

Lori Brewer, BMIT Director



DESE-BMIT Update

July 2020



BMIT Resource Book

- <https://dese.mo.gov/sites/default/files/bmit-bmit-resource-book.pdf>

Throughout this PowerPoint you will see references to the BMIT RB. Additional information found on the following slides can be found in the BMIT Resource Book. This book contains all information pertaining to business, marketing, and CCE programs. It should be something that you have bookmarked and reference when questions arise. You may also go to the DESE home page and search for BMIT. The book is found on the BMIT homepage.

Approved Program

- Assurances on program application
- 3 credits in a sequence

Business has three clusters. See page 19 of the BMIT Resource Book. These clusters are Business Management and Administration, Finance, and IT.

Common Criteria and Quality Indicators

- CCQI is the quality measure for Perkins V
- Use the data locally for program improvement
- All approved programs are required to submit CCQI in FY21
 - ❑ Steps to access the CCQI are found in the

BMIT RB.

BMIT Resource Book, page 15

CTE Certificate (CTEC)

- Class of 2021 is first eligible class
- Student Requirements

CAREER & TECHNICAL EDUCATION CERTIFICATE

Presented to

Show Me
Learning that Works



Program Area of Concentration

IRC/TSA(s) Earned

School Representative

DESE Representative

CTE CERTIFICATE CRITERIA

- Pass an approved Technical Skill Attainment assessment and/or earn an approved Industry Recognized Credential
- Complete a minimum of 50 hours of appropriate work-based learning experiences aligned with the CTE area of concentration
- Maintain at least a 95% attendance record overall for grades 9-12
- Score at or above state standard on any DESE-approved measure of College and Career Readiness

THE STUDENT

- Met all local school district graduation and CTE Certificate requirements
- Earned three or more credits in a single CTE program area
- Maintained a minimum 3.0 grade point average on a 4.0 scale in CTE area of concentration
- Demonstrated employability skills

Cybersecurity

- Course code 034402
- Cybersecurity is the body of technologies, processes, and practices designed to protect networks, computers, and data from attack, damage, and unauthorized access. Cybersecurity teaches students to spot vulnerabilities, fend off attacks, and immediately respond to emergencies.

50/50

- Over \$1.4 million in requests
- One form per classroom
- No drones or printers
- Keep us informed if you don't plan to use it

50/50 Assurance Statement

- All State funds granted to the subrecipient are conditioned upon the availability and appropriation of funds by the Missouri General Assembly. These funds are subject to reduction or elimination by the Missouri General Assembly at any time, even following award and disbursement of funds. Except as otherwise provided by law, the subrecipient shall hold the Department of Elementary and Secondary Education (DESE) harmless for any reduction or elimination of State funds granted. In the event of non-appropriation or reduction of appropriation and notice, the subrecipient shall immediately cease further expenditures under any State-funded project.

Submit FV2 Early

- At this time, the State CTE funds are available.
- Hopefully, there are no additional budget restrictions to the State CTE funds, but that is something that is out of our control and there is no way to predict the future.
- **Submit the FV-2s for reimbursement as early as possible in the fiscal year while the funds are available.**

Computer Science

- This year teachers must meet qualifications.
 - ❑ Refer to CS guidance document for qualifications.
- FAQ, standards, guidance, approved trainings/courses

Work Experiences

- As a new year begins, it is important to review the policies (found below) that are in place for Cooperative Career Education (CCE) programs. We can all assume some CCE, Supervised Business Experience (SBE), and Supervised Marketing Experience (SME) programs will be impacted due to COVID-19.
- It is important that the teacher/coordinator be aware of the credit needed by each enrolled student to graduate. Businesses may close, positions eliminated, and hours cut. The teacher/coordinator must start the year with a plan to deal with such instances and expect that things will change from the start of the semester to the end. I encourage the teacher/coordinator to have a plan in place for each student – i.e., what course will each student be transferred into should his/her work experience end in the middle of the semester; is there a backup worksite available? Please make sure parents/guardians and students understand that credit granted is based on the number of hours worked per week, and those hours may be impacted negatively due to various reasons. It is important to make sure that if a decision made by a business negatively impacts a student's opportunity to satisfactorily complete the program for credit, it doesn't keep a student from graduating.

Work Experiences

- As always, the training agreement must be signed by the student, teacher/coordinator, employer, and the parent/guardian. Ensure parents/guardians understand implications of this program and how it can impact the granting of credit. Please also consider requiring a parent/guardian signature affirming that they understand that their student is working during a pandemic and acknowledge the risk associated in doing so.
- Keep in mind that CCE, SBE, and SME programs may not work out for all students this year. Please understand that you may not get your normal enrollment which will then impact your supervision time.

Work Experiences

Policies

1. Students must be enrolled in a DESE-approved career education program with classes which are concurrent with the off-campus experience. The related instruction may be less frequent than daily, but must comply with the approved program standards.
2. One-half unit of credit per semester may be awarded for 10-19 hours weekly of off-campus experience, or one unit of credit per semester for 20 or more hours weekly of off-campus experience. No more than two units of credit may be awarded during any school year for the off-campus experience.
3. The program must be under the supervision of a teacher certificated in the career education program area and who has completed coursework in supervision of cooperative education.
4. The teacher/coordinator's schedule must include 225 minutes per week for each 12-15 participating students for supervision of on-the-job training.
5. The teacher employment contracts should include an additional week beyond regular teacher contracts for each 12 to 15 students to provide counseling, placement, scheduling and training station development.
6. There must be a written instructional plan which sets forth specific learner objectives, an evaluation plan for student performance, and a training agreement signed by all parties involved.
7. Evaluation of students on the job must include occupationally specific skills as well as attitudinal criteria.
8. Students may or may not receive pay. The employment relationship must be established for off- campus experience as part of cooperative career education programs and must adhere to the Fair Labor Standards Act (Fact Sheet #71 <http://www.dol.gov/whd/regs/compliance/whdfs71.pdf>).

Work Experiences

- End-of-year program evaluation
 - ❑ **REQUIRED** for SBE, SME, and CCE

Refreshers

- Personal Finance
 - ❑ The exam is optional for students who are enrolled in a stand-alone personal finance course.
- BMIT Listserv – ALL TEACHERS SHOULD JOIN
 - ❑ <https://lists.mo.gov/mailman/listinfo/bmit>
 - ❑ Subject: Program Name, Course/Topic

Refreshers

- Technical Skill Attainment
 - ❑ Not required for Perkins or DESE
 - REMINDER: need TSA or IRC for CTEC
- Concentrator
 - ❑ Two courses (course equals one credit)

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THANK YOU!

