



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
 OFFICE OF QUALITY SCHOOLS – FEDERAL COMPLIANCE
MATHEMATICS AND SCIENCE PARTNERSHIP PROGRAM
RENEWAL APPLICATION – 3RD YEAR
PROJECT DATES: OCTOBER 1, 2012 TO SEPTEMBER 30, 2013

FOR DEPARTMENT USE ONLY

SIGNATURE OF AUTHORIZED DEPARTMENT OFFICIAL

DATE

DIRECTIONS

Mail the completed application postmarked by Friday, September 28, 2012 to: Federal Compliance, Missouri Department of Elementary and Secondary Education, 205 Jefferson Street, PO Box 480, Jefferson City, MO 65102-0480.

Questions, contact Kyle Heislen: Ph: (573) 751-3468; Fax: (573) 526-6698; or e-mail to: webreplyfgm@dese.mo.gov ; Visit the Department's website at: dese.mo.gov.

SECTION I – APPLYING INSTITUTION/ORGANIZATION INFORMATION

APPLYING INSTITUTION / FISCAL AGENT / LEAD SCHOOL DISTRICT

CONTACT ADDRESS (STREET ADDRESS, CITY, STATE & ZIP CODE)

COUNTY-DISTRICT CODE

NAME OF AUTHORIZED REPRESENTATIVE

TELEPHONE NUMBER

E-MAIL ADDRESS

FAX NUMBER

NAME AND TITLE OF GRANT CONTACT

TELEPHONE NUMBER

E-MAIL ADDRESS

FAX NUMBER

LEAD INSTITUTION OF HIGHER EDUCATION

ADDRESS (STREET ADDRESS, CITY, STATE & ZIP-CODE)

NAME AND TITLE OF CONTACT

TELEPHONE NUMBER

E-MAIL ADDRESS

FAX NUMBER

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; fax number 573-522-4883; email civilrights@dese.mo.gov.

SECTION II – ASSURANCES AND CERTIFICATION

ASSURED ALIGNMENT WITH THE PRIORITIES OF THE DEPARTMENT OF EDUCATION

The Commissioner of Education has established four primary goals for Missouri’s system of education, and recipients of funds through this grant shall ensure that funded activities shall be in support of these goals, or in those circumstances when one or more of the goals may not be applicable to the funded project or program, the recipient assures that no action or activity will conflict with the goal(s).

The Department’s four goals are:

1. Missouri students will rank in the top 10 as measured by the National Assessment of Educational Progress (NAEP) and other national and international measures of accountability.
2. Missouri will provide quality, universal early childhood educational opportunities to all three and four-year olds as measured by numbers of children served and a research-based kindergarten readiness assessment.
3. Missouri will recruit, prepare and support effective teachers and leaders as measured by the number of qualified professionals entering the profession, demonstrated mastery of skills and competencies, and improved student performance.
4. The Department of Elementary and Secondary Education will create statewide knowledge of and respect for public education through improved departmental efficiency, operational effectiveness and positive relationships with external constituencies as measured by key management benchmarks and constituent surveys.

Final determination of applicability of these goals to the funded project or program, and the degree in which activity is aligned with one or more goals shall rest with the Commissioner of Education.

Should an award of funds from the Mathematics and Science Partnership Program be made to the applicant in support of the activities proposed in this application, the authorized signature on this page of this application certifies to the Missouri Department of Elementary and Secondary Education that the authorized official will:

1. Upon request, provide the Missouri Department of Elementary and Secondary Education with access to records and other sources of information that may be necessary to determine compliance with appropriate federal and state laws and regulations;
2. Conduct educational activities funded by this project in compliance with the following federal laws: Title VI of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; Age Discrimination Act of 1975; Americans with Disabilities Act of 1990; and Improving America’s Schools Act of 1994;
3. Use grant funds to supplement and not supplant funds from nonfederal sources;
4. Take into account during the development of programming the need for greater access to and participation in the targeted disciplines by students from historically under represented and underserved groups;
5. Submit, in accordance with stated guidelines and deadlines, all program and evaluation reports required by the U.S. Department of Education and the Missouri Department of Elementary and Secondary Education.
6. Ensure that private schools in the attendance area of the public school participating in the Mathematics and Science Partnership Program will be consulted in a timely and meaningful way. The Applicant will arrange for and facilitate the equitable participation of non-public staff in the planning of this project and the participation of non-public educational personnel in professional development activities developed by this proposal as required by Section 9501 of NCLB. See page 3 of RFP for specific details.

The applicant certifies that to the best of his/her knowledge the information in this application is correct, that the filing of this application is duly authorized by the governing body of this organization, or institution, and that the applicant will comply with the attached statement of assurances.

SIGNATURE(S) OF AUTHORIZED REPRESENTATIVE

DATE

SECTION III – TOTAL BUDGET & GRANT INFORMATION

Math & Science Partnership	6100 Certificated Salaries	6150 Noncertificated Salaries	6200 Employee Benefits	6300 Purchased Services	6400 Materials & Supplies	6500 Capital Outlay	6600 Other	TOTAL
1100 Regular Instruction								
2200 Professional Development								
2400 Support Services - School Administration								
2500 Transportation and Maintenance								
2600 Planning and Evaluation								
3711 Non-Public Services								
Program Costs Subtotal								
Indirect Costs								
Administrative Costs								
ADMINISTRATIVE COSTS SUBTOTAL								
GRAND TOTAL								

NUMBER TO BE SERVED DIRECTLY	K-12 Teachers	School Districts	IHEs	Nonpublic Teachers
------------------------------	---------------	------------------	------	--------------------

GRANT SUBJECT
 MATHEMATICS SCIENCE ELL

SECTION IV – PARTNERSHIPS WITH SCHOOL IMPROVEMENT EFFORTS

DESCRIBE HOW YOUR PROJECT PARTNERS WITH THE MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION, REGIONAL PROFESSIONAL DEVELOPMENT CENTER (RPDC), AND ANY ORGANIZED SCHOOL IMPROVEMENT EFFORTS.

SECTION V – MATHEMATICS AND SCIENCE SUPPORTING DATA PAGE

	FTEs				
	Teachers (60)	Paras (80)	Supervisor (30)	Media Personnel (40)	Administration (10)
Fiscal Agent Staff					
Principal Investigator/Co- Principal Investigator /Project Coordinator					
Asst.-Principal Investigator/Asst.-Project Coordinator					
Instructional Coach					
Technology Coordinator					
Clerical/Bookkeeper					
TOTAL					

SECTION VI – CHANGES OR REVISIONS TO LAST YEAR’S GRANT

Provide a narrative of any changes or revisions the applicant wishes to make to the grant for the second year.

SECTION VII– PROJECT TIMELINE

Provide a timeline for the implementation of activities. This timeline must also include four (4) advisory meetings with both high-need school districts and higher education representatives. The project timeline section must be double-spaced and may not exceed two (2) pages.

SECTION VIII – BUDGET NARRATIVE

The budget narrative should describe the basis for determining the amounts shown on APPENDIX B – TOTAL BUDGET page. The budget narrative may be single-spaced. Both the total budget and the narrative description should be aligned with the activities described in your approved first year grant and should reflect any coordinated use of resources from other sources.

SECTION IX– APPENDIX

The proposal appendix should include only the following documents:

1. A Partnership Identification Form (see Appendix A) for each **NEW** partner;
2. A Total Budget form(see Appendix B);
3. An Administrative Cost Budget form (see Appendix C) if administrative costs are included in the proposal;
4. A Partner Funding Request form (see Appendix D) for all partners and fiscal agent; and
5. A Statement of Nonpublic School Participation form (see Appendix E) for each registered nonpublic school in the attendance area of the LEAs represented in this application.

SECTION X – PROPOSAL SUBMISSION AND REVIEW

Applicants must submit an original and three copies of the renewal proposal to the Department. The original must include an original signature of the authorized institutional official on page three under Assurances and Certification. All grant applications must be delivered to the Federal Compliance Section of the Missouri Department of Elementary and Secondary Education by 4:00 p.m. on Friday, September 28, 2012, or must be postmarked no later than September 28, 2012. Faxed and e-mail applications will not be accepted. Incomplete applications will not be considered. Proposals should be mailed or delivered to:

Kyle Heislen, Supervisor
 Federal Compliance
 Missouri Department of Elementary and Secondary Education
 P.O. Box 480
 205 Jefferson Street
 Jefferson City, MO 65102-0480
 Phone: (573) 751-3468
 Fax: (573) 526-6698
 E-Mail: webreplyfgm@dese.mo.gov

APPENDIX A – PARTNER IDENTIFICATION FORM

Copy this form for each **NEW** partner that is participating in this proposal.

PARTNERSHIP INSTITUTION

NAME AND TITLE OF PRIMARY CONTACT

ADDRESS (STREET ADDRESS, CITY, STATE & ZIP CODE)

TELEPHONE NUMBER

FAX NUMBER

E-MAIL ADDRESS

TYPE OF INSTITUTION/ORGANIZATION

DESCRIBE THE PARTNERS MAIN ROLE IN THIS PROPOSAL

APPENDIX B – TOTAL BUDGET *(additional pages may be copied)*

BUDGET ITEMIZATION	YEAR 3
6100:Certificated Salaries	
6100 Subtotal	\$
6150:Noncertificated Salaries	
6150 Subtotal	\$
6200: Employee Benefits <i>(optional categories)</i> FICA Medicare Retirement (Teacher or Non-Teacher) Health, Life, and/or Dental Insurance Other Benefits	
6200 Subtotal	\$
6300: Purchased Services	
6300 Subtotal	\$
6400: Materials/Supplies	
6400 Subtotal	\$
6100-6400 SUBTOTAL	\$
6500: Capital Outlay	
6500 Subtotal	\$
TOTAL – <i>(Transfer Subtotal funding areas to SECTION III)</i>	\$

APPENDIX C – ADMINISTRATIVE COST BUDGET (fiscal agent costs only)

BUDGET ITEMIZATION	YEAR 3
6100:Certificated Salaries	
6100 Subtotal	\$
6150:Noncertificated Salaries	
6150 Subtotal	\$
6200: Employee Benefits (optional categories) FICA Medicare Retirement (Teacher or Non-Teacher) Health, Life, and/or Dental Insurance Other Benefits	
6200 Subtotal	\$
6300: Purchased Services	
6300 Subtotal	\$
6400: Materials/Supplies	
6400 Subtotal	\$
6100-6400 SUBTOTAL	\$
6500: Capital Outlay	
6500 Subtotal	\$
TOTAL – (Transfer Subtotal funding areas to SECTION III)	\$

APPENDIX D – PARTNER FUNDING REQUEST

On this form, list only the funds that this partner will be allocated. Copy this form for each partner that is receiving funds.

PARTNERSHIP INSTITUTION

BUDGET ITEMIZATION	YEAR 3
6100: Certificated Salaries	
6100 Subtotal	\$
6150: Noncertificated Salaries	
6150 Subtotal	\$
6200: Employee Benefits (optional categories) FICA Medicare Retirement (Teacher or Non-Teacher) Health, Life, and/or Dental Insurance Other Benefits	
6200 Subtotal	\$
6300: Purchased Services	
6300 Subtotal	\$
6400: Materials/Supplies	
6400 Subtotal	\$
6100-6400 SUBTOTAL	\$
6500: Capital Outlay	
6500 Subtotal	\$
TOTAL	\$

APPENDIX E – STATEMENT OF NONPUBLIC SCHOOL PARTICIPATION



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
 OFFICE OF QUALITY SCHOOLS – FEDERAL COMPLIANCE
STATEMENT OF NONPUBLIC SCHOOL PARTICIPATION
TITLE II: PART B: MATHEMATICS AND SCIENCE PARTNERSHIP PROGRAM

NAME OF NONPUBLIC SCHOOL	TELEPHONE NUMBER
NAME OF NONPUBLIC SCHOOL CONTACT PERSON	NAME OF SCHOOL DISTRICT IN WHICH NONPUBLIC SCHOOL IS LOCATED

DIRECTIONS

To be completed by each registered nonpublic school in the public school district and submitted with the district's application.

Mail the completed form to: Federal Compliance, Missouri Department of Elementary and Secondary Education, PO Box 480, Jefferson City, MO 65102-0480.

Questions, contact Federal Compliance: Ph: (573) 751-3468; Fax: (573) 526-6698; or e-mail to: webreplyfgm@dese.mo.gov.

PLEASE CHECK THE MOST APPROPRIATE STATEMENT:

- 1. Administrator and/or teachers in my school have been involved in the planning of this project. I plan for my teachers and/or students to participate in these programs.
- 2. I was invited to participate in planning but chose not to do so. My school will not participate in this program.
- 3. Administrators and/or teachers in my school have been involved in the planning of the project. I do not plan for my teachers to participate in these programs because of philosophical, religious, or other reasons.
- 4. Administrators and/or teachers in my school have been involved in the planning of this project, but the options for nonpublic participation does not seem equitable. Until changes are made for equitable options, I do not plan for my teachers to participate.
- 5. Administrators and/or teachers in my school have not been properly involved in the planning of this project. I need more information before I can decide whether or not my school should participate.

ASSURANCES: Title IX of No Child Left Behind Act includes the following consultation requirements concerning the participation of nonpublic schools in Title I: Part B, Subpart 3: William F. Goodling Even Start Family Literacy Program.

1. In general - To ensure timely and meaningful consultation, a local educational agency, educational service agency or consortium of such agencies shall consult with appropriate private school officials in the geographic attendance area of the Even Start site. This consultation must occur during the design and development of the program, under this Act and before the grant application is submitted to the Missouri Department of Elementary and Secondary Education, on issues such as:
 - (A) how the children's needs will be identified;
 - (B) what services will be offered;
 - (C) how and where the services will be provided; and
 - (D) how the services will be assessed.
2. Timing - Such consultation shall occur before the agency or consortium makes any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in programs under this Act.
3. Discussion required - Such consultation shall include a discussion of service delivery mechanisms that the agency or consortium could use to provide equitable services to eligible private school children, teachers, administrators, and other staff.

COMMENTS:

ORIGINAL SIGNATURE OF NONPUBLIC OFFICIAL	DATE
--	------

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, national origin, age, or disability in its programs and activities. Inquiries related to Department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Office of the General Counsel, Coordinator – Civil Rights Compliance (Title VI/Title IX/504/ADA/Age Act), 6th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; fax number 573-522-4883; email civilrights@dese.mo.gov.