

2014 National Youth Science Camp[®]

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Delegate Application Process

Overview of the Application Process

1. Potential applicants will go to <http://apply.nysc.org> using any modern web browser. This will be called this the *NYSC Application Landing Page*.
2. On the *NYSC Application Landing Page*, a link is provided to the NYSC's web site so that potential applicants may get additional information. Also provided is a list of eligibility requirements. At the bottom of the page are application instructions.
3. Applicants review the *Selection Coordinator* information to determine whether their state/country of residence uses the *NYSC Common Application* or an alternative selection process (a state science fair, for example).
 - a. If the applicant's state/country uses the *NYSC Common Application*, then the applicant is directed to register for an account in the application system. See step 4, below.
 - b. If the applicant's state/country does not use the *NYSC Common Application*, then the applicant is directed to follow the instructions provided for that specific state/country. Additionally, the online system is set to reject applications by anyone who resides in a state that does not use the NYSC Common Application and direct him or her to review the instructions provided.
4. If the applicant's state/country of residence uses the *NYSC Common Application*, then the applicant will click the "Sign Up>>" button on the *NYSC Application Landing Page* (<http://apply.nysc.org>). They may, alternatively, create an account using their Facebook, Twitter, or LinkedIn credentials. For this summary, these instructions will focus on the direct account registration process.
5. After clicking the "Sign Up>>" button, the applicant will enter their full name, E-mail address, password, and timezone.
6. After submitting this information, the account is created and an E-mail message is sent to the supplied E-mail address to confirm the registration. Applicants are directed to "please click on the link in the email to confirm the registration and activate the account."
7. After completing the account registration process, the applicant can log into the system from the *NYSC Application Landing Page* using their E-mail address and chosen password.
8. Once logged into the system, the applicant completes a list of tasks.
 - a. Completes a form providing additional contact information. Deadline for this form is 11:59 PM EST, March 1, 2014.
 - b. Completes a form providing contact information for one or two parents or guardians. Deadline for this form is 11:59 PM EST, March 1, 2014.

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- c. Completes a form providing information about their current school. Deadline for this form is 11:59 PM EST, March 1, 2014.
- d. Uploads an application letter detailing his/her qualifications, how he/she would benefit from the NYSC experience, and his/her thoughts on the social impacts of science. Deadline for uploading this document is 11:59 PM EST, March 1, 2014.
- e. Uploads a current resume or curriculum vitae. Deadline for uploading this document is 11:59 PM EST, March 1, 2014.
- f. Uploads a transcript including standardized test scores whenever possible. Deadline for uploading this document is 11:59 PM EST, March 1, 2014.
- g. Optionally uploads a photograph. Deadline for uploading this file is 11:59 PM EST, March 1, 2014.
- h. Provides the name and E-mail address of a teacher or research mentor who will provide a letter of support. Deadline for receiving this letter is 11:59 PM EST, March 1, 2014.
- i. The applicant may log out of the system and return as many times as necessary to complete each of the steps. The current status of each step is indicated on their account page.
- j. If and only if all of the required steps are complete (the photograph is the only optional component), then the applicant may press the “Submit Application” button. This button is accompanied by the following text: By submitting this application I certify that I meet the eligibility requirements and, to the best of my knowledge and belief, that all of the information submitted is true, correct, complete, and made in good faith. Additionally, if I am invited to participate in the National Youth Science Camp that I intend to participate in the entire program from approximately June 26, 2014, through July 20, 2014.
- k. Once the application is submitted, it is saved in the system and is ready for the review team to evaluate.