



**NOTICE OF ACTION/CONSENT TO CONTINUE FIRST STEPS  
FOR SUMMER THIRD BIRTHDAY CHILDREN**

NAME OF CHILD	DATE OF BIRTH	DATE COMPLETED
---------------	---------------	----------------

**INSTRUCTIONS**

Prior written notice must be provided to the parents of children in First Steps and written parental consent must be obtained before certain actions are taken.

The parent of a child in First Steps with a third birthday of April 1 through August 15 may choose to: (1) continue First Steps services until school starts in the fall after the child’s third birthday; or (2) transition to Early Childhood Special Education (ECSE) on the child’s third birthday.

In order to continue First Steps services after the child’s third birthday, the child must either be determined eligible for ECSE or in the process of determining eligibility for ECSE prior to age three.

Parent consent is required to continue First Steps services after the child’s third birthday.

The parent must sign and date this form and return it to the Service Coordinator before the child’s third birthday. The Service Coordinator contact information is included below.

**CONSENT**

I understand my child must either be in the process of determining eligibility for ECSE or determined eligible for ECSE in order to receive First Steps services for my child with a summer third birthday.

I understand, by signing this form, I consent to continuing First Steps services on my child’s third birthday until school starts in the fall or until my child is found ineligible for ECSE.

I understand, if eligible for ECSE, my child may receive ECSE services instead of First Steps services at any time after my child’s third birthday.

PARENT SIGNATURE	DATE OF PARENT SIGNATURE
------------------	--------------------------

PRINTED NAME OF PARENT

**SERVICE COORDINATOR**

SERVICE COORDINATOR NAME AND ADDRESS	SERVICE COORDINATOR PHONE NUMBER
--------------------------------------	----------------------------------

SIGNATURE OF AGENCY REPRESENTATIVE	DATE RECEIVED BY AGENCY
------------------------------------	-------------------------

A copy of the Parental Rights Statement is enclosed with this notice.

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6<sup>th</sup> Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; email [civilrights@dese.mo.gov](mailto:civilrights@dese.mo.gov).