



**APPLICATION FOR AUTHORIZATION OF CAREER EDUCATION EXPENDITURES**

**INSTRUCTIONS:** FV-4 MO 500-1304 form **must be sent electronically** to the appropriate Section/Career Technical Education (CTE) program email in the box below. Do not mail hard copies.

Agriculture Education	<a href="mailto:Dese.ag@dese.mo.gov">Dese.ag@dese.mo.gov</a>
Business, Marketing and Information Technology	<a href="mailto:Dese.bmit@dese.mo.gov">Dese.bmit@dese.mo.gov</a>
Family Consumer Sciences and Human Services (including Child Development Associate (CDA) Grant)	<a href="mailto:Dese.fcs@dese.mo.gov">Dese.fcs@dese.mo.gov</a>
Technology, Engineering and Skilled Technical Sciences	<a href="mailto:Dese.ths@dese.mo.gov">Dese.ths@dese.mo.gov</a>
Health Sciences	<a href="mailto:Dese.health@dese.mo.gov">Dese.health@dese.mo.gov</a>
Displaced Homemaker, College and Career Consultants, Jobs for America's Graduates (JAG), GAMM Inc, Technology Centers That Work (TCTW) Grant and Career Education Student Services	<a href="mailto:webreplyvae@dese.mo.gov">webreplyvae@dese.mo.gov</a>

1. After the FV-4 has been processed, the form indicating the approved items will be emailed to the Local Education Agency (LEA).
2. The Certification section must be signed by the Grant Chief Administrator and dated prior to sending it to the State Office for approval.
3. A separate FV-4 form must be submitted for each program or service area and each type of program.

**County-District Code:** Enter the county-district code used by the Office of College and Career Readiness for payment purposes.

**Local Education Agency (LEA):** Report the official name of the school district/institution of higher education, the mailing address, city, and zip code.

**Grant Chief Administrator Email:** Enter email address of the individual responsible for submitting this grant.

**Program Codes and Description of Program:** A separate FV-4 form must be submitted for each program or service area and each type of program. Select the program and type from the options in the drop-down boxes.

