



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF QUALITY SCHOOLS - MIGRANT EDUCATION SECTION

REFUGEE CHILDREN SCHOOL IMPACT GRANT APPLICATION
Project Dates: October 1, 2019 - September 30, 2020

INSTRUCTIONS

Mail the completed form, postmarked or delivered by **Friday, January 31, 2020**, to Grants and Resources, Missouri Department of Elementary and Secondary Education, P.O. Box 480, Jefferson City, MO 65102-0480.

Questions? Contact Grants and Resources at 816-235-6157 or visit our website at dese.mo.gov

FOR DEPARTMENT USE ONLY

SIGNATURE OF AUTHORIZED DEPARTMENT OFFICIAL	DATE
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SECTION I TOTAL BUDGET

Refugee Children School Impact	6100 Certificated Salaries	6150 Noncertificated Salaries	6200 Employee Benefits	6300 Purchased Services	6400 Materials & Supplies	6500 Capital Outlay	6600 Other	Total
1100 Regular Instruction								
1200 Supplemental Instruction								
1600 Adult Education Programs								
2100 Non-instructional Support Services								
2200 Professional Development								
2400 Support Services - School Administration								
2500 Transportation and Maintenance								
3512 Early Childhood Instruction								
3611 Homeless & Other Disadvantaged Student Activities Services								
3900 Parental Involvement								
Direct Costs								
Indirect Costs								
GRAND TOTAL								

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, sexual orientation, national origin, age, veteran status, mental or physical disability, or any other basis prohibited by statute in its programs and activities. Inquiries related to department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Director of Civil Rights Compliance and MOA Coordinator (Title VI/Title IX/504/ADA/ADAAA/Age Act/GINA/USDA Title VI), 5th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; email civilrights@dese.mo.gov.

SECTION II LOCAL EDUCATIONAL AGENCY (LEA) AND PROGRAM INFORMATION

LEA NAME	COUNTY-DISTRICT CODE
NAME AND TITLE OF THE LEA BOARD-AUTHORIZED REPRESENTATIVE	LEA TELEPHONE NUMBER
LEA EMAIL ADDRESS	LEA FAX NUMBER
NAME OF REFUGEE CHILDREN SCHOOL IMPACT GRANT CONTACT	CONTACT TELEPHONE NUMBER
CONTACT EMAIL ADDRESS	CONTACT FAX NUMBER

SECTION III ASSURANCES AND CERTIFICATION

Note: Some of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify to the Department of Elementary and Secondary Education (DESE) that the applicant:

1. has the legal authority to apply for federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. will give the awarding agency, the Comptroller General of the United States and the state, through any authorized representative, access to and the right to examine all records, books, papers or documents related to the award and establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.
4. will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900. Subpart F).
6. will comply with all federal statutes relating to nondiscrimination. These include, but are not limited to:
 - a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352), which prohibits discrimination on the basis of race, color or national origin;
 - b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683 and 1685-1686), which prohibits discrimination on the basis of sex;
 - c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps;
 - d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age;
 - e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;
 - f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
 - g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to the confidentiality of alcohol and drug abuse patient records;
 - h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing;
 - i) any other nondiscrimination provisions in the specific statute(s) under which application for federal assistance is being made; and
 - j) the requirements of any other statute(s) which may apply to the application.
7. will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646), which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of federal participation in purchases.
8. will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328), which limit the political activities of employees whose principal employment activities are funded in whole or in part with federal funds.
9. will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276c to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract and Working Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally assisted construction sub-agreements.
10. will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234), which requires recipients in a special flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. will comply with environmental standards which may be prescribed pursuant to the following:
 - k) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514;
 - l) notification of violating facilities pursuant to EO 11738;

- m) protections of wetlands pursuant to EO 11990;
 - n) evaluation of flood hazards in floodplains in accordance with EO 11988;
 - o) assurance of project consistency with the approved state management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et. seq.);
 - p) conformity of federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et. seq.);
 - q) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and
 - r) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et. seq.), related to protecting components or potential components of the national wild and scenic rivers system.
 13. will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et. seq.).
 14. will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development and related activities supported by this award of assistance.
 15. will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et. seq.), pertaining to the care, handling and treatment of warm blooded animals held for research, teaching or other activities supported by this award of assistance.
 16. will comply with the Lead-Based Paint Poisoning Prevention Act (U.S.C. §§4801 et. seq.), which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
 17. will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments and Non-Profit Organizations."
 18. will comply with all applicable requirements of all other federal laws, executive orders, regulations and policies governing this program.

The board-authorized representative fully understands the assurances and the responsibility for compliance placed upon the applicant by the assurances. The applicant will refund directly to DESE the amount of any funds made available to the applicant which may be determined by DESE or an auditor representing DESE to have been misspent or otherwise misapplied.

SIGNATURE OF BOARD-AUTHORIZED REPRESENTATIVE	DATE
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SECTION IV INDICATORS OF NEED AND GRANT DATA

NUMBER REFUGEE STUDENT ENROLLMENT		NUMBER REFUGEE FAMILIES TO BE SERVED BY GRANT	
NUMBER REFUGEE STUDENTS TO BE SERVED BY GRANT	NUMBER STAFF TO BE IMPACTED BY GRANT	NUMBER FULL TIME EQUIVALENT (FTE) GRANT STAFF	

List Nationality (Country) Background	List Language Background (Link to Languages)

SECTION IV INDICATORS OF NEED AND GRANT DATA (continued)

Describe how your project partners with DESE, Regional Professional Development Centers (RPDCs) and any organized school improvement efforts.

SECTION V DISTRICT S COMPREHENSIVE SCHOOL IMPROVEMENT PLAN (CSIP) GOALS/OBJECTIVES

District Goal #1	CSIP Goal/Objective
	Measurement of Goal/Objective
District Goal #2	CSIP Goal/Objective
	Measurement of Goal/Objective
District Goal #3	CSIP Goal/Objective
	Measurement of Goal/Objective

VI REFUGEE GRANT STRATEGIES (as included in the District's CSIP)

Number	CSIP Strategy	Related to District Goal(s) #
1		
2		
3		
4		
5		

VII REFUGEE GRANT ACTIVITIES

<p>Activity # 1</p>	<p>Specialized services and support for eligible youth (e.g. ESL classes, tutoring, newcomer or transitional programs, after school and summer programs, mentoring, behavioral health supports and programming that supports integration, etc.)</p> <p>District CSIP Strategy(ies) # _____ Time Span of Event _____</p> <p>Grant Funds Budgeted on this Activity _____</p> <p>Needs Assessment</p> <p>Description of Activity</p> <p>Expected Outcomes/Benefits</p> <p>Evaluation Methods</p>
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VII REFUGEE GRANT ACTIVITIES (continued)

<p>Activity # 2</p>	<p>Support for families learning to navigate the U.S. education system (e.g. school-specific orientation for both families and students, navigators or cultural brokers and language access, etc.)</p> <p>District CSIP Strategy(ies) # _____ Time Span of Event _____</p> <p>Grant Funds Budgeted on this Activity _____</p> <p>Needs Assessment</p> <p>Description of Activity</p> <p>Expected Outcomes/Benefits</p> <p>Evaluation Methods</p>
<p>Activity # 3</p>	<p>Capacity development for school systems, including education and training for staff around the unique and varied needs of refugees, and access to necessary resources (e.g. specialized trainings for school staff, ensuring language access by offering translated documentation, interpretation and specialized staff dedicated to working with the population, etc.)</p> <p>District CSIP Strategy(ies) # _____ Time Span of Event _____</p> <p>Grant Funds Budgeted on this Activity _____</p> <p>Needs Assessment</p> <p>Description of Activity</p> <p>Expected Outcomes/Benefits</p> <p>Evaluation Methods</p>

VIII REFUGEE GRANT BUDGET *(copy if needed)*

Budget Itemization	Grant Funds Requested
6100: Certificated Salaries	
6100 Subtotal	\$
6150: Noncertificated Salaries	
6150 Subtotal	\$
6200: Employee Benefits <i>(optional categories)</i> FICA Medicare Retirement (Teacher or Non-Teacher) Health, Life, and/or Dental Insurance Other Benefits	
6200 Subtotal	\$
6300: Purchased Services	
6300 Subtotal	\$
6400: Materials & Supplies	
6400 Subtotal	\$
6100-6400 SUBTOTAL	\$
Indirect Cost Optional (Restricted Rate: ____% x Subtotal)	\$
6500: Capital Outlay	
6500 Subtotal	\$
TOTAL – (Transfer Subtotal funding areas to SECTION I)	\$

IX REFUGEE GRANT ADMINISTRATIVE COST BUDGET

BUDGET ITEMIZATION	
6100: Certificated Salaries	
6100 Subtotal	\$
6150: Noncertificated Salaries	
6150 Subtotal	\$
6200: Employee Benefits <i>(optional categories)</i> FICA Medicare Retirement (Teacher or Non-Teacher) Health, Life, and/or Dental Insurance Other Benefits	
6200 Subtotal	\$
6300: Purchased Services	
6300 Subtotal	\$
6400: Materials & Supplies	
6400 Subtotal	\$
6100-6400 SUBTOTAL	\$
6500: Capital Outlay	
6500 Subtotal	\$
TOTAL – (Transfer Subtotal funding areas to SECTION I)	\$