

### **CTE Funding Summary**

The following summarizes the processes for funding CTE programs at area career centers, comprehensive high schools, community colleges and eligible four-year institutions.

#### **CTE Base Funding**

- **Area Career Center (ACC)** – ACCs will receive funding to assist with the costs of implementing career and technical education programs. Funding can be used as follows:
  - Offset salary of CTE teachers, CTE counselors and CTE administrators
  - Equipment purchases (may not be used as match for other state CTE programs, i.e. 50/50 Equipment and Resource Grants, Vocational-Technical Enhancement Grants, etc.)
  - Supplies
  - Professional Development
  - Other expenditures that the district deems appropriate to support CTE programs (See State CTE Grant—List of Allowable and Unallowable Costs)

#### **Funding Calculations:**

CTE Base Funding for ACCs will be calculated as follows:

#### **Core Support**

1. Each ACC will receive core support of \$75,000.

#### **Career Ed Time Devoted (CTD)**

1. The Department will use the October Cycle in Core Data—Educator (Screen 18) and Course & Assignment (Screen 20) to obtain the educator FTE and CTD data.
2. The Department will total the FTE and CTD for educators at each LEA who are properly certificated and teaching DESE approved CTE programs.
3. The Department will multiply the total CTD for each LEA by \$2,500.

#### **Credits Earned**

1. The Department will use the June Student Course Completion file in MOSIS to obtain the credits earned data.
2. The Department will total the number of credits earned for each LEA (credits will be capped at 1,750).
3. The Department will then divide the LEA's number of credits earned by the state-wide total of credits earned in order to calculate a credits earned percentage.
4. The Department will multiply the credits earned percentage for each LEA by the total funds available for CTE Base Funding.

#### **Rationale:**

The core support funding is the same for all 57 area career centers. It provides support for teachers, which is consistent with the funding for comprehensive high schools. It also provides additional support through CTE credits earned that rewards area career centers for students served and courses offered. Most importantly, it keeps the area career centers operating at or near their current level of state funding and is consistent with current programming being offered.

- **Comprehensive High Schools (CHS)** – CHSs will receive funding to assist with the costs of implementing career and technical education programs. Funding can be used as follows:
  - Offset salary of CTE teachers, CTE counselors and CTE administrators
  - Equipment purchases (may not be used as match for other state CTE programs, i.e. 50/50 Equipment and Resource Grants, Vocational-Technical Enhancement Grants, etc.)
  - Supplies
  - Professional Development
  - Other expenditures that the district deems appropriate to support CTE programs (See State CTE Grant—List of Allowable and Unallowable Costs).

**Funding Calculation:**

CTE Base Funding for CHSs will be calculated as follows:

1. The Department will use the October Cycle in Core Data—Educator (Screen 18) and Course & Assignment (Screen 20) to obtain the educator FTE and CTD data.
2. The Department will total the FTE and CTD for educators for each LEA who are properly certificated and teaching DESE approved CTE programs.
3. The Department will then divide the LEA’s number of CTD by the state-wide total of CTD in order to calculate a CTD percentage.
4. The Department will multiply the CTD percentage for each LEA by the total funds available for CTE Base Funding.

Note: The goal is that the allocation per FTE CTE will be maintained at an amount of at least \$2,500.

**Rationale:**

This approach provides support for CTE teachers in the comprehensive high schools that recognize the growth in CTE programs in this particular venue. Funding at the comprehensive high school now includes Family Consumer Sciences and Human Services teachers.

- **Postsecondary** (Two- and Four-year institutions) – postsecondary institutions will receive funding to assist with the costs of implementing career and technical education programs. Funding can be used as follows:
  - Offset salary of CTE teachers, CTE counselors and CTE administrators
  - Equipment purchases (may not be used as match for other state and CTE programs, i.e. 50/50 Equipment and Resource Grants, Vocational-Technical Enhancement Grants, etc.)
  - Supplies
  - Professional Development
  - Other expenditures that the institution of higher education deems appropriate to support CTE programs (See State CTE Grant—List of Allowable and Unallowable Costs).

**Funding Calculation:**

CTE Base Funding for postsecondary institutions will be calculated as follows:

1. The Department will use the PS/Adult Course Assignment file in MOSIS to obtain the credit hour data. NOTE: 15 credit hour maximum per instructor for fall semester and spring semester. Eight (8) credit hour maximum for summer semester.
2. The Department will total the number of credit hours taught in DESE approved CTE programs for each LEA.
3. The Department will then divide the LEA’s number of credit hours by the state-wide total of credit hours in order to calculate a credit hour percentage.
4. The Department will multiply the credit hour percentage for each LEA by the total funds available for CTE Base Funding.

**Rationale:**

This approach provides support for CTE programs at the postsecondary level. It does recognize the growth in CTE programs by awarding funding based on CTE credits offered.

- **Adult**—funding will be provided to assist with the costs of implementing adult programs (both full-time and short-term). Funding will be used to offset salaries of instructors only.

**Funding Calculations:**

CTE Base Funding for adult programs will be calculated as follows:

**Full-Time Adult (500 or more contact hours of instruction)**

1. The Department will use the PS/Adult Course Assignment file in MOSIS to obtain the instructor and contact hour data.
2. The Department will total the number of educators at each LEA who are properly certificated and teaching 500 or more contact hours of instruction in DESE approved CTE programs.
3. The Department will then multiply the LEA's number of full-time educators by \$15,000.

**Short-Term Adult (up to 499 contact hours of instruction)**

1. The Department will use the PS/Adult Course Assignment file in MOSIS to obtain the instructor and contact hour data.
2. The Department will give funding priority to CTE programs in high demand occupations.
3. For programs approved for funding, the Department will multiply the educator's number of contract hours of instruction by \$10.

**Rationale:**

This approach continues the long-standing support of training adults for new careers and skill upgrades.

**CTE Performance Funding**

- **Area Career Centers and Comprehensive High Schools** - Only ACCs and CHSs will receive performance funding for career and technical education programs that achieve success in the positive placement of program completers (based 100% on placement). As with the CTE base funding, the CTE Performance Funding will assist with the costs of implementing career and technical education programs. Funding can be used as follows:
  - Offset salary of CTE teachers, CTE counselors and CTE administrators
  - Equipment purchases (may not be used as match for other state CTE programs, i.e. 50/50 Equipment and Resource Grants, Vocational-Technical Enhancement Grants, etc.)
  - Supplies
  - Professional Development
  - Other expenditures that the district appropriate to support CTE programs (See State CTE Grant—List of Allowable and Unallowable Costs)

**Funding Calculation:**

CTE Performance Funding for ACCs and CHSs will be calculated as follows:

1. The Department will use the June Student Core and Attendance file in MOSIS to obtain the completer data.
2. To be included in the placement count, a completer must fall into one of the following categories:
  - Secondary student who continues their education in a related field,
  - Secondary student who becomes employed in a related field, or
  - Secondary student who enlists in the military.
3. The Department will use the Student Graduate Follow-Up file in MOSIS to obtain the placement data.
4. The Department will total the number of completers for each LEA that were positively placed in employment, continuing education, or military.
5. The Department will then divide the LEA's number of completers that were positively placed by the state-wide total of completers that were positively placed in order to calculate a positive placement percentage.
6. Lastly, the Department will multiply the positive placement percentage for each LEA by the total funds available for CTE Performance Funding.

**Common Criteria and Quality Indicators**

- **Funding Quality Programs**

In order for Secondary and Postsecondary CTE programs to be eligible for funding, the Common Criteria and Quality Indicators (CCQI) rubric must be completed along with a program improvement plan. Once the CCQI is completed and it is determined that the CTE program is eligible for funding, funding calculations will be completed.

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