



**SPECIAL EDUCATION DIRECTOR, GRADES K-12**

EDUCATOR PREPARATION PROGRAM NAME	EDUCATOR PREPARATION PROGRAM CODE
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**INSTRUCTIONS**

Please complete Educator Preparation Program (EPP) Name & EPP Code above. The EPP Code may be located at <https://dese.mo.gov/sites/default/files/EPP-Code-Name.pdf>

**Certification Requirements:**

- Course Number – List the course number(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- Course Title – List the course title(s) for the course(s) or groups of competencies that align with the specific section of the requirements. It is possible to have more than one course or group listed.
- Semester Hours – List the number of semester hours for each specific section. It is possible to use decimals (to the nearest tenth) to indicate partial use of a course to meet a requirement. The total number of semester hours must meet or exceed the minimum required number of semester hours.

Email the completed cover sheet, curriculum matrix, and advising/program information to [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov) on or before the date established in the Transition Plan.

QUESTIONS: Contact Gale Hairston, 573/751-1668 or [DESE.MoSPETransition@dese.mo.gov](mailto:DESE.MoSPETransition@dese.mo.gov)

**A. Professional Requirements (Minimum of 24 semester hours)**

1. Specific Courses: All must be separate graduate courses of at least two semester hours.

Course Description	Course Number	Course Title	Semester Hours
a. Foundations of Educational Administration (Including components of Career and Special Education)			
b. Special Education Administration			
c. Differentiating Instruction in the General Education Curriculum			
d. School Supervision			
e. School Law, to include Special Education Law			

2. Knowledge and/or competency in each of the following areas:

Course Description	Course Number	Course Title	Semester Hours
a. Vision, Mission, and Goals			
i. Developing and Articulating a Vision			
ii. Implementing and Stewarding a Vision			
b. Teaching and Learning			
i. Promoting a Positive School Culture			
ii. Providing an Effective Instructional Program			
iii. Designing Comprehensive Professional Growth Plans			
iv. Data and Assessment			
c. Management of Organizational Systems			
i. Managing the Organizational Structure			

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	Course Number	Course Title	Semester Hours
ii. Leading Personnel			
iii. Managing Resources			
iv. Processes of Effective Evaluation of Educators			
d. Collaboration with Families and Stakeholders			
i. Collaborating with Families and Other Community Members			
ii. Responding to Community Interests and Needs			
iii. Mobilizing Community Resources			
e. Ethics and Integrity			
i. Personal and Professional Responsibilities			
f. Professional Development			
i. Increase Knowledge and Skills Based on Best Practices			
<b>Professional Requirements - Total Semester Hours</b>			
<b>B. Field and Clinical Experiences (Three semester hours with a minimum of 300 clock hours)</b>			
	Course Number	Course Title	Semester Hours
1. Early Field Experience – Initial Internship in Special Education Administration			
2. Culminating Clinical Experience – Final Internship in Special Education Administration			
<b>Field and Clinical Experiences - Total Semester Hours</b>			