

**1. Is this for all high schools with career education classes or only for districts that have a Career Ed Center?**

This process is for all CTE programs in high schools, area career centers and community colleges.

**2. Do our sending schools need to do this for their on campus programs? Or only those with FTC that utilize the Perkins Funds? E.g. their Ag. or FACS programs.**

All CTE programs in high schools, area career centers and community colleges must complete the rubric for each approved CTE program.

Any approved CTE program within a building will need to complete the CCQI. For a complete list, please visit <https://apps.dese.mo.gov/CoreData/CareerEdApprovedCourses.aspx>.

**3. Is evidence required this year?**

No documentation will be required this year.

**4. Would you would like us to include comments regarding types of documentation we could provide?**

You are not required to put information in the comment box. However, it is there for you to enter in any comments or questions regarding the process.

**5. If there are multiple high schools in one district, does each high school complete or just the CTE program for the district?**

Each approved CTE program per building must complete the CCQI document.

**6. When does this have to be submitted?**

**DECEMBER 31, 2018**

**7. What type of documentation will be needed for Programs of Study?**

For Programs of Study, continue to use the Checklist for Development and Implementation of Programs of Study that is being using under Perkins IV.

**8. What are the ramifications for having programs at level 1 or 2 currently?**

Right now, there are no ramifications for responding 1 or 2. This is a program improvement tool so we would expect that your program improvement plan would be directed to those items that you are not meeting at least at a 3.

**9. How do we find out who has submitted the paper copy of this in the past and how do we set up access for the online version?**

Because this information was not a requirement, it has not been collected in the past. You will need to check with your district regarding who has access into the Tiered Monitoring System.

**10. Are these self-assessments based on the 2017-2018 school year?**

Yes, the information provided is for the 2017-18 school year.

**11. We have one course that is coded under 0404 Marketing, but the bulk of our program is under 0204 Business. Will we need to complete this for both Business and Marketing or will one response under Business work?**

You must complete a rubric for each approved program area; one for Business and one for Marketing.

**12. I'm concerned about how to input comprehensive classes at high school. Is PLTW still an approved CTE course?**

PLTW is still an approved CTE program so it will need to be submitted as well. These will be submitted by program track type, not by specific course codes.

**13. Will DESE require us to submit program improvement plans for those responses with a 1 or 2, or are those to be completed and kept on file locally?**

Program Improvement Plans will not need to be submitted during the initial process. However, upon review by the respective DESE CTE Program Director, you may be requested to submit an improvement plan.

**14. On DESE's site I always see a list of approved CTE classes for our high school but I have never found a list of approved CTE programs. Where do I find this?**

The approved CTE list is located at <https://apps.dese.mo.gov/CoreData/CareerEdApprovedCourses.aspx>.

When you check the approved course list this is also the approved program list

**15. Which Comprehensive high school CTE programs do I submit by CIP code? Which CTE programs are submitted via program area code?**

Skilled Technical Science (0804) and Health Occupations (0504) require you to submit by CIP code.

Other CTE programs such as Business (0204), Marketing (0404), Cooperative Education (0304), Agriculture (0104), and Family Consumer Sciences and Human Services Education (0704), can be submitted by program type.

**16. Can you edit after submission?**

**NO. That is why it is imperative it is reviewed thoroughly.**

**17. We are only evaluating the sequence of courses that result in us giving a TSA/IRC, correct?**

You are evaluating the courses that you offer in the sequence. You most likely don't offer all courses listed on the approved course list.

**18. If we have a new program that started this year do we need to do this? We went through the process last year with all other programs, but have a new one that just started.**

No, you don't need to evaluate a new program that started this school year. You will have to for next year. You will use the previous year's data for evaluation.

**19. If programs are shared throughout the district at more than one high school campus such as Agriculture; is that ONE submission? Or is each building going to have to do the submission?**

You will need to submit for each program in a building.