



NCI Checklist

Please bring the following items with you to NCI July 13-16, 2014. You will be using these materials in the training.

- Lesson plan/props needed for a 5-7 minute videotape of a lesson (for elementary, middle school and secondary counselors). Need lesson ideas? See the Comprehensive Guidance and Counseling eLearning Center at <http://www.missouricareereducation.org/project/guidelsn>
- Laptop or notebook computer
- Flash drive
- Pens/pencils
- Jacket or sweater for air-conditioned meeting rooms
- Comfortable walking shoes

You will be provided with a textbook and a participant notebook when you arrive July 13.

Remember that you will initially pay for your hotel room, but will be reimbursed by DESE at \$43.16 per night. Dinner will be provided on Sunday, July 13. Breakfast and lunch will be provided July 14-16. All other meals are "on your own." You will not be reimbursed for meals.