

MAP-A Update

Missouri Assessment Program—Alternate

Missouri Department of Elementary and Secondary Education

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MAP-A Test Windows 2018-2019	Start Date	End Date
Instructionally Embedded Window (required for ELA/math and encouraged for science)	September 9, 2019	December 20, 2019
Instruction and Assessment Planner in EP is Closed	December 21, 2019	February 2, 2020
Instructionally Embedded Window (required for ELA/math/science)	February 3, 2020	May 15, 2020

The Fall Window is Open (see important dates in chart above)... Teachers are asked to do the following:

- Complete the Required Test Administrator Training with a passing score.
- Sign the security agreement.
- Complete and submit the First Contact survey for each student.
- Edit and submit the Personal Needs and Preferences (PNP) Profile for each student.
- Read how to use the Instruction and Assessment Planner in the [Educator Portal User Guide](#) (page 61).
- Select Essential Elements (EEs) from the Blueprints ([ELA](#), [Math](#), [Science](#)).

Filepath to Planner: dynamiclearningmaps.org/scroll to bottom and click on Educator Portal Logon/user name is email address/click on Manage Tests/select Assessment and Instruction Planner/fill in boxes/click Search. Click on each icon to update FC and PNP. Click on subject to choose Essential Elements.

Chart of Number of Required Testlets... <https://dese.mo.gov/sites/default/files/asmt-mapa-resources-testlets-required-chart.pdf>.

Check the Blueprint Coverage for Each Student... Pull reports to learn if a student is on track to cover the required number of EEs in the required conceptual areas. *Filepath:* dynamiclearningmaps.org/Educator Portal logon/Click Reports/ Select Alternate Assessment/Click Instructionally Embedded/Click Blueprint Coverage/Fill in boxes/click View.

I-Smart Information... This collaboration among five states (MD, MO, NJ, NY, OK) is focused on providing rigorous science assessments to MAP-A students. For more information, see <https://ismart.works/>.

DTC Corner

Monitor Student Progress... Pull the “Blueprint Coverage” report to check student coverage of the Blueprints. *Filepath:* dynamiclearningmaps.org/Educator Portal logon/Click Reports/ Select Alternate Assessment/Click Instructionally Embedded/Click Blueprint Coverage/Fill in boxes/click View.

Monitor Teacher Test Administration... Pull the “DLM Test Administration Monitoring report” to verify the required number of testlets are completed. *Filepath:* Login to Educator Portal. Click on the blue box called Reports. Select Data Extracts. Find the extract called DLM Test Administration Monitoring. Click on the New File button. Select DLM assessment program. Select the district (leave school as select). Leave the default dates. Click Ok. The blue letters CSV will be replaced with “in queue.” When the words change back to CSV, click on CSV to open the newly pulled extract spreadsheet.

Teacher Transfers... When a teacher transfers to new district, contact Caryn to update the teacher’s Educator Portal account to allow the retention of training history and avoid confusion in Moodle.

Verify Educator Portal Accuracy... Please check your district's information carefully to verify accuracy. Make sure all your school buildings are in the drop-down menu are listed correctly. Make sure your user list is accurate. Ensure the correct students are rostered to the test administrator for each subject for which they are responsible

The Educator Identifier must match the email address exactly for teachers only.

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