

Career and Technical Education (CTE) Certificate
Work-Based Learning Experiences
Definitions

- **Clinical Settings** – faculty supervised on-the-job training designed to meet course objectives and outcomes in various healthcare settings.
- **Cooperative Career Education Programs** - involve students enrolled in a Department-approved cooperative career education program. The primary goal is authentic assessment of the application of academic and occupation skills. Programs must meet the common program standards established and approved by the Office of College and Career Readiness, Career Education Unit. The program incorporates real-world work experience and learning into the student's academic experience.
- **Entrepreneurial Experiences** - an entrepreneurial work-based experience should be a capstone experience for a student who has developed career and technical skills that he/she desires to use in a personal business venture. The student may have developed the business plan for their business in an entrepreneurship course. The entrepreneurial experience should complement the student's career objective.

The entrepreneurial experience must be planned and supervised by the school and an adult mentor so that the experience contributes to the student's career objective/major and employability. Written business plans showing the business to be developed and the training opportunities to be gained must be in place prior to the experience beginning and should be updated periodically.

- **Internship** – an intensive, work-based learning experience in which a student gains an extended and regular connection with a specific company, a work-place setting, or group of professionals, one or more which provide supervision, coaching, and mentoring to the student intern. The internship may be paid or unpaid and helps students gain work experience, build and apply skills, and deepen career understanding.
- **Job Shadowing** - a short-term (usually a half-day) educational experience that introduces a student to a particular job or career by pairing the student with an employee of a business, industry, or agency. By following or "shadowing" the employee, the student becomes familiar with the duties associated with that occupation, the physical setting of the occupation, and the compatibility of the occupation with his or her own career goals.
- **Registered Apprenticeship** - a system of skilled occupational training that combines practical work experiences with related academic and technical instruction. An apprentice works on the job for an employer and is taught and supervised by an experienced person in the chosen occupation. The preplanned, progressively

challenging work-based learning experience usually extends two to four years. The apprenticeship program should be registered with the United States Department of Labor at <http://missouriapprenticeship.com>

- **School-Based Enterprise** - A school-based enterprise is a simulated or actual business conducted by a school. It replicates a specific business and is a learning experience that provides direct links between classroom learning and the world of work.
- **Service Learning** - Service learning is a work-based learning strategy that combines community service with career and technical learning goals. Students provide volunteer service to public and non-profit agencies, as well as to civic, charitable, and governmental organizations in the local community. There are three types of service learning activities: indirect, direct, and advocacy.
- **Structured Business/Industry Field Trips** - A field trip is an opportunity for a class or group of students to leave the classroom to see class-related experiences away from the school campus. This short-term visit to a business or agency expands the learning opportunities for participating students. The field trip allows students to observe and investigate activities related to a specific subject and career development objective. It extends the learning environment beyond the school facility, thus emphasizing the relationship between school and work.
- **Other** - Other opportunities that provide students with real-time, authentic work experience.