

## 5 CSR 20-400.640 Certification Requirements for Initial Student Services Certificate

(1) An applicant for a Missouri Initial Student Services Certificate, valid for a period of four (4) years, may be granted an Initial Student Services Certificate subject to the certification requirements found in 5 CSR 20- 400.500 and the following additional requirements:

(A) The Initial Student Services Certificate for Elementary Counselor (Grades K-8), valid for a period of four (4) years from the effective date of the certificate, will be issued to those persons meeting the following requirements:

1. Recommendation for certification from the designated official of a counselor preparation program approved by the department;
2. **Completion of a course in Psychology/ Education of the Exceptional Child; and**
3. The applicant must possess either—

A. Completion of a master's degree with a major emphasis in guidance and counseling from a college or university meeting approval of the department based upon the completion of a planned program of at least forty-two (42) semester hours of approved graduate credit in courses in guidance and counseling with at least twelve (12) semester hours focused upon guidance in the elementary schools—

(I) Knowledge and/or competency in each of the following areas:

(a) Student Development—

- I. Human Growth and Development;
- II. Counseling Theories and Interventions;
- III. Helping Relationships;
- IV. Social and Cultural Diversity;
- V. Appraisal of Student Growth and Achievement; and
- VI. Career Development and Planning;

(b) Program Implementation—

- I. Structural Components;
- II. Program Components;
- III. Technology; and
- IV. Program, Personnel, and Results Evaluation;

(c) Professional Relationships—

- I. Interpersonal Skills;
- II. Collaboration;
- III. Consultation Theories and Strategies; and
- IV. School and Community Involvement;

(d) Leadership and Advocacy—

- I. Personal Well-Being;
- II. Leadership and Professionalism;
- III. Student Advocacy;
- IV. Program Leadership; and
- V. School Climate and Culture;

(e) Ethical and Professional Conduct—

- I. Ethical Standards;
- II. Professional Standards;
- III. District and School Policies; and
- IV. Legal Requirements; and

(II) Field and Clinical Experience (three (3) semester hours minimum of three hundred (300) clock hours)—

(a) Culminating Clinical Experience. This refers to an elementary school placement(s) in which candidates actively participate and complete class assignments and work with students as requested while under the supervision of a counselor. The candidate should experience a wide range of class settings and have opportunities to collaborate with the supervising counselor, preparation program supervisors, and/or other stakeholders working to improve student learning;

B. A master's degree or higher degree in education, school counseling, counseling psychology, rehabilitation counseling, or a closely-related mental health discipline; and completed additional graduate coursework specific to school counseling, as designated by the recommending certification official approved by the department; along with the following:

(I) Possess a bachelor's degree in education from an educator preparation program approved by the department; or

(II) Complete a curriculum in teaching methods and practices, classroom management, and the psychology of the exceptional child, as specified by the recommending certification officer of a program approved by the department; and  
(III) Field and Clinical Experience (minimum of three hundred (300) clock hours)—

(a) Culminating Clinical Experience. This refers to an elementary school placement(s) in which candidates actively participate and complete class assignments and work with students as requested while under the supervision of a counselor. The candidate should experience a wide range of class settings and have opportunities to collaborate with the supervising counselor, preparation program supervisors, and/or other stakeholders working to improve student learning; and

4. Must achieve a score equal to or in excess of the qualifying score of any assessment(s) required by the State Board of Education (board). The official score report shall be submitted to the department;

(B)The Initial Student Services Certificate for Secondary Counselor (Grades 7-12), valid for a period of four (4) years from the effective date of the certificate, will be issued to those persons meeting the following requirements:

1. Recommendation for certification from the designated official of an approved counselor preparation program;

2. Completion of a course in Psychology/Education of the Exceptional Child; and

3. The applicant must possess either—

A. A master's degree with a major emphasis in guidance and counseling from a college or university meeting approval of the department based upon the completion of a planned program of at least forty-two (42) semester hours of approved graduate credit in courses in guidance and counseling with at least twelve (12) semester hours focused upon guidance in secondary schools—

(I) Knowledge and/or competency in each of the following areas:

(a) Student Development—

- I. Human Growth and Development;
- II. Counseling Theories and Interventions;
- III. Helping Relationships;
- IV. Social and Cultural Diversity;
- V. Appraisal of Student Growth and Achievement; and
- VI. Career Development and Planning;

(b) Program Implementation—

- I. Structural Components;
- II. Program Components;
- III. Technology; and
- IV. Program, Personnel, and Results Evaluation;

(c) Professional Relationships—

- I. Interpersonal Skills;
- II. Collaboration;
- III. Consultation Theories and Strategies; and
- IV. School and Community Involvement;

(d) Leadership and Advocacy —

- I. Personal Well-Being;
- II. Leadership and Professionalism;
- III. Student Advocacy;
- IV. Program Leadership; and
- V. School Climate and Culture; and

(e) Ethical and Professional Conduct—

- I. Ethical Standards;
- II. Professional Standards;
- III. District and School Policies; and
- IV. Legal Requirements; and

(II) Field and Clinical Experience (minimum of three hundred (300) clock hours)—

(a) Culminating Clinical Experience. This refers to a secondary school placement(s) in which candidates actively participate and complete class assignments and work with students as requested while under the supervision of a counselor. The candidate should experience a wide

range of class settings and have opportunities to collaborate with the supervising counselor, preparation program supervisors, and/or other stakeholders working to improve student learning.

B. A master's degree or higher degree in education, school counseling, counseling, counseling psychology, rehabilitation counseling, or a closely-related mental health discipline; and completed additional graduate coursework specific to school counseling, as designated by the recommending certification official approved by the department; along with the following:

(I) Possess a bachelor's degree in education from a educator preparation program approved by the department; or

(II) Complete a curriculum in teaching methods and practices, classroom management, and the psychology of the exceptional child, as specified by the recommending certification officer of a program approved by the department; and

(III) Field and Clinical Experience (minimum of three hundred (300) clock hours)—

(a) Culminating Clinical Experience. This refers to a secondary school placement(s) in which candidates actively participate and complete class assignments and work with students as requested while under the supervision of a counselor. The candidate should experience a wide range of class settings and have opportunities to collaborate with the supervising counselor, preparation program supervisors, and/or other stakeholders working to improve student learning;

4. Must achieve a score equal to or in excess of the qualifying score of any assessment(s) required by the board. The official score report shall be submitted to the department.