensive literacy instruction into multiple content areas.

LEA's Commitment: We (LEA) acknowledge and agree that we will participate in the SEA activities described above.

We will extend what we learn through this process with all appropriate staff in our school by: *(LEA to provide details below.)*

We will extend what we learn through this process with other schools in our district by: *(LEA to provide details below.)*

COORDINATION OF COMPREHENSIVE LITERACY INSTRUCTION

This section to be completed by elementary school applicants only.

Describe how your school will coordinate comprehensive literacy instruction with external early childhood education programs and activities and after-school programs and activities in the area served by the LEA.

SEA's Commitment: DESE, in partnership with Missouri Language and Literacies Center, will provide professional development for early learning staff caregivers as described in the CLSD Sub-Grant Application Packet.

LEA's Commitment: We (LEA) acknowledge and agree that we will participate in the SEA activities described above. (In the space below, please name the specific external early learning entity/entities with whom you will partner, and describe how this partnership will merge with and enhance literacy efforts in your school. If you need assistance identifying external early learning entities for your school, please see the CLSD Sub-Grant Application Packet.)

ADDITIONAL INFORMATION

What percentage of students scored below Proficient (combined Below Basic and Basic) on the Spring 2019 MAP Grade-Level or End-of-Course ELA assessment? (Fill in only for those grades/courses in your school.)

Grade 3	English I (Optional assessment)
Grade 4	English II
Grade 5	
Grade 6	
Grade 7	
Grade 8	

What percentage of students in your school qualify for free or reduced-priced lunches?

Please list the number(s) of the Qualified Opportunity Zone(s) (QOZ) that fall either fully or partially within the geographic boundaries served by your school (see Application Packet for link to QOZ locations and numbers).

TEAM MEMBERS Identify the name and position of each team member. Each team must be made up of the participant positions listed below. Each team must have at least one representative from the district level.

PARTICIPANT NAME	PARTICIPANT POSITION
	BUILDING- OR DISTRICT-LEVEL ADMINISTRATOR PARTICIPANT'S TITLE:
	LITERACY COACH
	IDENTIFY LEVEL (CHECK ONE):
	<input type="checkbox"/> DISTRICT <input type="checkbox"/> BUILDING
	SPECIAL EDUCATION SPECIALIST
	ESL SPECIALIST

TEAM MEMBERS Identify the name and position of each team member. Fill in only for those grades served by your building. Elementary sub-grant applicants must include the name of an early learning specialist from your school (if applicable) or from an early learning entity that serves your school.

PARTICIPANT NAME	PARTICIPANT POSITION
	EARLY LEARNING SPECIALIST
	KINDERGARTEN TEACHER
	GRADE 1 TEACHER
	GRADE 2 TEACHER
	GRADE 3 TEACHER
	GRADE 4 TEACHER
	GRADE 5 TEACHER
	GRADE 6 TEACHER
	GRADE 7 TEACHER
	GRADE 8 TEACHER
	GRADE 9 TEACHER
	GRADE 10 TEACHER
	GRADE 11 TEACHER
	GRADE 12 TEACHER