DLM® Test Administration Observation Protocol
Kite Collector Mobile App Version

DLM® Computer-Delivered Testlet Observation Protocol

Test Observations Computer-delivered

The purpose of this protocol is to give observers a standardized tool to record information about how a Dynamic Learning Maps® (DLM®) testlet was delivered.

Please use this version of the questionnaire when observing a Computer-delivered testlet. If you are observing a Teacher-administered testlet, please choose Quit below and adjust the questionnaire type. Complete one questionnaire per testlet.

For more information, including tips for conducting test administration observations, please visit dynamiclearningmaps.org/protocol

Observer Name:

Enter text here

Subject:

- ELA – Reading
- ELA – Writing
- Mathematics
- Science

1. Preparation/Set Up

a. Location

- Student’s typical classroom
- Computer lab
- Small room for individual testing
- Other (describe):

b. Testing device

- Computer with keyboard & mouse
- Computer with Touchscreen
- Computer with adaptive display (e.g. electronic white board, projection)
- Tablet

b.1. List any other testing devices used:

Enter text here
c. Testlet Information Page (TIP) - Mark all that apply

- Teacher referred to TIP before administration
- Teacher referred to TIP during administration
- Teacher did not have TIP

2. Administration

a. Test Administrator (TA) behaviors (Mark all that apply; scroll down as needed):

- read one or more screens aloud to the student
- clarified directions or expectations for the student
- navigated one or more screens for the student
- repeated question(s) before student responded
- asked the student to clarify or confirm one or more responses
- repeated question(s) after student responded (gave a second trial at the same item)
- allowed student to take a break during the testlet
- used verbal prompts to direct the student’s attention or engagement (e.g. “look at this.”)
- (e.g. “look at this.”) used pointing or gestures to direct student attention or engagement
- physically guided the student to a response
- reduced the number of answer choices available to the student
- used materials or manipulatives during the administration process
- entered one or more responses for the student

a.1. If you marked one or more responses for the student, complete questions b and c below; if you did not, skip to question d.

b. Did the response recorded by the test administrator match the student’s answer?

- Yes
- No
- Could not tell

c. What condition(s) led to the teacher’s response entry on the student’s behalf?

- Student fatigue or engagement
- Student difficulty with mobility
- TA’s routine (TA navigated entire testlet)

c.1. Describe any other condition(s) that led to the teacher’s response entry on the student’s behalf.

Enter text here

d. Student behaviors (Mark all that apply; scroll down as needed):

- navigated screens independently
- navigated screens after verbal prompts
- navigated screens after test administrator pointed or gestured
o selected answers independently
o selected answers after verbal prompts
o skipped one or more items
o independently revisited a question after answering it
o revisited one or more questions after verbal prompt(s)
o used materials outside of Kite® Student Portal to indicate responses to testlet items

d.1. Did the student ask the test administrator a question?
   o Yes
   o No
d.1.2. If you answered YES, please record the question:

   Enter text here

e. Student response mode (Mark all that apply)
   o Used computer/device to respond independently
   o Verbally indicated response to TA who selected answers
   o Gestured to indicate response to TA who selected answers
   o Eye-gaze system indication to TA who selected answers

f. Did the student complete the testlet?
   o Yes
   o No

f.1. If NO, why was testlet not completed?

   Enter text here

3. Accessibility
   a. Accessibility features used for part or all of the testlet. (Mark all that apply)
      o Magnification (2x, 3x, 4x, 5x)
      o Invert Color Choice (black background, white font)
      o Color Contrast (white or black background and color font)
      o Color Overlay (background different color)
      o Human Read Aloud
      o Synthetic Read Aloud (text to speech)

   b. Did the student have difficulty with accessibility?
      o Yes
      o No
b.1. If YES, describe the problem and what the test administrator did.

Enter text here

4. Observer Evaluation

a. Rate the student’s overall engagement during the session:
   
   o Low
   o Medium
   o High

b. Other observer comments:

Enter text here
DLM® Teacher-Administered Testlet Observation Protocol

Test Observations Teacher-administered

The purpose of this protocol is to give observers a standardized tool to record information about how a Dynamic Learning Maps® (DLM®) testlet was delivered.

Please use this version of the questionnaire when observing a Teacher-administered testlet. If you are observing a Computer-delivered testlet, please choose Quit below and adjust the questionnaire type. Complete one questionnaire per testlet.

For more information, including tips for conducting test administration observations, please visit dynamiclearningmaps.org/protocol

Observer Name:

Enter text here

Subject:

- ELA – Reading
- ELA – Writing
- Mathematics
- Science

1. Preparation/Set Up

   a. Location

      - Student’s typical classroom
      - Computer lab
      - Small room for individual testing
      - Other (describe):

   b. Testing device

      - Computer with keyboard & mouse
      - Computer with Touchscreen
      - Computer with adaptive display (e.g. electronic white board, projection)
      - Tablet

   b.1. List any other testing devices used:

      Enter text here
c. Testlet Information Page (TIP) (Mark all that apply)
   o Teacher referred to TIP before administration
   o Teacher referred to TIP during administration
   o Teacher did not have TIP

d. Materials Use/Set-up (Mark all that apply)
   o The test administrator had materials prepared before starting to assess with the student
   o The test administrator arranged student/materials for optimal test administration

d.1. List any substitute materials the test administrator used:

   Enter text here

2. Administration

   a. Test administrator (TA) behaviors (Mark all that apply; scroll down as needed):
      o encouraged engagement and interaction
      o discussed vocabulary or defined words in the testlet for the student
      o connected words or pictures to student experience/prior knowledge
      o read one or more screens aloud to the student
      o clarified directions or expectations for the student
      o repeated question(s) before student responded
      o repeated question(s) after student responded (gave a second trial at the same item)
      o allowed student to take a break during the testlet
      o asked the student to clarify or confirm one or more responses
      o used verbal prompts to direct the student’s attention or engagement (e.g., “look at this.”)
      o used physical prompting to direct student attention or engagement (e.g., pointing, gesturing)
      o physically guided the student’s hand to an answer choice
      o reduced the number of answer choices available to the student

   b. For ELA Reading testlets only: Test administrator behaviors (Mark all that apply)
      o modeled concepts about print (reading left-to-right, correspondence between spoken and written word)
      o pointed out rhymes, syllables, and sounds in words

   c. For ELA Writing testlets only: Test administrator behaviors (Mark all that apply; scroll down as needed):
      o connected writing task to student background knowledge and experience
      o ensured that student had access to a writing tool
      o modeled concepts about print (reading left-to-right, correspondence between spoken and written word)
      o transcribed student’s verbal responses by writing words or sentences for the student
      o transcribed student’s selection of individual letters to spell words
d. Student behaviors (Mark all that apply)
   - was distracted by something outside the testlet activity
   - indicated confusion with what testlet activity required
   - changed a response after his or her initial selection
   - used materials outside of Kite Student Portal to respond to testlet items

d.1. Did the student ask the test administrator a question?
   - Yes
   - No

d.1.2. If you answered YES, please record the question:
   Enter text here

e. Did the student complete the testlet?
   - Yes
   - No

e.1. If NO, why was testlet not complete?
   Enter text here

f. Student response mode (Mark all that apply; scroll down as needed):
   - Used computer/device to respond independently
   - Used switch system to respond independently
   - Verbally indicated response to TA who selected answers
   - Gestured to indicate response to TA who selected answers
   - Eye-gaze system indication to TA who selected answers

3. Accessibility

a. Accessibility features used for part or all of the testlet. (Mark all that apply; scroll down as needed):
   - Magnification (2x, 3x, 4x, 5x)
   - Invert Color Choice (black background, white font)
   - Color Contrast (white or black background and color font)
   - Color Overlay (background different color)
   - Synthetic Read Aloud (text to speech)

b. Did the student have difficulty with accessibility?
   - Yes
   - No

b.1. If YES, describe the problem and what the test administrator did.
   Enter text here
4. Observer Evaluation

   a. Rate the student’s overall engagement during the session:
      
      o Low
      o Medium
      o High

   b. Other observer comments:

      Enter text here