

## K-12 English Language Arts Glossary of Terms

Missouri Department of Elementary and Secondary Education

*(This glossary is a working document for educators intended as a guide to assist with classroom instruction.*

*Examples listed are for illustration purposes only and are not meant to be all-inclusive.)*

<b>active listening</b>	active listening techniques (e.g., building trust and establishing rapport; demonstrating concern; paraphrasing to show understanding; nonverbal cues which show understanding such as nodding, eye contact, and leaning forward; brief verbal affirmations such as <i>I see, I know, sure, or I understand</i> )
<b>aesthetic impact</b>	impact on the senses or emotions of readers or viewers; varied techniques used by writers/creators to ensure the work is perceived in a pleasing or, in some cases, displeasing way
<b>analogy</b>	expression showing similarities between two things; relationships (e.g., explain how the relationship between <i>thermometer</i> and <i>temperature</i> is similar to the relationship between <i>odometer</i> and <i>distance</i> ; analogies take the printed form A:B :: C:D and are read <i>A is to B as C is to D</i> )
<b>annotate</b>	active reading strategy which promotes critical thinking; marking the text and recording information (e.g., literary devices and elements, questions, key words)
<b>appeals to senses</b>	appeal to one or more of the five senses: sight, sound, smell, taste, touch (e.g., imagery, figurative language)
<b>argument</b>	See <i>writing genres/modes</i> .
<b>artistic mediums/media/medium/media formats</b>	materials used (e.g., paint, clay) to create a work of art OR use of art (including writing) as the means to communicate a message (definition used depends on the context in which this term appears in the DESE expectations); may include images, infographics, video, etc.
<b>assessment item types</b>	<ul style="list-style-type: none"> <li>• Technology Enhanced (TE)—technology-enhanced items use innovative technology to allow students to demonstrate their knowledge in ways that are not possible using paper/pencil assessments (e.g., items may require students to drag and drop data into a table, click on “hot spots” within a graphic, or indicate their response on a grid)</li> <li>• Evidence Based Selected Response (EBSR)—combines a traditional selected-response question with a second selected-response question that asks students to show evidence from the text supporting the answer provided for the first question</li> <li>• Automated Selected Response (ASR)—short-text items require students to type an appropriate response</li> </ul>

	<ul style="list-style-type: none"> <li>Multiple Choice (MC)—selected-response items (also known as multiple choice) present students with a question followed by multiple response options</li> </ul>
<b>author's purpose</b>	what an author wishes to accomplish in communicating with the audience (e.g., to entertain, persuade, inform)
<b>basic bibliographic information</b>	minimum amount of bibliographic information as specified by a citation system (e.g., MLA, APA)
<b>bias</b>	inclination to hold a particular view or perspective; revealed through the text structure, selected details, and word choices; subjectivity
<b>biographic</b>	relating to/telling a story about the life of a real person
<b>blended writing</b>	combination of techniques of two or more writing genres (e.g., narrative, expository, argumentative) within a single piece of writing; writing across genres
<b>cause and effect</b>	the relationship between actions or events and outcomes or results
<b>central message or lesson/moral lesson/theme</b>	main point or essence of the text; <i>central message</i> becomes <i>theme</i> in the upper grades
<b>character traits vs. personality traits</b>	not synonymous; <i>personality</i> is one of many possible <i>character traits</i> (e.g., personality, physical appearance, speech, behavior/actions, thoughts/feelings, interactions with other characters)
<b>characterization</b>	either direct (writer states character's personality) or indirect (writer develops character's personality through the character's actions, words, thoughts, interactions with other characters)
<b>citation</b>	a reference which documents the source of a quote, fact, or idea (e.g., parenthetical citations are used internally in texts following the information, bibliographic citations are used at the end of texts in lists of works cited or consulted)
<b>citing textual evidence/cite evidence</b>	to quote, paraphrase, summarize, and/or make brief reference to information from texts/source materials in support of thinking, ideas, or answers; when forming answers, students should provide attribution or make reference to the text/source from which the supporting evidence was found (does not refer to formal parenthetical documentation)
<b>claim/counter claim</b>	an assertion of the truth, usually of a position typically considered as disputed or in doubt; counter-claim—a statement that negates or disagrees with the thesis/claim

<b>cohesive devices</b>	elements that bind writing together; include transitional words and phrases as well as repetition of key words and “reference words” that “point back” to ideas in the text
<b>compare/contrast</b>	to tell how things are alike (compare) and different (contrast); to examine both points of similarity and difference
<b>conflict</b>	a struggle between opposing forces in a story or play, usually resolved by the end of the work
<b>conventions</b>	rules or practices based on general consensus; apply to capitalization, punctuation, spelling, grammar, and usage  <i>(Refer to holistic writing scoring guides under conventions—severity, density, variety.)</i>
<b>credibility</b>	accuracy, reliability, and trustworthiness of sources
<b>decode</b>	the process that a reader uses to recognize new words and meanings (e.g., phonics, word patterns, structural analysis, context clues)
<b>digital literacy</b>	ability to use digital technology, communication tools, and networks to locate, evaluate, use, create, and share information
<b>digital media</b>	any platform for or digital form of communication (e.g., wikis, blogs, digital videos, digital art, YouTube)
<b>digital sources</b>	information published and organized electronically and available over a network or database, typically through the Internet
<b>digital text</b>	text in digital format that can be accessed electronically; can be searched, rearranged, and/or read aloud by an electronic device
<b>diverse media</b>	varied ways for authors/creators to share ideas and messages with readers and/or viewers; media include written prose, poems, dramas, journals, live performances, films, videos, paintings, sculptures, posters, charts  <i>Diverse media</i> in the Speaking and Listening strand refers to media that require listening. They contain an auditory component such as oral presentations, live discussions, performances, and video or auditory recordings.
<b>domain-specific words/vocabulary</b>	vocabulary specific to a particular field of study
<b>drafting</b>	a step in the writing process in which the writer takes the an idea during prewriting and begins to develop the text in the form the writer envisions; during the drafting process, the writer composes freely with a focus on developing the content of the writing

<b>drama</b>	composition in verse or prose that portrays characters and tells a story involving action and dialogue for the purpose of presentation on stage
<b>dramatic irony</b>	form of irony in which the reader or audience has a greater awareness of the situation than the characters in the work of literature/performance
<b>editing/proofreading</b>	a step in the writing process in which the writer polishes the piece of writing, taking into account the needs of the reading audience; the writer edits for the conventions of spelling, grammar, punctuation, capitalization; the focus is on the final product
<b>elements of drama</b>	features of a drama or play (e.g., cast, dialogue, scene, stage directions)
<b>elements of plot and setting</b>	features of plot and setting (e.g., plot—exposition, rising action, climax, falling action, resolution; setting—place, time, culture)
<b>environmental print</b>	words in the everyday environment; text, graphic and symbols that students see every day, inside and outside school (e.g., signs, billboards, menus, logos, labels)
<b>evaluate</b>	to make a judgment of quality based on evidence
<b>evidence</b>	facts, figures, details, quotations, or other sources of data and information that provide support for claims or analyses and that can be evaluated by others; should appear in a form and be derived from a source widely accepted as appropriate to a particular discipline, as in details or quotations from a text in the study of literature and experimental results in the study of science
<b>explicit and implicit relationships</b>	<i>explicit</i> is directly stated and spelled out; <i>implicit</i> is indirectly stated or implied
<b>fallacious reasoning</b>	faulty or flawed reasoning or logic (e.g., dogmatism, overgeneralization, faulty analogy, circular reasoning, bandwagon)
<b>fiction</b>	imaginative works of prose, primarily the novel and the short story; although fiction draws on actual events and real people, it springs mainly from the imagination of the writer
<b>figurative meaning/figurative language</b>	non-literal meaning of a word or phrase; used for comparison, emphasis, clarity, or freshness of thought (e.g., adage, euphemism, hyperbole, idiom, metaphor, oxymoron, paradox, personification, pun, simile, symbol)
<b>film techniques</b>	ways that meaning is created in film (e.g., camera shots, camera angles, camera movement, lighting, cinematography, frame composition)

<b>fluency</b>	knowledge of the syntactic, semantic, and graphophonic cueing systems coupled with knowledge of how language sounds (e.g., phrasing, in order to convey an oral interpretation of written text; more than accuracy and speed)
<b>formal style</b>	avoids colloquial and conversational elements of informal writing; used for academic and business writing
<b>forms of media</b>	means through which a message is conveyed; forms can be print (e.g., book, newspaper, billboard), broadcast (e.g., television), digital (e.g., web page, software)
<b>forms of poetry</b>	various structures of poems (e.g., sonnets, haiku, free verse, limericks)
<b>foundational works</b>	texts associated with the founding of a culture or society (e.g., well-known government documents, persuasive texts about the founding, epics about the origins of the culture)
<b>genre</b>	categories used to classify text (e.g., fiction, nonfiction, poetry, drama, informational, fable, folktale, graphic novel, literary nonfiction, memoir)
<b>graphic features</b>	pictures and other images that accompany a piece of text to enhance its meaning for the reader (e.g., photographs, drawing, maps, charts, diagrams, color, shading)
<b>high-frequency words</b>	common words that appear often in written or spoken language (e.g., the, of, and, a, to, in, is, you)
<b>historic time frame</b>	era/time period in which the plot is set; the cultural era reflected
<b>imagery</b>	language that appeals to the five senses: touch, taste, smell, sound, and sight; mental pictures evoked through use of either literal or figurative language (see <i>literary techniques/devices</i> )
<b>inference vs. conclusion</b>	inference - assumption based on available information conclusion - assumption developed as the next logical step for given information (e.g., A young boy is in a shoe store with an adult who is looking at the prices of boys' shoes. The boy has holes in the toes of both shoes. One can infer that the boy has worn the shoes for a long time and has finally outgrown them. One can conclude the adult is going to buy new shoes for the boy.)
<b>inflectional endings</b>	a group of letters added to the end of a word to change its meaning (e.g., -s, -ed, -ing)
<b>informal style</b>	times at which a speaker or writer may incorporate a more relaxed tone and may, for effect, ignore some standard grammar and usage rules

<b>informational text</b>	See <i>writing genres/modes</i> .
<b>informative/explanatory (writing)</b>	See <i>writing genres/modes</i> .
<b>integrate information</b>	effectively combine and organize relevant information from multiple sources to develop a topic, answer a question, or prove a point
<b>interpretation</b>	explanation for the meaning of something; a stylistic representation of a creative work or dramatic role
<b>key elements/story elements of literary texts</b>	<p>may include</p> <ul style="list-style-type: none"> <li>• characters</li> <li>• setting</li> <li>• problem or conflict</li> <li>• plot or text structure</li> <li>• solution or resolution</li> <li>• point of view</li> <li>• theme</li> </ul> <p><i>(Not all literary works include all of these elements.)</i></p>
<b>literary nonfiction/narrative nonfiction</b>	genre of writing that uses literary styles and techniques to create factually accurate narratives (e.g., biography, food writing, memoir, travel writing, some historical writing); brings real-life stories, such as personal experiences and historic events, to life using the techniques of fiction writing such as the incorporation of drama and depth of detail
<b>literary techniques/literary devices</b>	<p>techniques used in writing which are intended to create a special effect or feeling (e.g., alliteration, euphemism, flashback, foreshadowing, hyperbole, idiom, imagery, irony, jargon, metaphor, onomatopoeia, oxymoron, paradox, personification, satire, simile, slang, symbolism)</p> <p><i>(As used in Missouri Learning Standards Expectations, the term literary device is used synonymously with the term literary techniques, those structures that enhance understanding and appreciation of the piece of writing.)</i></p>
<b>main or central idea/topic</b>	main idea—what something is mostly about in informational or literary passages; purpose or gist of a passage; the primary message expressed by a passage; main idea of a paragraph may be explicitly stated in a topic sentence; "key concept"
<b>media literacy</b>	the ability to understand, analyze, and evaluate media (electronic or digital means and print or artistic visuals used to transmit messages)
<b>media venues</b>	channel or system of communication, information, or entertainment; varied ways for authors/creators to share ideas and messages with readers and/or viewers

<p><b>mood</b></p>	<p>literature—a feeling created in the reader which is evoked through the language of the text (e.g., reflective, melancholy)            grammar— verb forms used to indicate the speaker’s attitude toward a fact or likelihood of an expressed condition or action (e.g., indicative, imperative, subjunctive)</p>
<p><b>multimedia</b></p>	<p>combined use of several media (e.g., Internet, video, audio, textual, graphic)</p>
<p><b>narrative writing/narrative techniques</b></p>	<p>See <i>writing genres/modes</i>.</p>
<p><b>narrator</b></p>	<p>the person telling a story; narrative viewpoints include</p> <ul style="list-style-type: none"> <li>• first person—narrator participating in the action tells the story</li> <li>• second person—narrator speaks directly to the reader</li> <li>• third-person omniscient—narrator knows the thoughts and feelings of all characters in the story</li> <li>• third-person limited—adheres closely to one character’s perspective; more objective, relying primarily on what can be seen and heard to tell the story</li> </ul>
<p><b>nonfiction</b></p>	<p>writing that reflects real events; intended to explain, inform, entertain, persuade, or give directions (e.g., autobiography, biography, memoir, essay)</p>
<p><b>non-literal language</b></p>	<p>language that departs from everyday literal language for the sake of comparison, emphasis, clarity, or freshness of thought; figurative language</p>
<p><b>nonverbal communications</b></p>	<p>communication without words; body language (e.g., facial expression, gestures); sign language</p>
<p><b>opinion</b></p>	<p>a statement of personal belief, attitude, or preference; precursor to argumentation</p>
<p><b>onset and rime</b></p>	<p>parts of monosyllabic words in spoken language; smaller units than syllables but may be larger than phonemes</p> <ul style="list-style-type: none"> <li>• onset: initial consonant sound of a syllable (the onset of <i>bag</i> is <i>b-</i>; the onset of <i>swim</i> is <i>sw-</i>)</li> <li>• rime: part of a syllable that contains the vowel and all that follows it (the rime of <i>bag</i> is <i>-ag</i>; the rime of <i>swim</i> is <i>-im</i>. Rime is also referred to as a <i>word chunk</i>.)</li> </ul>
<p><b>organizational strategy/organizational structure/format</b></p>	<p>an approach to organizing the ideas and specifics in a text (e.g., definition, classification, compare/contrast, cause/effect, chronological, exposition)</p>

<b>paraphrase</b>	using one's own words to express the main ideas in what has been read, seen, or heard
<b>persuasive writing/argument</b>	See <i>writing genres/modes</i> .
<b>personality traits vs. character traits</b>	not synonymous; <i>personality</i> is one of many possible <i>character traits</i> (personality, physical appearance, speech, behavior/actions, thoughts/feelings, interactions with other characters)
<b>plot</b>	literary term used to describe the events that make up a story or the main part of a story; events relate to each other in a pattern or a sequence; structure of a novel depends on the organization of events in the plot of the story
<b>point of view/POV/ perspective/viewpoint</b>	perspective from which something is viewed; in literary text, narrator's perception of what is happening in the story; in informational text, angle from which a speaker or writer presents information, the stance a writer takes on a topic <i>(See narrator above for explanation of narrative points of view: first-, second-, and third-person.)</i>  <i>(Note: Missouri testing precedent shows that the term point of view is used synonymously with the term perspective.)</i>
<b>predict</b>	use of context and content clues to anticipate what might happen next
<b>premise</b>	an assertion which forms the basis for an argument, work, or theory
<b>prewriting strategies/planning</b>	a step in the writing process of gathering ideas; may be accomplished through sketching and/or jotting notes, utilizing a graphic organizer to organize thoughts, or getting impressions down in writing
<b>procedural texts</b>	a sequence of actions or steps needed to make or do something (e.g., recipes, science experiments, assembly manuals, instructions for playing games)
<b>production/publishing</b>	a step in the writing process in which the writer composes the text and presents it to the intended audience
<b>purpose</b>	the reason for which something is presented: to explain or inform, to entertain, to describe, or to argue
<b>recount</b>	retell in one's own words

<b>reflection/reflective writing</b>	to think about and write or speak one’s views in response to a text, presentation, or experience
<b>resolution</b>	a conclusion that resolves the conflicts or issues presented in a text
<b>retell</b>	a comprehension strategy in which a student recounts story details more specifically than a summary
<b>revising</b>	part of writing and preparing quality presentations concerned with strengthening and reworking the content of a text relative to task, purpose, and audience (e.g., strong beginning, middle, and end; word choice; sentence structure; voice; deletion of unnecessary words, phrases, or sections)
<b>rhetoric</b>	the study and practice of effective expression; discourse (written or spoken communication) intended to move an audience to hold a particular viewpoint or take a particular action
<b>rhetorical devices</b>	literary, figurative, and syntactic devices used in text intended to influence the audience (e.g., allusion, analogy, understatement, parallelism, repetition)
<b>sensory language/details</b>	language that appeals to the five senses and evokes images of how something looks, sounds, feels, tastes, or smells
<b>sentence structures</b>	four basic sentence structures include <ul style="list-style-type: none"> <li>● simple sentences: one independent clause and no dependent clauses, as in “The dog ate my homework.”</li> <li>● compound sentence: two or more coordinate independent clauses, but no dependent clause, as in “George talked about global conflicts, and Harry listened to every word.”</li> <li>● complex sentence: one independent clause and one or more dependent clauses, as in “I knew when you came in.”</li> <li>● compound-complex sentence: compound sentence with two or more independent clauses and one or more dependent clauses, as in “Teachers speak and students listen when both are involved.”</li> </ul>
<b>sentence types</b>	four basic types: <ul style="list-style-type: none"> <li>● declarative sentence - informs reader; punctuated with a period</li> <li>● exclamatory sentence - expresses strong feelings; punctuated with an exclamation mark</li> <li>● imperative sentence - commands, makes requests; usually punctuated with a period, sometimes with an exclamation point</li> <li>● interrogative sentence - asks a question; punctuated with a question mark</li> </ul>
<b>sentence variety</b>	writing sentences other than with the basic subject-verb-object structure; making use of introductory phrases and clauses and/or varying sentence lengths to create more interest in the pacing and flow of the piece of writing

<p><b>sound elements</b></p>	<p>may include</p> <ul style="list-style-type: none"> <li>• alliteration—repetition of initial consonant sounds: Porky Pig ate a platter of pot roast.</li> <li>• rhyme—repetition of final sounds in two or more words: wild, mild, child</li> <li>• assonance—the repetition of vowel sounds within words: goat, bowl, scold</li> <li>• consonance—the repetition of sounds within or at the end of words: cutler, antler, battler</li> <li>• onomatopoeia—the use of words that sound like what they refer to: clop, bang, thud</li> </ul>
<p><b>standard citation system/standard format for citation</b></p>	<p>means for providing consistent, formal references to sources.</p> <p><i>(It is not necessary for students to memorize a specific style (e.g., MLA, APA); students should instead know how to use whichever style manual/guide is required for a particular research assignment.)</i></p>
<p><b>story elements</b></p>	<p>basic parts of a story: setting, characters, plot, conflict, point of view, and theme</p>
<p><b>style</b></p>	<p>speaker’s or writer’s particular use of language; manner of expression; a formal style uses standard formal English</p>
<p><b>style manual</b></p>	<p>systematic explanation of print conventions; rules for citing sources in text (e.g., <i>MLA Guidebook</i>, <i>APA Publication Manual</i>, <i>Chicago Manual of Style</i>)</p>
<p><b>summary/summarize</b></p>	<p>objective restatement of the essential ideas or major points in a text</p>
<p><b>supporting details</b></p>	<p>examples provided to describe, explain, or reinforce the main idea</p>
<p><b>syntax</b></p>	<p>arrangement of phrases and clauses to convey meaning</p>
<p><b>synthesize</b></p>	<p>integrate a number of ideas, pieces of information, or data into a coherent whole</p>
<p><b>technical meaning</b></p>	<p>literal or denotative meaning</p>
<p><b>temporal words</b></p>	<p>words referring to time (e.g., first, second, last, before)</p>
<p><b>text features</b></p>	<p>parts, other than the body of the text, that designate special features (e.g., front cover, back cover, title page, headings, tables of contents, glossaries, electronic menus, icons, captions, bold print, sub headings, indexes, key words, sidebars, hyperlinks)</p>

<p><b>text structure/form</b></p>	<p>framework, organization, or overall design of a work (e.g., compare/contrast, cause/effect, chronological, problem/solution)</p> <p>literary elements (e.g., characters, setting, problem/solution, plot) organized to allow the series of events to unfold; events may unfold in sequence or may be presented out of order via the use of flashbacks or visionary experiences</p> <p>nonfiction text may have one overall text structure or several different text structures (e.g., sequential, problem/solution, cause/effect, description, compare/contrast, classification)</p>
<p><b>textual evidence</b></p>	<p>specific support found in a text; see <i>evidence</i></p>
<p><b>theme</b></p>	<p>the abstract concept explored in literary work; underlying or implicit meaning, concept, or message in a text; message may be about life, society, or human nature; often explores timeless and universal ideas and almost always implied rather than stated explicitly</p>
<p><b>transitional strategies/transitions</b></p>	<p>devices or words in a text that smoothly connect two topics or sections to each other; help readers understand how paragraphs work together, reference one another, and build to a larger point</p>
<p><b>validity</b></p>	<p>message that is relevant, accurate, justifiable, and logically correct</p>
<p><b>visual media/visual elements of text</b></p>	<p>graphic or visual text (e.g., illustrations, diagrams, maps, photographs, charts, graphs, timelines, animations, interactive elements on web pages, video) to help clarify ideas, allow the reader to follow the argument, share information, or provide data</p>
<p><b>visualize/visualization techniques/graphic visual experience</b></p>	<p>to picture the people, places, and/or actions that an author describes in text; a reading strategy to increase comprehension</p>
<p><b>vocabulary</b></p>	<p>words one can understand and use correctly; developed by providing learners with life experiences that expand their knowledge of the world and the content they are exploring, providing opportunities for wide reading, and providing direct instruction of vocabulary critical to understanding content-area concepts</p>
<p><b>voice</b></p>	<p>distinctive tone or style of a particular writer; a reflection of the personality of the writer</p>
<p><b>writing genres/modes</b></p>	<ul style="list-style-type: none"> <li>• expository—imparts information, shares ideas and provides explanations and evidence</li> <li>• informational/explanatory—falls under the umbrella of expository</li> </ul>

	<p>writing; conveys information accurately (e.g., literary analyses, scientific and historical reports, summaries, memos, reports, applications, résumés, expository writing); increases reader’s knowledge of a subject, perhaps to help better understand a procedure or process; provides readers with enhanced comprehension of a concept</p> <ul style="list-style-type: none"> <li>• opinion—takes a stand on a topic and supports opinions with facts, definitions and details</li> <li>• persuasive—convinces audience to believe in an idea, sometimes leading to action</li> <li>• argumentative—used for many purposes: to change the reader’s point of view; to bring about some action on the reader’s part; or to ask the reader to accept the writer’s explanation or evaluation of a concept, issue, or problem (includes counterclaims and rebuttals)</li> <li>• narrative—conveys experience, either real or imaginary, and uses time as its deep structure; relates a story or a personal essay (e.g., anecdote, autobiography, memoir); can be used for many purposes, such as to inform, describe, instruct, persuade, or entertain</li> <li>• literary nonfiction/narrative nonfiction—uses literary styles and techniques to create factually accurate narratives (e.g., biography, food writing, memoir, travel writing, some historical writing)</li> </ul>
<p><b>writing process</b></p>	<p>non-linear, recursive steps used by writers in producing text, generally include prewriting, drafting, revising, proofreading/editing, publishing</p>