

## MAP-A Update

Missouri Assessment Program—Alternate  
Missouri Department of Elementary and Secondary Education  
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MAP-A Test Windows 2016-2017	Opening Date	Closing Date
Instructionally Embedded Window	September 21, 2016	February 28, 2017
Spring Assessment Window	March 27, 2017	May 19, 2017

**Troubleshooting Tip--teacher cannot see testlets** (follow the file path in Educator Portal to find answers):

- Has teacher completed training? (Reports/Downloads/Training Status)
- Is student enrolled? (Settings/Students/View Students...select school and click Search)
- Is student rostered? (Settings/Rosters/View Roster...select school and click Search)
- Are the First Contact Survey and Access Profile completed? (Settings/Students/View Students...select school and click Search, click on the student, Grab the scroll bar at the bottom and scroll to the right. If Access Profile column says Custom and First Contact column says Completed, these are completed.)
- Are EEs chosen? (Manage Tests/Instructional Tools...select school, click Search, click on a student, click on History. Make sure EEs are chosen and Confirmed. If you see the blue word Pending, that EE has NOT been confirmed.) **Find the student's username and password on this screen to use in KITE Client.**

**Writing Revisited:** Choosing EEs for Writing from the Blueprint in Educator Portal can be found in the 12/26/16 MAP-A Update. Professional Development training modules for many topics, including writing, is available at this link: <http://dlmpd.com/>.

**Note to DTCs to Avoid Accountability Problems:** It is best practice to monitor testing progress to ensure testing is on-track, especially for districts that have sent students to an off-site location. It is too late to fix the problem when a problem is noticed after receiving Individual Student Reports after the school year is over.

*When leaving a voice mail, please speak slowly and clearly and include a phone number so that I may return the call. It is especially helpful if you say your name and phone number twice. I want to help you!*

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