



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
 DIVISION OF FINANCIAL AND ADMINISTRATIVE SERVICES – FOOD AND NUTRITION SERVICES

**COMMUNITY ELIGIBILITY PROVISION (CEP) (DISTRICT WIDE-NEW LOCAL EDUCATION AGENCY (LEA))  
 SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) DIRECT CERTIFICATION (DC) COLLECTION FORM**

**DIRECTIONS**

State Agencies (SAs) are required to obtain from LEAs, SNAP-DC match data for CEP schools and report to the USDA-Food and Nutrition Service.

The count of Identified Students matched with SNAP used in determining the CEP claiming percentage in the first-year of the four-year cycle (ex: current SY 2015-2016, April 2015 SNAP-DC data).

Instructions: Report the number of students identified as SNAP-DC for the first-year of the CEP cycle.

SNAP-DC: Include all directly certified SNAP students, students determined SNAP-DC from near match list and any student seemed eligible based on extended SNAP eligibility via an eligible student in the primary household who has been directly certified with SNAP.

Fax or email the completed form to: Food and Nutrition Services Section, Department of Elementary and Secondary Education, at (573) 526-3897 or email to [foodandnutritionservices@dese.mo.gov](mailto:foodandnutritionservices@dese.mo.gov) by November 20, 2015.

Questions: Call Food and Nutrition Services at (573) 751-3526 or email [foodandnutritionservices@dese.mo.gov](mailto:foodandnutritionservices@dese.mo.gov).

LEA AGREEMENT NUMBER	LEA NAME	*NUMBER OF IDENTIFIED STUDENTS (APRIL 2015)	NUMBER OF STUDENTS IDENTIFIED AS SNAP-DC (APRIL 2015)

AUTHORIZED REPRESENTATIVE SIGNATURE	DATE

\* Pre-populated from data reported by LEA for CEP. The number of Identified Students reflective of April 1st represents more than SNAP only direct certifications. The Identified Students are the number of students directly certified through SNAP, TANF (temporary assistance), FDIPIR (Food Distribution Program on Indian Reservations), as well as, homeless students on the liaison list, Head Start, Pre-K Even Start, migrant youth, runaways, foster children certified through means other than an application and non-applicants approved by local officials identified through means other than an application.