



MISSOURI MODEL DISTRICTS (MMD) INVOICE #3

DISTRICT NAME	COUNTY/DISTRICT CODE	DATE
CONTACT PERSON	EMAIL	
PHONE	FAX	

INSTRUCTIONS

Check each activity below that has been completed. (Note: There are activities for both district and building levels.) All Building Activities Documentation forms must be included with the district invoice submission. Please submit invoice by May 20.

Once completed, save and rename the form for your records. Open a new email attaching the newly named form and submit to DESE.GrantInvoices@dese.mo.gov. If you should have questions, call 573-751-0625.

DEFINITIONS

BUILDING SIZE: To be used to calculate allowable amount.

- Small: Enrollment of 0-350
- Medium: Enrollment of 351-700
- Large: Enrollment above 701

Total annual amount for district and building base activities is based on building size (not including value-added activities) and awarded per building per activity:

- Small: \$700
- Medium: \$1,000
- Large: \$1,300

District activities will be funded at 4.6 percent of the aggregated total of district invoice (indirect cost).

ACTIVITIES

A. DISTRICT ACTIVITIES: Check each activity completed.

<input type="checkbox"/>	Meet regularly with the MMD implementation facilitator to discuss progress on MMD invoice activities.
<input type="checkbox"/>	Access services through assigned Coaching Support Team (CST) to implement MMD invoice activities.
<input type="checkbox"/>	Participate in MMD onsite visits with DESE staff.
<input type="checkbox"/>	Districtwide administration of Collaborative Work Implementation Survey (CWIS) and Self-Assessment Practice Profile (SAPP).
<input type="checkbox"/>	District-level sustainability plan inclusive of all buildings.

B. BUILDING BASE ACTIVITIES: All buildings participating in MMD will have completed the following activities:

DESE will validate these activities using the data obtained from the Virtual Learning Platform (VLP).

One hundred percent of all building Collaborative Data Teams (CDT) will self-assess two or more times annually (minimum of one per semester) using the Collaborative Teams (CT) practice profile (VLP SAPP) on the VLP assessment tab.	# of small building(s)	X \$700 =
	# of medium building(s)	X \$1,000 =
	# of large building(s)	X \$1,300 =

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ACTIVITIES		
B. BUILDING BASE ACTIVITIES: All buildings participating in MMD will have completed the following activities.		
District Leadership Team (DLT) and 100 percent of all Building Leadership Teams (BLT) will self-assess two or more times annually (minimum of one per semester) using the collaborative teams practice profile on the VLP assessment tab.	Click the Item Complete button to the right for single dollar amount, only if this item has been completed.	X \$1,000 =
All instructional staff will individually self-assess one or more times annually using the Common Formative Assessment (CFA) practice profile (VLP SAPP) on the VLP assessment tab.	# of small building(s)	X \$700 =
	# of medium building(s)	X \$1,000 =
	# of large building(s)	X \$1,300 =
All CDTs will self-assess one or more times annually using the Data Based Decision Making (DBDM) practice profile (VLP SAPP) on the VLP assessment tab.	# of small building(s)	X \$700 =
	# of medium building(s)	X \$1,000 =
	# of large building(s)	X \$1,300 =
All instructional staff will individually self-assess two or more times annually using the Developing Assessment Capable Learners (DACL) practice profile (VLP SAPP) on the VLP assessment tab.	# of small building(s)	X \$1,000 =
	# of medium building(s)	X \$1,500 =
	# of large building(s)	X \$2,000 =
School-Based Implementation Coaching (SBIC) At least one-half of each building's instructional staff will support one another by completing two or more peer observations with feedback as documented on the practice profile (VLP SAPP) on VLP assessment tab.	# of small building(s)	X \$1,500 =
	# of medium building(s)	X \$2,500=
	# of large building(s)	X \$3,500 =
CERTIFICATIONS		
I certify that the amount requested above is accurate, and documents are available within the district to substantiate that the required activities have been completed.		
SUPERINTENDENT SIGNATURE	DATE	
DESE USE ONLY		
Total from Section B (District and Base Activities)		
Total from Section B X 4.6 percent (indirect cost)		
Invoice Total		