



**MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
OFFICE OF COLLEGE AND CAREER READINESS – CURRICULUM**

**2021 AWARD FOR OUTSTANDING ACHIEVEMENT IN CITIZENSHIP
STUDENT NOMINATION FORM**

INSTRUCTIONS

The nomination form must be submitted electronically.

- Send the form and student essay (Part 5) from an official school e-mail address to curriculum@dese.mo.gov.
- The deadline is February 26, 2021. Late or incomplete submissions will not be accepted.
- Questions? Please contact curriculum@dese.mo.gov or 573-751-0398.

ASSURANCES

You, the nominating principal, agree that the information included in this nomination packet is accurate and reflects your belief that the nominee is the one student in your high school best qualified to receive the Missouri Award for Outstanding Achievement in Citizenship. If this nominee receives an award, you or a member of the faculty will accompany the student to the awards banquet. All costs for travel to and from the banquet will be the responsibility of the school or school district.

PRINCIPAL'S SIGNATURE

DATE

ADDITIONAL INFORMATION

Section 170.011, RSMo pertains to the teaching of the federal and state constitutions and U.S. history and institutions in the state's public and private schools. The law states, "In the 1990-91 school year and each year thereafter, each school district maintaining a high school may annually nominate to the state board of education a student who has demonstrated knowledge of the principles of government and citizenship through academic achievement, participation in extracurricular activities and service to the community. Annually, the state board of education shall select 15 students from those nominated by the local school districts and shall recognize and award them for their academic achievement, participation and service. Students will also be recognized on the American Bar Association's Civics and Law Honor Roll for their commitment to civic learning and engagement."

- **Who is Eligible to Receive the Award?**
The State Board of Education will select 15 public high school students to receive the award for Outstanding Achievement in Citizenship. To be eligible for consideration, a student must be enrolled in a public high school and the school's only nominee for the award. In districts with more than one high school, each high school may nominate one student for the award.
- **Who Will Select the Winners?**
The Department of Elementary and Secondary Education (DESE) will appoint a committee to review nominations. The committee may include representatives of the Missouri Bar Advisory Committee on Citizenship Education, the Missouri Council for Social Studies, the Missouri Association of Secondary School Principals, the State Board of Education and DESE. Candidates will be evaluated on a 55-point scale. This nomination form details how points will be awarded.
- **What Are the Criteria for Receiving the Award?**
Students must demonstrate "knowledge of the principles of government and citizenship through academic achievement, participation in extracurricular activities and service to the community." Based on these guidelines, the State Board has established the following criteria to be used in selecting students for the award:
 - 1. Academic Achievement (Evidence must be submitted)**
 - 1.1 To indicate that the student has earned excellent grades in all high school courses taken that pertain to government and citizenship.
 - 1.2 To indicate that the student chose to take one or more high-level, challenging courses in government and/or citizenship.
 - 1.3 An essay on outstanding citizenship must be submitted for evaluation by the review committee to ascertain that the student can thoughtfully articulate his/her ideas pertaining to government, civics or some major societal issue.
 - 2. Extracurricular Activities (Evidence must be submitted)**
 - 2.1 To indicate that the student has participated in extracurricular activities that relate to government, public policy issues and/or community affairs. Such activities may include, but should not be limited to student government.
 - 2.2 To indicate that the student has served in a leadership role in one or more of those organizations.
 - 3. Community Service (Evidence must be submitted of at least six hours)**
 - 3.1 To indicate that the student has chosen to involve himself/herself in service to the community.
 - 3.2 To indicate that the student has served in a leadership role in one or more of those activities.

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, religion, gender, sexual orientation, national origin, age, veteran status, mental or physical disability, or any other basis prohibited by statute in its programs and activities. Inquiries related to department programs and to the location of services, activities, and facilities that are accessible by persons with disabilities may be directed to the Jefferson State Office Building, Director of Civil Rights Compliance and MOA Coordinator (Title VI/Title IX/504/ADA/ADAAA/Age Act/GINA/USDA Title VI), 5th Floor, 205 Jefferson Street, P.O. Box 480, Jefferson City, MO 65102-0480; telephone number 573-526-4757 or TTY 800-735-2966; email civilrights@dese.mo.gov.

ADDITIONAL INFORMATION (Cont'd)

- What are the Benefits for Winners?**
 Recipients of the Missouri Award for Outstanding Achievement in Citizenship will be invited to attend a luncheon in Jefferson City where the State Board of Education and other state leaders will honor them. Winners may also place on their résumés that they were recipients of the Missouri Award for Outstanding Achievement in Citizenship.
- Who May Nominate Students?**
 High school principals, with the advice of their faculty members, may nominate a student from each school for this award.
- Other District Responsibilities**
 Each high school or school district with a winning student will be responsible for selecting a faculty member to accompany the student to the awards luncheon. The student's parents also will be invited to attend. All travel costs to and from the luncheon will need to be borne by the district or drawn from local sources. Luncheon costs for the award winner, the faculty member and the parents will be borne by the state through a generous gift from the Missouri Bar Foundation.

PART 1 – STUDENT INFORMATION: To be completed by principal or principal’s designee.

STUDENT NAME		STUDENT EMAIL	
NAME OF PARENT/GUARDIAN		STUDENT ADDRESS	
CITY		STATE	ZIP

DISTRICT INFORMATION: To be completed by principal or principal’s designee.

DISTRICT NAME			COUNTY-DISTRICT CODE
SCHOOL ADDRESS	CITY	STATE	ZIP
SUPERINTENDENT NAME		PRINCIPAL NAME	
PRINCIPAL PHONE NUMBER		PRINCIPAL EMAIL	

TEACHER/SPONSOR INFORMATION: To be completed by a faculty member who has taught the nominee in one or more courses in government and/or civics or a faculty member who has served as a sponsor in a government and/or civics-related extracurricular activity.

TEACHER/SPONSOR NAME	TEACHER/SPONSOR POSITION	EMAIL ADDRESS
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Part 2A – EVIDENCE OF HIGH ACADEMIC ACHIEVEMENT IN GOVERNMENT/CIVICS: To be completed by principal or principal’s designee. (10 points maximum)

1. List courses that are **clearly government and/or civics related** that the nominee has completed or is taking and the grades earned. Use an asterisk to indicate courses the student is taking now, and list the grades the student is currently earning. These may include AP, dual credit courses, comparative government, and world government courses.

Course Name	Grade Earned	High-level, Challenging and/or Elective
A.		
B.		
C.		
D.		
E.		

PART 2B – ACCOMPLISHMENTS RELATED TO EXTRACURRICULAR ACTIVITIES: To be completed by principal or principal's designee. (10 points maximum)

1. List government or civics-related extracurricular activities (i.e. those pertaining to student government in the community, politics, public policy issued and/or community affairs) in which the student has been in a leadership position.

Activity and Grade Level(s)	Position	Elected	Appointed
A.			
B.			
C.			
D.			
E.			

2. How has the student distinguished himself/herself in these government or civics extracurricular school activities to merit the Missouri Award for Outstanding Achievement in Citizenship?

PART 3 – FACULTY ENDORSEMENT: To be completed by a faculty member who has taught the nominee in one or more courses in government and/or civics or who has served as a sponsor in a government or civics-related extra-curricular activity. Be sure to address all four questions in your endorsement. Two faculty members may sign the endorsement. Answers may be included in each box or in an attached letter of support. (10 points maximum)

1. What has been your contact with the nominee relating to his/her academic achievement in government and/or civics?

2. With specific examples, tell why you believe this student's academic achievement in government/civics courses has been outstanding and shows that he/she merits the Missouri Award for Outstanding Achievement in Citizenship.

PART 3 – FACULTY ENDORSEMENT (continued)

1. What has been your contact with the nominee relating to his or her achievements in government and/or civics-related extracurricular activities?

2. With specific examples, tell why you believe this student's participation in government/civics-related extracurricular activities has been so outstanding that he/she merits the Missouri Award for Outstanding Achievement in Citizenship.

PART 4 – ACCOMPLISHMENTS RELATED TO COMMUNITY SERVICE: To be completed by principal or principal's designee, a faculty member or a community member. (10 points maximum)

1. Name the most important examples of community service carried out by the nominee.

2. How has the student distinguished himself/herself in community service activities to merit the Missouri Award for Outstanding Achievement in Citizenship? What are the challenges faced by the student in performing community service? Provide descriptions of the student's leadership positions in such activities.

PART 5 – STUDENT ESSAY: To be completed by the student and submitted by the principal as part of the application packet. (20 points maximum)

Directions: Write a thoughtful, 3-5 page essay which addresses the following prompt:

Describe and analyze an individual who exemplifies effective, quality citizenship.

Your essay will be evaluated on the following criteria:

1. Does the essay describe and analyze the concept of effective, quality citizenship?
2. Does the essay use accurate concrete developed examples?
3. Does the essay use those examples to support the analysis of "effective, quality citizenship?"
4. Does the essay communicate effectively using standard writing conventions?
5. Does the essay follow standard formatting: double-spaced, 12-point Times New Roman font with one-inch margins?

Note: You may use a historical or contemporary individual as your example or you may use someone from your personal background. However, be sure your essay reflects your ideas about effective, quality citizenship, and is not a simple biographical report. Number and put your name on each page of your essay. Attach your typed essay before your principal submits the completed application.