



**Local Educational Agency
School Improvement Grant (SIG) Renewal Application**

Section 1003(g) of the Elementary and Secondary Education Act

**FAST FACTS
FEDERAL SCHOOL IMPROVEMENT GRANT (SIG)
TITLE I, SECTION 1003(G) OF ESEA**

AWARD: In no instance will an award exceed \$2,000,000 or be less than \$50,000. Grant activities will begin July 1, 2019. All grant activities for Cadre IV Year Four must end as of June 30, 2020.

DEADLINE: All applications must be delivered to the Grants and Resources Unit of the Missouri Department of Elementary and Secondary Education (DESE) by noon on Friday, June 21, 2019, or must be postmarked on **Friday, June 21, 2019**. Faxed applications will **not** be accepted.

REQUIREMENT: To be considered, DESE must receive an original and two copies of the entire renewal application package. The applicant will also submit an electronic copy of the renewal application package (including attachments) to webreplsiggrants@dese.mo.gov by 11:59 p.m. Friday, June 21, 2019.

An acceptable application must be submitted in the order listed in the application form. The narrative sections of the proposal must be double-spaced and the font used must not be smaller than 10-point.

DELIVER RFP TO Grants and Resources Unit
7th Floor, Jefferson State Office Building
205 Jefferson Street
Jefferson City, Missouri 65102-0480

MAIL RFP TO Grants and Resources Unit
205 Jefferson Street
P.O. Box 480
Jefferson City, Missouri 65102-0480

SCHOOL IMPROVEMENT GRANT APPLICATION QUESTIONS

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Grants and Resources Unit
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SCHOOL IMPROVEMENT PROGRAM QUESTIONS

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School Improvement Unit
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Timeline for the SIG Renewal Process

TIMELINE FOR THE SIG RENEWAL PROCESS FOR SCHOOL YEAR 2019-20		
Projected Date	Activity	Responsible Party
May 2019	Release the list of Priority schools to be renewed to the LEAs with a maximum budget allocation	DESE
May 2019	Inform LEAs of program requirements and timelines	DESE
June 21, 2019	Deadline for LEA Renewal Applications for Cadre IV Year Four	LEA
June 2019	Screen the applications for completeness and organize the applications in preparation for negotiation	DESE
June 2019	Consult with LEAs to get additional information or amend the grant applications to ensure compliance with regulations	DESE
June 2019	Final determinations and approvals after all grant negotiations are completed	DESE
July 1, 2019	Funds available to approved LEAs no later than July 1, 2019	DESE
July 1, 2019	All funded applications will start Cadre IV Year Four activities	LEA



FEDERAL SCHOOL IMPROVEMENT GRANT, TITLE I, SECTION 1003(G) OF ESEA
Project Dates: July 1, 2019 to June 30, 2020

INSTRUCTIONS

Mail the completed form postmarked or delivered by **Friday, June 21, 2019** to: Grants and Resources, Missouri Department of Elementary and Secondary Education, PO Box 480, Jefferson City, MO 65102-0480.

Questions: Contact Grants and Resources at 573-526-3232, or email to webrepliesiggrants@dese.mo.gov; or visit our website at: dese.mo.gov.

DESE APPROVAL ONLY

DESE AUTHORIZED REPRESENTATIVE	DESE SIGNATURE	DATE	TOTAL APPROVED \$
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SECTION I – LOCAL EDUCATIONAL AGENCY (LEA) AND PROGRAM CONTACT INFORMATION
APPLICATION FOR SCHOOLS SERVED WITH CADRE IV YEAR FOUR

LEA NAME			COUNTY-DISTRICT CODE
NAME OF BOARD-AUTHORIZED REPRESENTATIVE	ADDRESS	CITY	ZIP
EMAIL ADDRESS		TELEPHONE NUMBER	
NAME OF GRANT CONTACT	ADDRESS	CITY	ZIP
EMAIL ADDRESS		TELEPHONE NUMBER	
NAME OF LEA TURNAROUND OFFICER (if known)	ADDRESS	CITY	ZIP
EMAIL ADDRESS		TELEPHONE NUMBER	

SECTION II – LEA APPROVAL

SIGNATURE OF BOARD-AUTHORIZED REPRESENTATIVE	DATE
SIGNATURE OF SUPERINTENDENT (if other than Authorized Representative)	DATE

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; email civilrights@dese.mo.gov.

SECTION III - ASSURANCES

The LEA must include the following assurances in its application for a School Improvement Grant (SIG).

Check the boxes in this table to include the assurances in this application.

The LEA must assure that it will:

- Use its SIG to implement fully and effectively an intervention in each priority school that the LEA commits to serve consistent with the final requirements;
- Establish annual goals for student achievement on the State's assessments in both English language arts and mathematics and measure progress on the leading indicators in section III of the final requirements in order to monitor each school that it serves with school improvement funds, and establish goals (approved by the State Education Agency (SEA)) to hold accountable its schools that receive school improvement funds;
- Include in its contract or agreement terms and provisions to hold the charter operator, charter management organization, or education management organization accountable for complying with the final requirements, if it implements a restart model in a school;
- Monitor and evaluate the actions a school has taken, as outlined in the approved SIG application, to recruit, select and provide oversight to external providers to ensure their quality;
- Monitor and evaluate the actions schools have taken, as outlined in the approved SIG application, to sustain the reforms after the funding period ends and that it will provide technical assistance to schools on how they can sustain progress in the absence of SIG funding;
- Report to the SEA the school-level data required under section III of the Final Requirements;
- Approve DESE's use of grant funds to provide improvement services directly to the LEAs and schools; and
- Ensure that each priority and focus school that it commits to serve receives all of the State and local funds it would receive in the absence of the school improvement funds and that those resources are aligned with the interventions.

SECTION IV - WAIVERS

Missouri has requested waivers of requirements applicable to the LEAs' School Improvement Grant (SIG). The LEA must indicate which of those waivers it intends to implement.

The LEA must check each waiver that the LEA will implement. If the LEA does not intend to implement the waiver with respect to each applicable school, in an attached document, the LEA must indicate for which schools it will implement the waiver.

- Extending the period of availability of school improvement funds.

Note: Missouri has requested a waiver of the period of availability of school improvement funds; that waiver automatically applies to all LEAs in the State.

- "Starting over" in the school improvement timeline for priority or focus schools implementing a turnaround or restart model.
- Implementing a school-wide program in a priority or focus school that does not meet the 40 percent poverty eligibility threshold.

SECTION V – LEA GRANT YEAR TOTAL BUDGET

This is the total of Cadre IV Year Four Implementation and Administration budgets for all building and district activities.

GRANT YEAR 2019-20 SIG	6100 Certificated Salaries	6150 Non- certificated Salaries	6200 Employee Benefits	6300 Purchased Services	6400 Materials & Supplies	6500 Capital Outlay	6600 Other	TOTAL
1100 Instruction <i>1003(g) SIG</i>								
1200 Supplemental Instruction (Title I) <i>1003(g) SIG</i>								
2100 Non-Instructional Support Services <i>1003(g) SIG</i>								
2200 Professional Development <i>1003(g) SIG</i>								
2600 Planning and Evaluation <i>1003(g) SIG</i>								
3000 Community Services <i>1003(g) SIG</i>								
Program Costs Subtotal <i>1003(g) SIG</i>								
Administrative Costs								
Direct Costs <i>1003(g) SIG</i>								
Indirect Costs								
ADMINISTRATIVE COSTS SUBTOTAL <i>1003(g) SIG</i>								
GRAND TOTAL <i>1003(g) SIG</i>								

SECTION VI – LEA YEAR FOUR TOTAL BUDGET BY DISTRICT ADMINISTRATION AND BUILDING BUDGETS

This is the total of Year Four 1003(g) SIG Implementation and Administration budgets for all school and district activities.

	6100 Certificated Salaries	6150 Non- Certificated Salaries	6200 Employee Benefits	6300 Purchased Services	6400 Materials & Supplies	6500 Capital Outlay	Indirect Costs	TOTAL
District Administration								
School #_ _ _ _ _								
School #_ _ _ _ _								
School #_ _ _ _ _								
School #_ _ _ _ _								
School #_ _ _ _ _								
School #_ _ _ _ _								
GRAND TOTAL 1003(g) SIG								

SECTION VII – LEA GRANT SUPPORTING DATA

SUPPORTING DATA	FTEs					
	Teachers (60)	Paras (80)	Ancillary Personnel (90)	Guidance Personnel (50)	Other Pupil Services (70)	General Supervisor (30)
Supplemental Instruction						
Preschool Teacher						
Class Size Reduction						
Neglected / Delinquent Institution Supplemental Instruction						
Guidance Counselor / Behavior Intervention Specialist						
Instructional Coach						
Language Translator						
School/Home Coordinator						
Turnaround Officer/ General Supervisor						
TOTAL						

SECTION VIII - SCHOOLS TO BE SERVED

The LEA must include the following information with respect to the schools it will serve with a School Improvement Grant. The LEA must identify each priority school the LEA commits to serve, identify the model that the LEA will use in each priority school and identify the building leader for the 2019-20 grant year.

SCHOOL NAME	NCES ID #	PRIORITY	TRANSFORMATION	2019-20 BUILDING LEADER
		<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	
		<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	
		<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	
		<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	
		<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	
		<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO	

Note:
DESE will provide each LEA with a list of the schools that are eligible to be served as priority or focus schools. The LEA will indicate in the application which schools it intends to serve and which intervention it intends to implement in the selected schools.

**SECTION IX.A – LEA ADMINISTRATIVE YEAR FOUR IMPLEMENTATION BUDGET ITEMIZATION 1003(g) FUNDS ONLY
(COPY AS NEEDED)**

Complete this form for year four if the LEA proposes to use LEA Administrative funds.

LEA NAME		COUNTY-DISTRICT CODE
BUDGET ITEMIZATION		GRANT FUNDS REQUESTED
6100: Certificated Salaries		
6100 Subtotal		\$
6150: Non-Certificated Salaries		
6150 Subtotal		\$
6200: Employee Benefits <i>(optional categories)</i>		
<ul style="list-style-type: none"> • FICA • Medicare • Retirement (Teacher or Non-Teacher) • Health, Life, and/or Dental Insurance • Other Benefits 		
6200 Subtotal		\$
6300: Purchased Services		
6300 Subtotal		\$
6400: Materials/Supplies		
6400 Subtotal		\$
6100-6400 Subtotal		\$
Indirect Cost Optional (Restricted Rate: ____% X Subtotal)		\$
6500: Capital Outlay		
6500 Subtotal		\$
TOTAL		\$

**SECTION IX.B - SCHOOL YEAR FOUR - IMPLEMENTATION BUDGET ITEMIZATION 1003(g) FUNDS ONLY
(COPY AS NEEDED)**

Complete this form for year four for each school that will receive SIG funds.

SCHOOL NAME

SCHOOL CODE

BUDGET ITEMIZATION	GRANT FUNDS REQUESTED
6100: Certificated Salaries	
6100 Subtotal	\$
6150: Non-Certificated Salaries	
6150 Subtotal	\$
6200: Employee Benefits (optional categories)	
<ul style="list-style-type: none"> • FICA • Medicare • Retirement (Teacher or Non-Teacher) • Health, Life, and/or Dental Insurance • Other Benefits 	
6200 Subtotal	\$
6300: Purchased Services	
6300 Subtotal	\$
6400: Materials/Supplies	
6400 Subtotal	\$
6100-6400 Subtotal	\$
Indirect Cost Optional (Restricted Rate: ____% X Subtotal)	\$
6500: Capital Outlay	
6500 Subtotal	\$
TOTAL	\$

SECTION X – NARRATIVE

SECTION X.A – DISCUSSION OF THE PRIOR GRANT YEAR

Describe progress made toward each objective approved in the 2016-17 application.

- 1) Provide a summary of the work completed during the 2018-19 school year to insure full implementation of the grant and the selected improvement model;
- 2) Provide a summary of MAP and other relevant data to document progress toward meeting objectives;
- 3) Provide a summary of measurable data explaining progress toward meeting professional development objectives; and
- 4) Describe the challenges and accomplishments in meeting your objectives in 2018-19.

SECTION X.B – 2019-20 GRANT YEAR TIMELINE

Describe the 2019-20 grant year timeline for implementing the planned activities for the selected interventions in each priority school the LEA commits to serve. All planned activities were included in the original plan submitted with your first application.

- 1) Provide a LEA timeline that includes specific dates for implementation of all components of the selected intervention;
- 2) Provide a timeline that is reasonable, achievable, and reflects urgency; and
- 3) Provide a timeline that includes implementation and evaluation dates.

SECTION X.C – DISCUSSION OF SCHOOL YEAR 2019-20

Discuss the School Improvement Grant (SIG) 1003(g) program as it will be implemented during the 2019-20 school year. Include information about how the district will support SIG 1003(g) efforts programmatically and fiscally.

SECTION X.D – STAFFING CHANGES

Describe any changes made in the teaching staff and/or instructional leaders at the building and/or LEA levels in SIG served buildings for Cadre IV Year Four.

SECTION X.E – SYSTEM OF STAFF RECOGNITION (*Transformation Model Specific Question*)

A LEA implementing a transformation model must:

- Identify and reward school leaders, teachers, and other staff who, in implementing this model, have increased student achievement and high school graduation rates and identify and remove those who, after ample opportunities have been provided for them to improve their professional practice, have not done so.
- Describe how each SIG school is rewarding staff that improve student achievement with LEA support. Describe the opportunities for professional development for staff that have not improved student achievement during the 2018-19 school year. The descriptions must include specific goals or triggers that will be used to determine if recognitions or supports are needed. The recognitions or supports must be listed as well as a timeline of implementation during the 2019-20 year.

Please note that the **FEDERAL SCHOOL IMPROVEMENT GRANT, TITLE I, SECTION 1003(g) OF ESEA 1003(g) SIG INCREASED LEARNING TIME, REWARD AND INCENTIVE REPORT** will be due to DESE at the conclusion of the grant year and will require reporting of this mandatory action.

SECTION X.F – INCREASED LEARNING TIME (*Transformation Model Specific Question*)

A LEA implementing a transformation model must:

- Establish schedules and strategies that provide increased learning time.
- Describe how each SIG school is increasing learning time with LEA support. Specifically address how learning time will be increased from the 2018-19 school year. This description must include specific and documentable increases in learning time for the served buildings that meet 1003(g) SIG requirements.

Please note that the **FEDERAL SCHOOL IMPROVEMENT GRANT, TITLE I, SECTION 1003(g) OF ESEA 1003(g) SIG INCREASED LEARNING TIME, REWARD AND INCENTIVE REPORT** will be due to DESE at the conclusion of the grant year and will require reporting of this mandatory action.

SECTION X.G – TEACHER/PRINCIPAL EVALUATION SYSTEM (*Transformation Model Specific Question*)

A LEA implementing a transformation model must:

Use rigorous, transparent, and equitable evaluation systems for teachers and principals that:

- 1) Take into account data on student growth as a significant factor as well as other factors, such as multiple observation-based assessments of performance and ongoing collections of professional practice reflective of student achievement and increased high school graduation rates; and
- 2) Are designed and developed with teacher and principal involvement.

Describe how each SIG school is implementing a teacher/principal evaluation system that incorporates student achievement as a major component with LEA support.

SECTION X.H – FAMILY AND COMMUNITY ENGAGEMENT (*Transformation Model Specific Question*)

A LEA implementing a transformation model must:

- Provide ongoing mechanisms for family and community engagement.
- Describe how each SIG school is engaging families and the community with LEA support.